




MACKENZIE COUNTY

REGULAR COUNCIL MEETING

APRIL 24, 2024
10:00 AM

FORT VERMILION COUNCIL
CHAMBERS

 780.927.3718

 www.mackenziecounty.com

 4511-46 Avenue, Fort Vermilion

 office@mackenziecounty.com



Mackenzie County

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday April 24, 2024
10:00 a.m.**

Fort Vermilion Council Chambers

Fort Vermilion, Alberta

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the April 8, 2024 Regular Council Meeting	7
		b) Business Arising out of the Minutes	
		c)	
CLOSED MEETING:		<i>Freedom of Information and Protection of Privacy Act Division 2, Part 1 Exceptions to Disclosure</i>	
	4.	a) Organizational Chart (<i>FOIP Sections 23, 24 and 27</i>)	
		b) CAO Report (<i>FOIP Sections 16, 17, 23 and 24</i>)	
		c)	
		d)	
TENDERS:		Tender openings are scheduled for 11:00 a.m.	
	5.	a) Hamlet of La Crete North Sanitary Trunk Sewer	19
		b) La Crete 2024 Waterline Extension	23
		c) Crack Filling 2024	27
		d) Line Painting 2024	31
		e) 2024 Regravelling Program	35

- f) Fort Vermilion Waste Transfer Station Caretaker Contracts 37

PUBLIC HEARINGS: Public Hearings are scheduled for 1:00 p.m.

- 6. a) Bylaw 1329-24 Land Use Bylaw Amendment to Rezone Plan 232 2146, Block 3, Lots 6-13 from Hamlet Residential 2A “H-R2A” to Hamlet Residential 1 “H-R1” 39
- b) Bylaw 1331-24 Land Use Bylaw Amendment to Rezone Part of NE-10-104-17-W5M from Agricultural “A” to Rural Industrial Light “RIL” 49
- c) Bylaw 1333-24 Land Use Bylaw Amendment to Add Country Recreational 2 (CREC2) to Section 9 of the Land Use Bylaw 1066-17 61
- d) Bylaw 1334-24 Land Use Bylaw Amendment to Rezone Plan 052 0560, Block 05, Lot 04 from Recreation 1 “REC1” to Hamlet Country Residential “H-CR”. 71

- DELEGATIONS:** 7. a) Wilde and Company – 2023 Audited Financial Statement 81

- GENERAL REPORTS:** 8. a) None
- b)

- AGRICULTURE SERVICES:** 9. a) None
- b)

- COMMUNITY SERVICES:** 10. a) None
- b)

- FINANCE:** 11. a) Budget Amendment – Northwest Species at Risk 83
- b) La Crete Recreation Society – Multipurpose Room Renovation Capital Project Budget Amendment 85
 - c) La Crete Recreation Society – Scissor Lift Capital Project Budget Amendment 87

	d)	Councillor Expense Claims	89
	e)	Member at Large Expense Claims	91
	f)	Financial Reports – January – March 2024	93
	g)		
	h)		
PROJECTS & INFASTRUCTURE:	12.	a) Bylaw 1330-24 La Crete East Waterline Offsite Bylaw	127
		b)	
		c)	
OPERATIONS:	13.	a) None	
		b)	
UTILITIES:	14.	a) None	
		b)	
PLANNING & DEVELOPMENT:	15.	a) Development Statistics Report – January to March 2024	135
		b)	
		c)	
ADMINISTRATION:	16.	a) None	
		b)	
COMMITTEE OF THE WHOLE ITEMS:	17.	a) Business Arising out of Committee of the Whole	
		b)	
COUNCIL COMMITTEE REPORTS:	18.	a) Council Committee Reports (verbal)	
		b)	
		c)	
INFORMATION / CORRESPONDENCE:	19.	a) Information/Correspondence	143

NOTICE OF MOTION: 20. a)

NEXT MEETING DATES: 21. a) Regular Council Meeting
May 7, 2024
10:00 a.m.
Fort Vermilion Council Chambers

b) Regular Council Meeting
May 22, 2024
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 22. a) Adjournment



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 24, 2024
Presented By:	Darrell Derksen, Chief Administrative Officer
Title:	Minutes of the April 8, 2024 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the April 8, 2024 Regular Council Meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

Approved Council Meeting minutes are posted on the County website.

POLICY REFERENCES:

Author: T. Thompson **Reviewed by:** L. Flooren **CAO:** D. Derksen

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the minutes of the April 8, 2024 Regular Council Meeting be adopted as presented.

Author: T. Thompson **Reviewed by:** L. Flooren **CAO:** D. Derksen

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Monday, April 8, 2024
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT: Joshua Knelsen Reeve (left the meeting at 12:59 p.m. and returned to the meeting at 1:38 p.m.)
Walter Sarapuk Deputy Reeve
Peter F. Braun Councillor (virtual)
Cameron Cardinal Councillor (left the meeting at 11:26 a.m.)
David Driedger Councillor
Eileen Morris Councillor (left the meeting at 1:37 p.m.)
Ernest Peters Councillor
Garrell Smith Councillor
Lisa Wardley Councillor (virtual)
Dale Wiebe Councillor

REGRETS:

ADMINISTRATION: Darrell Derksen Chief Administrative Officer
Byron Peters Deputy Chief Administrative Officer /
Director of Projects and Infrastructure
Don Roberts Director of Community Services
Jennifer Batt Director of Finance
Caitlin Smith Director of Planning and Agriculture
John Zacharias Director of Utilities
Willie Schmidt Fleet Maintenance Manager
Louise Flooren Manager of Legislative & Support Services/
Recording Secretary

ALSO PRESENT: Compass Assessment Consultants Inc. – Aaron Steblyck

Minutes of the Regular Council Meeting for Mackenzie County held on April 8, 2024 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 24-04-263 **MOVED** by Councillor Cardinal

That the agenda be adopted with the following additions:

- 13. a) Asphalt Hotbox
- 14. a) La Crete East Waterline

CARRIED

ADOPTION OF PREVIOUS MINUTES: **3. a) Minutes of the March 27, 2024 Regular Council Meeting**

MOTION 24-04-264 **MOVED** by Councillor Wiebe

That the minutes of the March 27, 2024 Regular Council Meeting be adopted as presented.

CARRIED

ADOPTION OF PREVIOUS MINUTES: **3. b) Business Arising out of the Minutes**

MOTION 24-04-265 **MOVED** by Councillor Morris

That Councillor Wardley be authorized to attend the April 8, 2024 regular council meeting virtually.

CARRIED

CLOSED MEETING: **4. a) Closed Meeting**

MOTION 24-04-266 **MOVED** by Councillor Wiebe

That Council move into a closed meeting at 10:03 a.m. to discuss the following:

- 4.a) La Crete North Sanitary – Request for Proposals (*FOIP Section 25*)
- 4.b) Legal Update (*FOIP Sections 23, 24, 25 and 27*)
- 4.c) CAO Report (*FOIP Sections 16, 17, 23 and 24*)

CARRIED

The following individuals were present during the closed meeting discussion. (MGA Section 197)

- All Councillors Present
- Darrell Derksen, Chief Administrative Officer
- Byron Peters, Deputy Chief Administrative Officer / Director of Projects & Infrastructure
- Don Roberts, Director of Community Services
- Jennifer Batt, Director of Finance
- Caitlin Smith, Director of Planning and Agriculture
- John Zacharias, Director of Utilities
- Louise Flooren, Manager of Legislative & Support Services/ Recording Secretary

Don Roberts, Director of Community Services, Jennifer Batt, Director of Finance, John Zacharias, Director of Utilities left the meeting at 10:13 a.m.

Byron Peters, Deputy Chief Administrative Officer/Director of Projects & Infrastructure, Caitlin Smith, Director of Planning & Agriculture & Louise Flooren, Manager of Legislative & Support Services/ Recording Secretary left the meeting at 10:38 a.m.

MOTION 24-04-267 **MOVED** by Councillor Braun

That Council move out of a closed meeting at 11:17 a.m.

CARRIED

Reeve Knelsen recessed the meeting at 11:17 a.m. and reconvened the meeting at 11:26 a.m. Councillor Cardinal left the meeting at 11:26 a.m.

CLOSED MEETING: **4. a) La Crete North Sanitary – Request for Proposal**

MOTION 24-04-268 **MOVED** by Councillor Braun

That the La Crete North Sanitary – Request for Proposal be received for information.

CARRIED

CLOSED MEETING: **4. b) Legal Update**

MOTION 24-04-269 **MOVED** by Councillor Peters

That the Legal Update be received for information.

CARRIED

CLOSED MEETING: 4. c) CAO Report

MOTION 24-04-270 MOVED by Councillor Smith

That the CAO Report be received for information.

CARRIED

TENDERS: 5. a) None

PUBLIC HEARINGS: 6. a) None

DELEGATIONS: 7. a) Compass Assessment Consultants Inc. (Aaron Steblyk) 2023 Assessments for 2024 Taxation

Reeve Knelsen recessed the meeting at 12:03 p.m. and reconvened the meeting at 12:43 p.m.

MOTION 24-04-271 MOVED by Councillor Morris

That the Compass Assessment Consultants Inc. presentation be received for information.

CARRIED

GENERAL REPORTS: 8. a) Director & Manager Reports for March 2024

MOTION 24-04-272 MOVED by Councillor Peters

That the Director & Manager reports for March 2024 be received for information.

CARRIED

AGRICULTURE SERVICES: 9. a) None

COMMUNITY SERVICES: 10. a) Fort Vermilion Waste Transfer Station Caretaker – Request for Proposal

MOTION 24-04-273 **MOVED** by Councillor Smith

That Administration continue advertising a Request for Proposal for the Fort Vermilion Waste Transfer Station Caretaker and bring proposals to the April 24, 2024 Regular Council meeting for opening and review.

CARRIED

Reeve Knelsen left the meeting at 12:59 p.m.

OPERATIONS: **13. a) Asphalt Hotbox (ADDITION)**

MOTION 24-04-274 **MOVED** by Councillor Peters
Requires Unanimous

That administration research more options for the Asphalt Hotbox and bring back to a future council meeting.

CARRIED UNANIMOUSLY

COMMUNITY SERVICES: **10. b) Campground Partnerships – Request for Proposal**

MOTION 24-04-275 **MOVED** by Councillor Morris

That the Campground Partnerships – Request for Proposal be TABLED to later in the meeting.

CARRIED

Deputy Reeve Sarapuk recessed the meeting at 1:29 p.m., Councillor Morris left the meeting at 1:37 p.m., Reeve Knelsen returned to the meeting at 1:38 p.m., Reeve Knelsen reconvened the meeting at 1:45 p.m.

MOTION 24-04-276 **MOVED** by Councillor Wardley

That Mackenzie County accepts the one (1) year term for the Wadlin Lake Campground Caretaker Partnership with William Peters.

CARRIED

Motion 24-04-277 **MOVED** by Deputy Reeve Sarapuk

That Administration continue to look for Campground Partnerships for Hutch Lake.

CARRIED

FINANCE:

11. b) Bylaw 1332-24 2024 Tax Rate

MOTION 24-04-278
Requires 2/3

MOVED by Councillor Wardley

That first reading be given to Bylaw 1332-24 being the 2024 Tax Rate Bylaw for Mackenzie County.

CARRIED

MOTION 24-04-279
Requires 2/3

MOVED by Deputy Reeve Sarapuk

That second reading be given to Bylaw 1332-24 being the 2024 Tax Rate Bylaw for Mackenzie County.

CARRIED

MOTION 24-04-280
Requires Unanimous

MOVED by Councillor Driedger

That consideration be given to go to third reading of Bylaw 1332-24 being the 2024 Tax Rate Bylaw for Mackenzie County, at this meeting.

CARRIED UNANIMOUSLY

MOTION 24-04-281
Requires 2/3

MOVED by Councillor Braun

That third reading be given to Bylaw 1332-24 being the 2024 Tax Rate Bylaw for Mackenzie County.

CARRIED

FINANCE:

11. a) 2024 Operating Budget Amendment

MOTION 24-04-282
Requires 2/3

MOVED by Councillor Wardley

That the 2024 Operating Budget be amended to include Tracking Sheet changes #13-14.

CARRIED

MOTION 24-04-283 **MOVED** by Councillor Wardley

That administration continue to track call and billable expenses for all the co-medical calls, as this is another download from the Province to the municipalities.

CARRIED

FINANCE: **11. c) 2024 Mackenzie Agricultural Fair & Tradeshow**

MOTION 24-04-284 **MOVED** by Councillor Smith
Requires 2/3

That the 2024 One Time project budget be amended by \$6,514 for the 2024 Mackenzie Agricultural Fair & Tradeshow, with funding in the amount of \$6,514 coming from the General Operating Reserve – (previous years Agricultural Fair surplus).

CARRIED

PROJECTS & INFRASTRUCTURE: **12. a) 2024 Census Budget Amendment**

MOTION 24-04-285 **MOVED** by Councillor Wiebe
Requires 2/3

That the 2024 budget be amended by adding the 2024 Municipal Census as a One Time project, with total funding of \$220,000 allocated from the General Operating Reserve.

CARRIED

MOTION 24-04-286 **MOVED** by Councillor Wardley

That administration be authorized to engage consultants and contractors immediately to prepare and execute the 2024 Municipal Census as discussed.

CARRIED

UTILITIES: **14. a) La Crete East Waterline (ADDITION)**

MOTION 24-04-287 **MOVED** by Councillor Wiebe
Requires Unanimous

That administration be authorized to open the La Crete East Waterline tender between April 24, 2024 and May 6, 2024 with

bid opening to be completed in Fort Vermilion and be publicly advertised, and that a recommendation to award/not award be presented to Council on May 7, 2024.

CARRIED UNANIMOUSLY

**PLANNING &
DEVELOPMENT:**

15. a) Land Use Bylaw Update

MOTION 24-04-288

MOVED by Councillor Smith

That the Land Use Bylaw be received for information.

CARRIED

Reeve Knelsen recessed the meeting at 2:40 p.m. and reconvened the meeting at 2:58 p.m.

ADMINISTRATION:

16. a) Mackenzie County – Sponsorship Application for Physicians

MOTION 24-04-289

MOVED by Deputy Reeve Sarapuk

That the Mackenzie County – Sponsorship Application for Physicians be received for information.

CARRIED

**COMMITTEE OF THE
WHOLE ITEMS:**

17. a) None

**COUNCIL
COMMITTEE
REPORTS:**

18. a) Council Committee Reports

MOTION 24-04-290

MOVED by Deputy Reeve Sarapuk

That Councillor Morris be appointed to the Community Futures Northwest Committee for the remainder of the 2024 term.

CARRIED

MOTION 24-04-291

MOVED by Councillor Driedger

That the Council Committee Reports (verbal) be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

18. b) Community Services Committee Meeting Minutes

MOTION 24-04-292

MOVED by Councillor Smith

That the approved Community Services Committee Meeting Minutes of January 16, 2024 be amended as discussed.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

18. c) Municipal Planning Commission Meeting Minutes

MOTION 24-04-293

MOVED by Deputy Reeve Sarapuk

That the approved Municipal Planning Commission meeting minutes of February 21, 2024 and March 6, 2024 be received for information.

CARRIED

**INFORMATION/
CORRESPONDENCE:**

19. a) Information/Correspondence

MOTION 24-04-294

MOVED by Councillor Smith

That the information/correspondence items be accepted for information purposes.

CARRIED

NOTICE OF MOTION:

20. a) None

**NEXT MEETING
DATES:**

21. a) Next Meeting Dates

Committee of the Whole Meeting
April 23, 2024

10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
April 24, 2024
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 22. a) Adjournment

MOTION 24-04-295 MOVED by Councillor Smith

That the Council meeting be adjourned at 3:26 p.m.

CARRIED

These minutes will be presented for approval at the April 24, 2024 Regular Council Meeting.

Joshua Knelsen
Reeve

Darrell Derksen
Chief Administrative Officer

UNAPPROVED



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 24, 2024
Presented By:	Byron Peters, Director of Projects & Infrastructure
Title:	TENDERS Hamlet of La Crete North Sanitary Trunk Sewer

BACKGROUND / PROPOSAL:

Helix Engineering Ltd has been involved with the hamlet of La Crete North Trunk Sanitary Sewer Project since 2021, beginning with the development of the design report.

Helix designed a tender for the Trunk Main portion of the project, which administration posted on Alberta Purchasing Connection (APC) on April 3, 2024. Submissions were due at the Fort Vermilion County Office by April 23, 2024 no later than 4:30 p.m.

The scope of work for the project includes but is not limited to:

- Topsoil remove & replace (153,000 s.m.)
- Common Excavation to stockpile (54,600 c.m.)
- Supply & install 2350 l.m. of various size Sanitary Sewer (250mm – 675mm)
- Supply & Install Manholes (19 ea.)
- Road repairs

Construction end date is on or before September 30, 2025.

OPTIONS & BENEFITS:

Since the cost of materials and labour have consistently gone up in price as well as delays with procurement of materials, as a potential way to control the project cost, lateral trunks were added as optional in the tender.

The lateral trunks were not an immediate need for current development. Utility Right of Ways will be put in place, since at some point the laterals would be required and constructed for development.

Author: S Gibson **Reviewed by:** B Peters **CAO:** D. Derksen

The County's budget for the project also includes the cost of the lift station, which will be tendered separately. Administration recommends that the tenders for the lift station be opened prior to awarding this trunk main contract, in order to understand the full financial commitment prior to awarding a contract.

COSTS & SOURCE OF FUNDING:

Pre-Tender Estimates

Sanitary Trunk Sewer - \$5 million
Sanitary Trunk Laterals - \$736,000.00

These estimates include the cost of engineering, construction, and a 10% contingency.

COMMUNICATION / PUBLIC PARTICIPATION:

Successful candidate will be notified.

POLICY REFERENCES:

FIN025 Purchasing Authority Directive and tendering Process

RECOMMENDED ACTION:

Motion 1:

Simple Majority Requires 2/3 Requires Unanimous

That the Hamlet of La Crete North Sanitary Trunk Sewer Tenders- Envelope #1 be opened.

Motion 2:

Simple Majority Requires 2/3 Requires Unanimous

That the unqualified Hamlet of La Crete North Sanitary Trunk Sewer Tenders be returned to senders without opening Envelope #2.

Motion 3:

Simple Majority Requires 2/3 Requires Unanimous

Author: S Gibson **Reviewed by:** B Peters **CAO:** D. Derksen

That the Hamlet of La Crete North Sanitary Trunk Sewer Tenders- Envelope #2 be opened for the qualified bidders.

Motion 4:

Simple Majority Requires 2/3 Requires Unanimous

That administration reviews the tenders and return for an awarding decision at a future meeting.

Author: S Gibson **Reviewed by:** B Peters **CAO:** D. Derksen



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 24, 2024
Presented By:	John Zacharias, Director of Utilities
Title:	TENDERS La Crete 2024 Waterline Extension

BACKGROUND / PROPOSAL:

MPE Engineering Ltd. designed a tender for the construction portion of the waterline project. Administration advertised the La Crete 2024 Waterline Extension Tender on Alberta Purchasing Connection (APC) and the County’s social media. Submissions were due at the Fort Vermilion County Office on April 23, 2024, by 4:30 p.m.

The scope of work for the project includes, but is not limited to:

- Topsoil Stripping
- Supply and install 300 mm HDPE DR 11 Watermain
- Water Service Connections
- Tie in to existing watermain
- Watermain Fittings

Construction end date is on or before August 30, 2024.

OPTIONS & BENEFITS:

The tender is divided into two Schedules;

- Schedule A – Miscellaneous Items
- Schedule B – Watermain

COSTS & SOURCE OF FUNDING:

The total project is estimated to cost \$805,000. Project is to be funded by the Developer and Mackenzie County. The County is funding \$455,000 of the project, from the Water/Sewer Infrastructure Reserve. The County has received the Developer’s portion in the amount of \$350,000.

Author: J. Schmidt **Reviewed by:** J. Zacharias **CAO:** D. Derksen

The total project estimate includes the cost of engineering and \$10,000 contingency.

Proposed Offsite Levy Bylaw 1330-24 will recoup a portion of the project costs. The County and the Developer shall each receive 50% of each levy fee collected. The Developer shall be entitled to recover project costs within 10 years from the date of the Project Contract and/or a maximum recovery of \$289,920.

COMMUNICATION / PUBLIC PARTICIPATION:

Adjacent landowners were notified of the project. Proposed Offsite Levy Bylaw 1330-24 was advertised on the County’s social media and the Echo-Pioneer newspaper.

The successful candidate will be notified.

POLICY REFERENCES:

FIN025 Purchasing Authority Directive and Tendering Process

RECOMMENDED ACTION:

Motion 1:

Simple Majority Requires 2/3 Requires Unanimous

That the La Crete 2024 Waterline Extension Tenders – Envelope #1 be opened.

Motion 2:

Simple Majority Requires 2/3 Requires Unanimous

That the unqualified La Crete 2024 Waterline Extension Tenders be returned to senders without opening Envelope #2.

Motion 3:

Simple Majority Requires 2/3 Requires Unanimous

That the La Crete 2024 Waterline Extension Tenders – Envelope #2 be opened for the qualified bidders.

Author: J. Schmidt **Reviewed by:** J. Zacharias **CAO:** D. Derksen

Motion 4:

Simple Majority Requires 2/3 Requires Unanimous

That administration reviews the tenders and return for awarding later in the meeting.

Motion 5:

Simple Majority Requires 2/3 Requires Unanimous

That the La Crete 2024 Waterline Extension contract be awarded to the lowest bidder while staying within budget.

Author: J. Schmidt **Reviewed by:** J. Zacharias **CAO:** D. Derksen



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 24, 2024
Presented By:	Andy Banman, Director of Operations
Title:	TENDERS – Request for Proposals Crack Filling 2024

BACKGROUND / PROPOSAL:

Administration prepared the Crack Filling 2024 Request for Proposals and posted same on Alberta Purchasing Connection site (APC) on April 3, 2024. Submissions were due at the Fort Vermilion County office by April 23, 2024 at 4:30 p.m.

This Work is summarized in the attached Opportunity Notice generated by APC.

The completion date for this project is on or before June 30, 2024.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

The budget amount for this project is \$93,500.

COMMUNICATION / PUBLIC PARTICIPATION:

Awarding of this contract will be posted on the APC site.

POLICY REFERENCES:

FIN025 Purchasing Authority Directive and Tendering Process

Author: S Wheeler **Reviewed by:** A Banman **CAO:** D. Derksen

RECOMMENDED ACTION:

Motion 1:

Simple Majority Requires 2/3 Requires Unanimous

That the Crack Filling 2024 Request for Proposals - Envelope #1 be opened.

Motion 2:

Simple Majority Requires 2/3 Requires Unanimous

That the unqualified Crack Filling 2024 Request for Proposals be returned to the senders without opening Envelope #2.

Motion 3:

Simple Majority Requires 2/3 Requires Unanimous

That the Crack Filling 2024 Request for Proposals - Envelope #2 be opened for the qualified bidders.

Motion 4:

Simple Majority Requires 2/3 Requires Unanimous

That administration review the Crack Filling 2024 Request for Proposals and return for awarding later in the meeting.

Motion 5:

Simple Majority Requires 2/3 Requires Unanimous

That the Crack Filling 2024 Request for Proposals contract be awarded to the highest scoring qualified bidder, while staying within budget.

Author: S Wheeler **Reviewed by:** A Banman **CAO:** D. Derksen



Opportunity Notice Crack Filling 2024

Category: Services

Potential vendors (bidders) may view the bid package here.

Opportunity Information

Organization:	Mackenzie County
Organization Address:	
Reference Number:	AB-2024-02415
Solicitation Number:	CF24
Solicitation Type:	Request for Proposal
Posting (MM/dd/yyyy):	04/03/2024 08:00:00 AM Alberta Time
Closing (MM/dd/yyyy):	04/23/2024 04:30:00 PM Alberta Time
Last Update (MM/dd/yyyy):	03/26/2024 10:26:08 AM Alberta Time
Agreement Type:	Non-Applicable
Region of Opportunity:	Open
Region of Delivery:	Alberta
Opportunity Type:	Open & Competitive

[View Bid Package](#) 

Interested vendors (bidders) who wish to submit a response to this opportunity should register their interest by downloading the document(s) from the bid package.

[View Interested Vendors \(Bidders\)](#)

Commodity Codes:

N5610A: Asphalt, Liquid Petroleum, Primer and Cement for Road Purpose

Response Submission:

Mackenzie County
4511 46 Avenue
BOX 640
Fort Vermilion, AB
T0H 1N0

Response Contact:

Wheeler, Sylvia
Project Coordinator
9205-100 Street
Box 1690
La Crete, Alberta T0H2H0
Tel: 7809283983
Email: swheeler@mackenziecounty.com

Response Specifics:

Due to the location of Mackenzie County, please allow for extra time for your Tender to be couriered. It is a common occurrence for Tenders to be refused because they came in a day late. Depending on where you are sending your Tender from, you may be able to utilize La Crete Transport and J6 Freightways as they offer overnight service from Edmonton (and almost all other Northern Alberta communities) to the La Crete/Fort Vermilion Area. Purolator also has a reputation for being the quickest and most consistent courier to our region.

Opportunity Description:

The Contractor shall undertake all work between the dates of May 1, 2024 and June 30, 2024 inclusive. Traffic Control for all linear markings on public streets and highways shall consist of an escort vehicle with a rotating amber beacon stationed to the rear of the crack filling equipment. The stationing distance shall be commensurate with the speed limit in force on the respective street or highway. Where necessary, the Contractor shall supply flag persons or barricades to protect Workers and the Work.

Where traffic must be diverted temporarily to allow for asphalt filler cooling and set up, a traffic management plan shall be provided.

The liquid Asphalt to be applied must included in the Alberta Transportation Products List for Crack Sealing. Liquid Asphalt shall be designed for the temperature ranges encountered in Northwestern Alberta.

The Proposal Submission shall include the product name as well as the supplier and manufacturer. Blotting Material may be sand, lime, limestone chips, potash, or cement powder.

Surface Preparation shall include the drying, cleaning and removal of all vegetation, dirt, and debris from cracks. A hot air lance shall be used to ensure that the existing pavement temperature is a minimum of 40°C when applying the sealant.

Unless the Manufacturer's Specifications indicate otherwise, liquid asphalt shall be applied at a temperature at 190 – 210°C. The correct wand tip for the crack size shall be used to enable filling the crack from the bottom up. Sealant placed into and over the crack shall be shaped using a squeegee to create a band less than 3mm thickness and maximum 100mm wide over the crack and existing pavement.

Blotting agents may not be applied until the liquid asphalt has sufficiently cooled to avoid inclusion of the blotting agent into the sealant.

Cracks having a width exceeding 35mm shall not be included in crack filling.

APC "Opportunity Notices" This notice is provided for information purposes only. Refer to the "Opportunity Documents" in the bid package for authoritative information.

All queries pertaining to the language, content or any missing or inaccurate information within this abstract must be sent to its originator of the abstract, as specified in the opportunity notice.

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Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 24, 2024
Presented By:	Andy Banman, Director of Operations
Title:	TENDERS – Request for Proposals Line Painting 2024

BACKGROUND / PROPOSAL:

Administration prepared the Line Painting 2024 Request for Proposals and posted same on Alberta Purchasing Connection site (APC) on April 3, 2024. Submissions were due at the Fort Vermilion County office by April 23, 2024 at 4:30 p.m.

This Work is summarized in the attached Opportunity Notice generated by APC.

The completion date for this project is on or before August 31, 2024.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

The budget amount for this project is \$101,700.

COMMUNICATION / PUBLIC PARTICIPATION:

Awarding of this contract will be posted on the APC site.

POLICY REFERENCES:

FIN025 Purchasing Authority Directive and Tendering Process

Author: S Wheeler **Reviewed by:** A Banman **CAO:** D. Derksen

RECOMMENDED ACTION:

Motion 1:

Simple Majority Requires 2/3 Requires Unanimous

That the Line Painting 2024 Request for Proposals - Envelope #1 be opened.

Motion 2:

Simple Majority Requires 2/3 Requires Unanimous

That the unqualified Line Painting 2024 Request for Proposals be returned to the senders without opening Envelope #2.

Motion 3:

Simple Majority Requires 2/3 Requires Unanimous

That the Line Painting 2024 Request for Proposals - Envelope #2 be opened for the qualified bidders.

Motion 4:

Simple Majority Requires 2/3 Requires Unanimous

That administration review the Line Painting 2024 Request for Proposals and return for awarding later in the meeting.

Motion 5:

Simple Majority Requires 2/3 Requires Unanimous

That the Line Painting 2024 Request for Proposals contract be awarded to the highest scoring qualified bidder, while staying within budget.

Author: S Wheeler **Reviewed by:** A Banman **CAO:** D. Derksen



Opportunity Notice Line Painting 2024

Opportunity Information

Organization:	Mackenzie County
Organization Address:	
Reference Number:	AB-2024-02417
Solicitation Number:	LP24
Solicitation Type:	Request for Proposal
Posting (MM/dd/yyyy):	04/03/2024 08:00:00 AM Alberta Time
Closing (MM/dd/yyyy):	04/23/2024 04:30:00 PM Alberta Time
Last Update (MM/dd/yyyy):	03/26/2024 10:44:09 AM Alberta Time
Agreement Type:	Non-Applicable
Region of Opportunity:	Open
Region of Delivery:	Alberta
Opportunity Type:	Open & Competitive
Commodity Codes:	N8010MMB: BEADS REFLECTIVE FOR TRAFFIC PAINT 5173C: Traffic Line Marking

Response Submission:

Response Contact:

Wheeler, Sylvia
Public Works Admin. Officer
9205-100 Street
Box 1690
La Crete, Alberta T0H2H0
Tel: 7809283983
Email: swheeler@mackenziecounty.com

Response Specifics:

Opportunity Description:

Category: Services

Potential vendors (bidders) may view the bid package here.

[View Bid Package](#) 

Interested vendors (bidders) who wish to submit a response to this opportunity should register their interest by downloading the document(s) from the bid package.

[View Interested Vendors \(Bidders\)](#)

The Contractor shall undertake all work between the dates of July 1, 2024 and August 31, 2024 inclusive.

Traffic Control for all linear markings on public streets and highways shall consist of an escort vehicle with a rotating amber beacon stationed to the rear of the line painting equipment. The stationing distance shall be commensurate with the speed limit in force on the respective street or highway. Where necessary, the Contractor shall supply flag persons or barricades to protect Workers and the Work.

Paint Products may be either water based or organic solvent based Traffic Paint. Paint Products to be used shall conform to the Regular White Paint and Regular Yellow Paint formulations on the Alberta Transportation Products List.

Prior to the start-up and at any time during the Work, the Contractor shall provide samples of all paint materials to be used. The County may arrange for testing of the paint samples.

Glass Beads shall conform to AASHTO M247 Type 1 or Type 2.

The County will undertake sweeping of all Hamlet roadways on the day prior to anticipated line painting operations. In addition to this, it will be the Contractor's responsibility to ensure that all surfaces to be painted are free of debris, dust, particulates and oils and are perfectly clean and dry.

The paint and beads shall be applied at the following rates:

- Paint: 15-17 mils wet (38 to 42 litres/KM of 10cm line)
- Glass Beads: 0.6 to 0.7 kg per litre of paint

Paint lines shall be applied to precisely cover existing markings. Where this cannot be achieved, old markings shall be obliterated. All road marking equipment shall be equipped with laser or video guidance systems to enable the paint to be applied with clean, sharp edges and in accordance with application rates and thickness specified.

The temperature of the paint on application shall be between 40°C and 70°C unless otherwise indicated in the Manufacturer's specifications.

All markings shall have sharp, defined edges, and shall be free of wobbles and irregularities. Spraying shall be done to avoid bleeding and overspray.

Paint markings shall be protected by cones that remain in place until the paint is sufficiently dry to prevent spreading and tracking.

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Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 24 2024
Presented By:	Andy Banman, Director of Operations
Title:	TENDERS – Invitation to Tender 2024 Regravelling Program

BACKGROUND / PROPOSAL:

Administration prepared the 2024 Regravelling Program tender. Packages were printed and made available at County offices on April 9, 2024. Submissions were due at the Fort Vermilion County office by April 23, 2024 at 4:30 p.m.

This Work is summarized as loading, hauling, application and spreading of gravel on County roads. The tender is for the supply (for some areas) and apply of gravel. Areas are outlined as schedules in the tender package and referenced with a map.

The completion date for this project is on or before August 1, 2024.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

The budget amount for this project is \$1,458,000. In addition to the tender bid prices, this budget also includes cost of gravel and additional regravelling not covered within this proposal.

COMMUNICATION / PUBLIC PARTICIPATION:

Awarding of this contract will be through letter mail and phone call.

POLICY REFERENCES:

FIN025 Purchasing Authority Directive and Tendering Process

Author: S Wheeler **Reviewed by:** A Banman **CAO:** D. Derksen

RECOMMENDED ACTION:

Motion 1:

Simple Majority Requires 2/3 Requires Unanimous

That the 2024 Regravelling Program tenders - Envelope #1 be opened.

Motion 2:

Simple Majority Requires 2/3 Requires Unanimous

That the unqualified 2024 Regravelling Program tenders be returned to the senders without opening Envelope #2.

Motion 3:

Simple Majority Requires 2/3 Requires Unanimous

That the 2024 Regravelling Program tenders - Envelope #2 be opened for the qualified bidders.

Motion 4:

Simple Majority Requires 2/3 Requires Unanimous

That administration review the 2024 Regravelling Program tenders and return for awarding later in the meeting.

Motion 5:

Simple Majority Requires 2/3 Requires Unanimous

That the 2024 Regravelling Program contract(s) be awarded to the most qualified bidder(s), while staying within budget.

Author: S Wheeler **Reviewed by:** A Banman **CAO:** D. Derksen



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 24, 2024
Presented By:	Don Roberts, Director of Community Services
Title:	Fort Vermilion Waste Transfer Station Caretaker Contract

BACKGROUND / PROPOSAL:

Administration advertised for the Caretaking Contract at the Fort Vermilion Waste Transfer Station. This is a 36-month contract expiring on May 4, 2027.

Closing date for the proposal was April 23, 2024 at 4:30 p.m.

OPTIONS & BENEFITS:

Option 1

Open tenders and award to the lowest qualifying bidder.

Option 2

Request Administration to comeback with alternative solutions

COSTS & SOURCE OF FUNDING:

2022 Operating budget

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

Author: D. Roberts **Reviewed by:** _____ **CAO:** D. Derksen

RECOMMENDED ACTION:

Motion 1

Simple Majority Requires 2/3 Requires Unanimous

That the Fort Vermilion Waste Transfer Station Caretaker Contract Envelope #1 be opened.

Motion 2

Simple Majority Requires 2/3 Requires Unanimous

That the Fort Vermilion Waste Transfer Station Caretaker contract be awarded to the lowest qualified bidder while staying within budget.

Author: D. Roberts **Reviewed by:** _____ **CAO:** D. Derksen



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 24, 2024
Presented By:	Caitlin Smith, Director of Planning & Agriculture
Title:	PUBLIC HEARING Bylaw 1329-24 Land Use Bylaw Amendment to Rezone Plan 232 2146, Block 3, Lots 6-13 from Hamlet Residential 2A “H-R2A” to Hamlet Residential 1 “H-R1”

BACKGROUND / PROPOSAL:

Administration has received a request to rezone Plan 232 2146, Block 3, Lots 6-13 from Hamlet Residential 2A “H-R2A” to Hamlet Residential 1 “H-R1”.

The reason for the rezoning is to allow for the development of Dwelling – Stacked Row Housing, which is not permitted in the current Land Use District.

These lots were rezoned to H-R2A in the summer of 2023 to allow for the development of Dwelling - Duplex. The applicant would now like to construct the new dwellings to allow for more rental units instead of entry level duplexes for purchase. The Developer will be re-amalgamating every second lot back to the original approval.

Development has currently started in the proposed rezone area, there is one dwelling-duplex.

The proposed area for rezoning is intended for general commercial uses, according to the La Crete Area Structure Plan (2013). The La Crete Area Structure Plan is to be updated this year. The aim of the ongoing assessment and amendment of the La Crete Area Structure Plan is to provide more housing options.

The rezoning application was presented to the Municipal Planning Commission on February 21, 2024 where the following motion was made:

Author: J Wiebe **Reviewed by:** C Smith **CAO:** D. Derksen

MPC 24-02-028 MOVED by Andrew O'Rourke

That the Municipal Planning Commission recommend to Council to approve Bylaw 13XX-24 being a Land Use Bylaw Amendment to rezone Plan 232 2146, Block 3, Lots 6-13 from Hamlet Residential 2A "H-R2A" to Hamlet Residential 1 "H-R1" subject to a drainage and parking plan being submitted

CARRIED

The rezoning application was presented to the Mackenzie County Council on March 12, 2024 where the following motion was made:

MOTION 24-03-227 MOVED by Councillor Wardley

That first reading be given to Bylaw 1329-24 being a Land Use Bylaw Amendment to rezone Plan 232 2146, Block 3, Lots 6-13 from Hamlet Residential 2A "H-R2A" to Hamlet Residential 1 "H-R1", subject to public hearing input.

CARRIED

OPTIONS & BENEFITS:

Options are to recommend approval, not recommend approval or table for more information.

COSTS & SOURCE OF FUNDING:

Costs will consist of advertising the Public Hearing and adjacent landowner letters, which will be borne by the applicant.

COMMUNICATION / PUBLIC PARTICIPATION:

The Bylaw Amendment will be advertised as per MGA requirements, this includes all adjacent landowners. The applicant will also be required to display a sign on the subject property as per LUB requirements.

POLICY REFERENCES:

N/A

Author: J Wiebe **Reviewed by:** C Smith **CAO:** D. Derksen

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That second reading be given to Bylaw 1329-24 being a Land Use Bylaw Amendment to rezone Plan 232 2146, Block 3, Lots 6-13 from Hamlet Residential 2A “H-R2A” to Hamlet Residential 1 “H-R1” to accommodate the development of Dwelling – Stacked Row Housing.

Simple Majority Requires 2/3 Requires Unanimous

That third reading be given to Bylaw 1329-24 being a Land Use Bylaw Amendment to rezone Plan 232 2146, Block 3, Lots 6-13 from Hamlet Residential 2A “H-R2A” to Hamlet Residential 1 “H-R1” to accommodate the development of Dwelling – Stacked Row Housing.

Author: J Wiebe **Reviewed by:** C Smith **CAO:** D. Derksen

BYLAW NO. 1329-24
BEING A BYLAW OF MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA
TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2017, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to Plan 232 2146, Block 3, Lots 6-13 from Hamlet Residential 2A “H-R2A” to Hamlet Residential 1 “H-R1” to accommodate Dwelling – Stacked Row Housing.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Plan 232 2146, Block 3, Lots 6-13

Within Mackenzie County, be from Hamlet Residential 2A “H-R2A” to Hamlet Residential 1 “H-R1” as outlined in Schedule “A” hereto attached.

READ a first time this ____ day of _____, 2024.

PUBLIC HEARING held this ____ day of _____, 2024.

READ a second time this ____ day of _____, 2024.

READ a third time and finally passed this ____ day of _____, 2024.

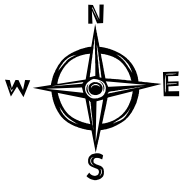
Joshua Knelsen
Reeve

Darrell Derksen
Chief Administrative Officer

BYLAW No. 1329-24

SCHEDULE "A"

1. That the land use designation of the following property known as Plan 232 2146, Block 3, Lots 6-13 within Mackenzie County, be rezoned:



FROM: Hamlet Residential 2A "H-R2A"

TO: Hamlet Residential 1 "H-R1"

Mackenzie County LAND USE BYLAW AMENDMENT – REZONING APPLICATION

Name Of Applicant <u>Alpine Builders LTD</u>		
Address:		
City/Town		
Postal Code	Phone	Cell
Applicant Email		

Complete only if different from Applicant

Name of Registered Owner <u>571950 Alberta Limited</u>		
Address:		
City/Town		
Postal Code	Phone	Cell
Owner Email		

Legal Description of the Land Affected by the Proposed Amendment: All or Part of:

QTR./LS.	SEC.	TWP.	RANGE	M.	or	PLAN <u>232 2146</u>	BLK <u>3</u>	LOT <u>(6, 7) (8, 9) (10, 11) (12, 13)</u>
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Civic Address: _____

Land Use Classification Amendment Proposed:

From: HR2A To: HR1

Reasons Supporting Proposed Amendment:

I would like to rezone these lots back to HR1 as I intend to consolidate these 8 lots back to 4 to accommodate the construction of stacked housing.

I have enclosed the required application fee of: \$861.01 Receipt No.: 304354

Applicant Signature Date 02-15-2024

Registered Owner Signature Date 02-15-2024

NOTE: Registered Owner's signature required only if different from applicant

The personal information on this form is collected in accordance with Section 33 of the Freedom of Information and Protection of Privacy (FOIP) Act for the purpose of processing this application, issuing development permits and Land Use Bylaw Enforcement. The name of the permit holder and nature of the permit are available to the public upon request. If you have any questions regarding the collection, use or disclosure of this information, please contact the FOIP Coordinator or (780) 927-3718.





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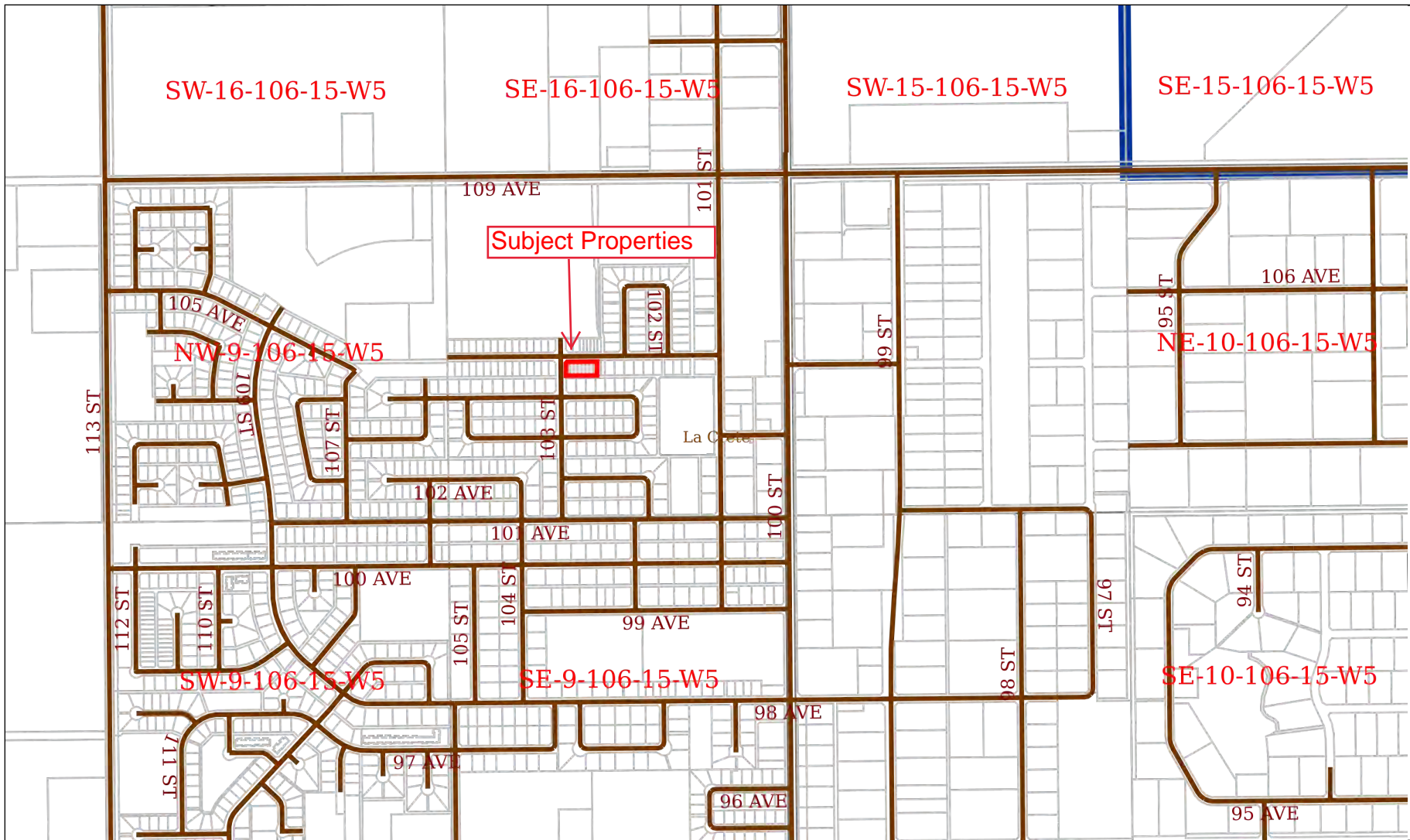
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10 m



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Mackenzie County
PUBLIC HEARING FOR Rezone Plan 232 2146

BYLAW: 1329-24

ORDER OF PRESENTATION:

This Public Hearing will now come to order at _____ .

Was the Public Hearing properly advertised?

Will the Development Authority Director of Planning & Agri please outline the proposed
Bylaw 1329-24 and present his submission.

Does the Council have any question of the proposed Bylaw 1329-24 ?

Were any submissions received in regards to the proposed Bylaw 1329-24 ?
If yes, please read them.

Is there anyone present who would like to speak in regards of the proposed Bylaw 1329-24 ?

If YES: Does the Council have any questions of the person(s) making their presentation? This

Hearing is now closed at _____.

REMARKS & COMMENTS:





Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 24, 2024
Presented By:	Caitlin Smith, Director of Planning & Agriculture
Title:	PUBLIC HEARING Bylaw 1331-24 Land Use Bylaw Amendment to Rezone Part of NE-10-104-17-W5M from Agricultural “A” to Rural Industrial Light “RIL”

BACKGROUND / PROPOSAL:

Administration has received a request to rezone Part of NE-10-104-17-W5M from Agricultural “A” to Rural Industrial Light “RIL”. The area to be rezoned is approximately 10 acres.

The reason for the rezoning is to allow for the development of Bulk Fuel Storage & Distribution, which is not permitted in the current Land Use District.

On January 10, 2024, the applicant brought a proposal to MPC to be granted a temporary permit with a year duration to install two (2) temporary fuel tanks. The applicant stated that if there were a demand for a Bulk Fuel Storage & Distribution he would then rezone at the currently proposed location. The applicant will be required to cancel the previously approved temporary development permit.

The purpose of the Rural Industrial Light (RIL) district is to provide for light industrial uses, located outside of HAMLETS, with limited outside storage areas that do not cause nuisances to adjacent land uses while offering a high quality of site aesthetics.

Currently the proposed area for rezoning has a residence, that is not included in the rezoning request area.

Administration would like to note that there is another Bulk Fuel Storage & Distribution located four miles west of the proposed rezoning area.

According to the Hamlet of La Crete Area Structure Plan, Section 5.6 Industrial states:

5.6.1 Objectives

Author: J Wiebe **Reviewed by:** C Smith **CAO:** D. Derksen

Municipal District's objectives are to:

- a. Encourage industrial development in appropriate areas.
- b. Ensure an adequate amount of zoned and serviced industrial land is available for development.
- c. Ensure existing and future residential development is appropriately buffered from adjacent industrial development.

5.6.2 Policies

The Municipal District's policies are to:

- a. Direct industrial uses to those areas designated Industrial on Schedule G.
- b. Encourage the orderly development of industrial areas with respect to the accessibility of servicing.
- c. Encourage the development of existing industrial areas prior to the development of the expansion areas.
- d. Require appropriate buffering of industrial developments if they are adjacent to existing or future residential development.
- e. Encourage landscaping of industrial lots to improve the visual quality of industrial areas.
- f. Require all industrial development to meet the Municipal District of Mackenzie Engineering Guidelines and Minimum Servicing Standards.

According to the Land Use Bylaw 1066-17, Section 9.6.2 states:

Regulations

9.6.3 In addition to the regulations contained in Section 8, the following standards shall apply to every DEVELOPMENT in this LAND USE DISTRICT.

Regulation	Standard
Min. Lot Size	0.8ha (2 acres)
Min. Floor Area	92.9m ² (1000.0ft ²)
Min. Setback from Highway, Road or Undeveloped Road Allowance	
Right-of-way	41.2m (135.2ft)
Centre Line	64.0m (210.0ft)
Or a greater distance as specified by Alberta Transportation	
Min. Setback	
Yard – Front	15.2m (50.0ft)
Yard – Rear	15.2m (50.0ft)
Yard – Side	15.2m (50.0ft)

Author: J Wiebe Reviewed by: C Smith CAO: D. Derksen

The rezoning application was presented to the Municipal Planning Commission on March 6, 2024 where the following motion was made:

MPC 24-03-035 *MOVED* by David Driedger

That the Municipal Planning Commission recommend to Council to approve Bylaw 13XX-24 being a Land Use Bylaw Amendment to rezone Part of NE-10-104-17-W5M from Agricultural “A” to Rural Industrial Light “RIL”.

CARRIED

The rezoning application was presented to the Mackenzie County Council on March 27, 2024 where the following motion was made:

MOTION 24-03-248 *MOVED* by Councillor Peters

That first reading be given to Bylaw 1331-24 being a Land Use Bylaw Amendment to rezone Part of NE-10-104-17-W5M from Agricultural “A” to Rural Industrial Light “RIL”, subject to public hearing input.

CARRIED

OPTIONS & BENEFITS:

Options are to recommend approval, not recommend approval or table for more information.

COSTS & SOURCE OF FUNDING:

Costs will consist of advertising the Public Hearing and adjacent landowner letters, which will be borne by the applicant.

COMMUNICATION / PUBLIC PARTICIPATION:

The Bylaw Amendment will be advertised as per MGA requirements, this includes all adjacent landowners. The applicant will also be required to display a sign on the subject property as per LUB requirements.

POLICY REFERENCES:

N/A

Author: J Wiebe **Reviewed by:** C Smith **CAO:** D. Derksen

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That second reading be given to Bylaw 1331-24 being a Land Use Bylaw Amendment to rezone Part of NE-10-104-17-W5M from Agricultural "A" to Rural Industrial Light "RIL" to accommodate the development of Bulk Fuel Storage & Distribution.

Simple Majority Requires 2/3 Requires Unanimous

That third reading be given to Bylaw 1331-24 being a Land Use Bylaw Amendment to rezone Part of NE-10-104-17-W5M from Agricultural "A" to Rural Industrial Light "RIL" to accommodate the development of Bulk Fuel Storage & Distribution.

Author: J Wiebe **Reviewed by:** C Smith **CAO:** D. Derksen

BYLAW NO. 1331-24
BEING A BYLAW OF MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA
TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2017, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to Part of NE-10-104-17-W5M from Agricultural “A” to Rural Industrial Light “RIL”.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Part of NE-10-104-17-W5M

Within Mackenzie County, be from Agricultural “A” to Rural Industrial Light “RIL” as outlined in Schedule “A” hereto attached.

READ a first time this ____ day of _____, 2024.

PUBLIC HEARING held this ____ day of _____, 2024.

READ a second time this ____ day of _____, 2024.

READ a third time and finally passed this ____ day of _____, 2024.

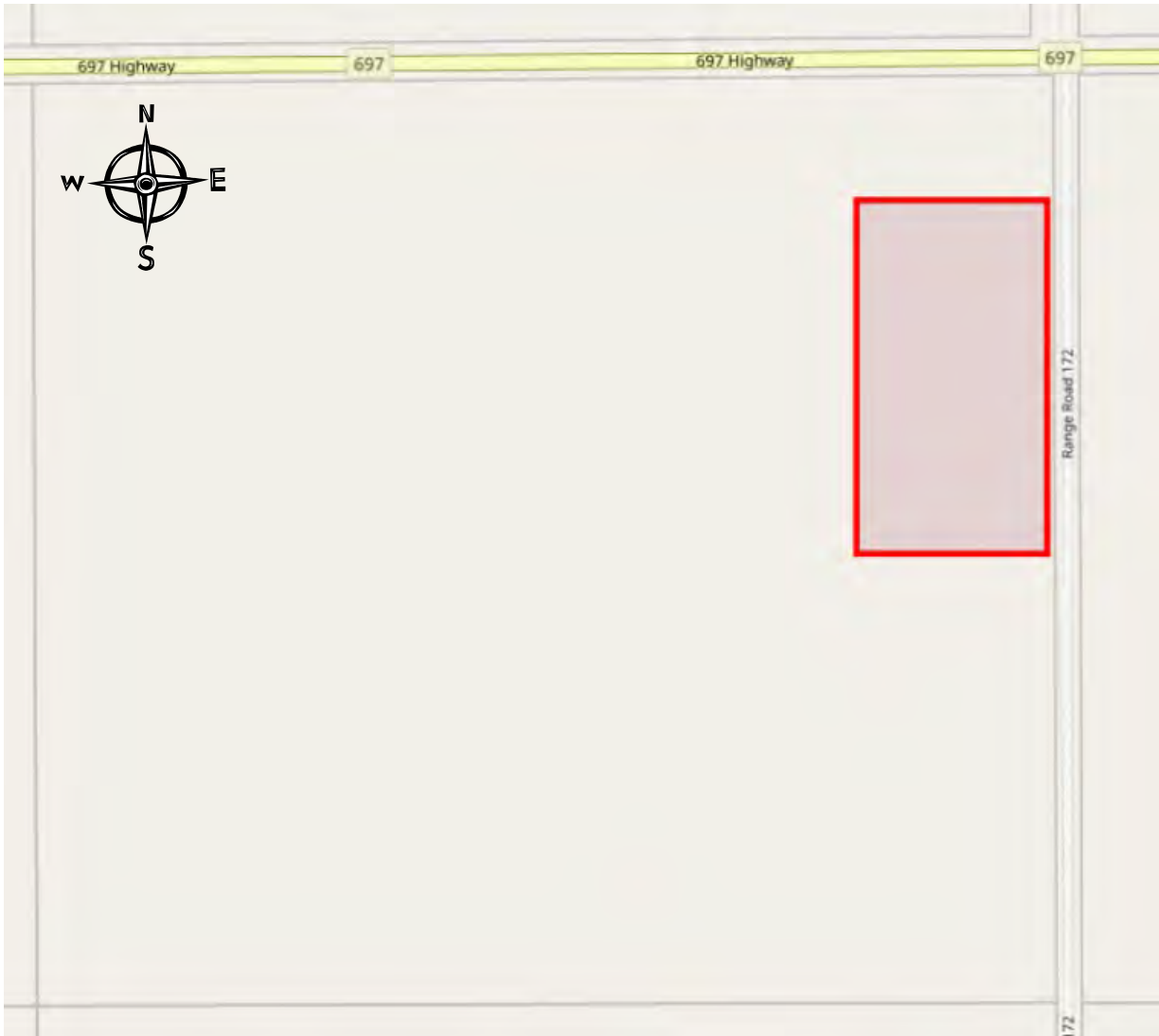
Joshua Knelsen
Reeve

Darrell Derksen
Chief Administrative Officer

BYLAW No. 1331-24

SCHEDULE “A”

1. That the land use designation of the following property known as Part of NE-10-104-17-W5M within Mackenzie County, be rezoned:



FROM: Agricultural “A”

TO: Rural Industrial Light “RIL”

Mackenzie County LAND USE BYLAW AMENDMENT – REZONING APPLICATION

Name Of Applicant <i>Albe B Zacharias (Co-op)</i> Address: Section 17 (1)			Complete only if different from Applicant Name of Registered Owner <i>John H. Wieler</i> Address: Section 17 (1)		
City/Town Section 17 (1)			City/Town Section 17 (1)		
Postal Code Section 17 (1)	Phone Section 17 (1)	Cell	Postal Code Section 17 (1)	Phone Section 17 (1)	Cell
Applicant Email			Owner Email		

Legal Description of the Land Affected by the Proposed Amendment: All or Part of:

QTR./LS.	SEC.	TWP.	RANGE	M.	or	PLAN	BLK	LOT
<i>NE10</i>	<i>104</i>	<i>17</i>	<i>W</i>	<i>5</i>				

Civic Address: *17217 Hwy 699*

Land Use Classification Amendment Proposed:

From: *Agriculture* To: *Rural Industrial Light*

Reasons Supporting Proposed Amendment:

Co-op Cardlock

I have enclosed the required application fee of: _____ Receipt No.: _____
Section 17 (1)

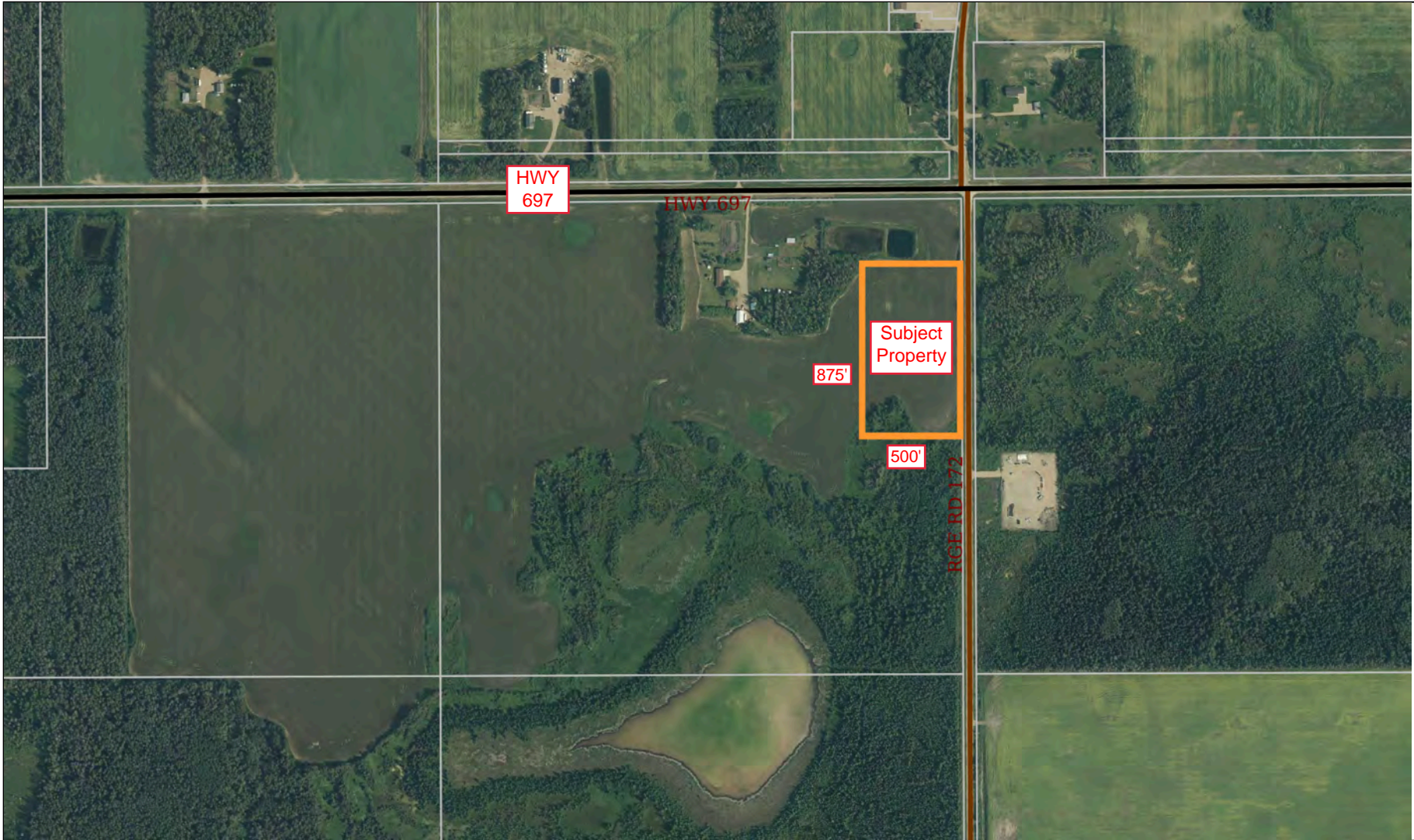
Applicant Signature _____ Date *Feb 28 2024*
Section 17 (1)

Registered Owner Signature _____ Date *02-17-24*

NOTE: Registered Owner's signature required only if different from applicant

The personal information on this form is collected in accordance with Section 33 of the Freedom of Information and Protection of Privacy (FOIP) Act for the purpose of processing this application, issuing development permits and Land Use Bylaw Enforcement. The name of the permit holder and nature of the permit are available to the public upon request. If you have any questions regarding the collection, use or disclosure of this information, please contact the FOIP Coordinator or (780) 927-3718.







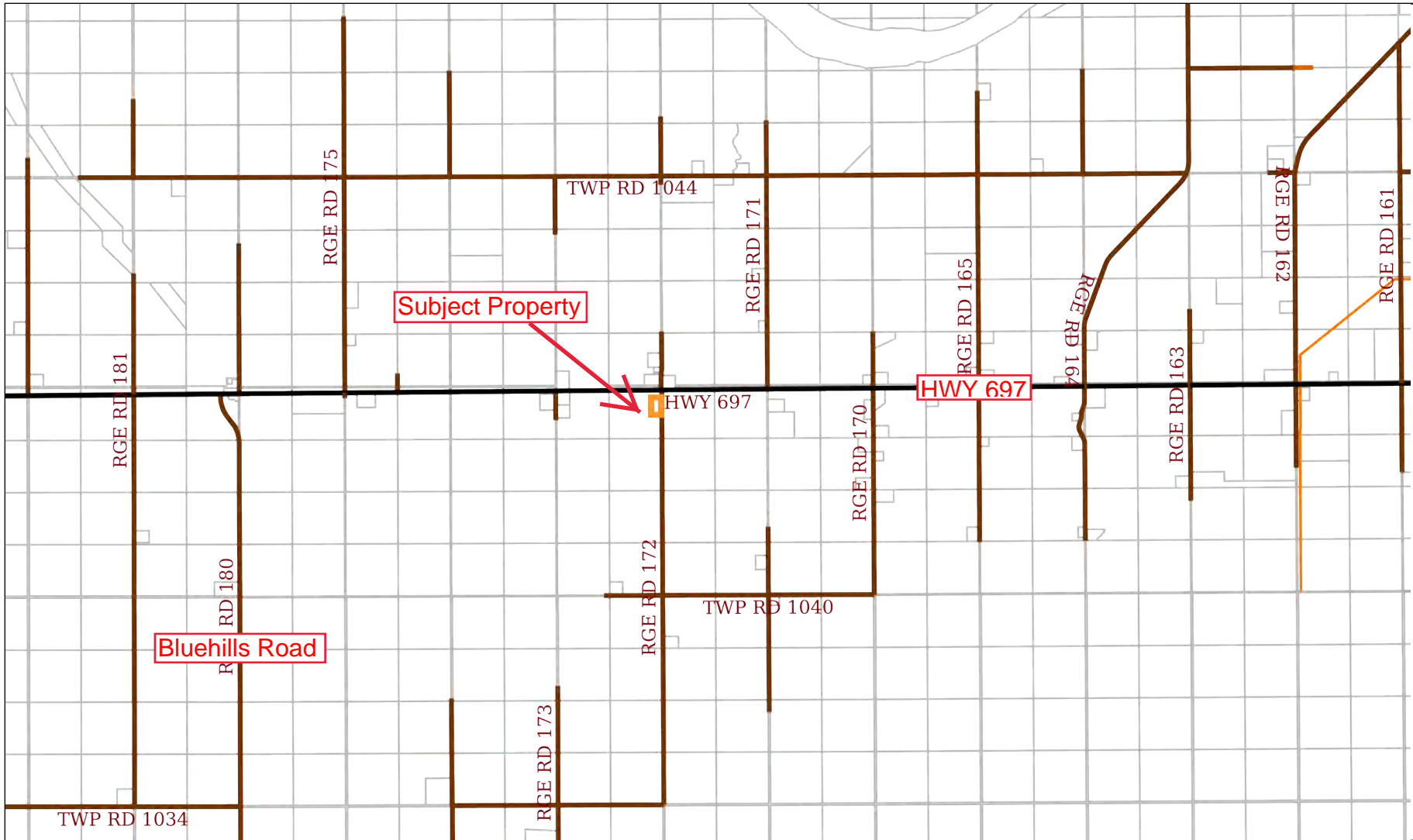


Scale 1: 8,554



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Mackenzie County Bylaw 1331-24 Part of NE-10-104-17-W5M




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1 Mi

1 Km

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Mackenzie County Bylaw 1331-24 Part of NE-10-104-17-W5M


Mackenzie County

Scale 1: 42,770

1 Mi 

1 Km 

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**Mackenzie County
PUBLIC HEARING FOR**

BYLAW: 1331-24

ORDER OF PRESENTATION:

This Public Hearing will now come to order at _____ .

Was the Public Hearing properly advertised?

Will the Development Authority Director of Planning & Agri please outline the proposed Bylaw 1331-24 _____ and present his submission.

Does the Council have any question of the proposed Bylaw 1331-24 ?

Were any submissions received in regards to the proposed Bylaw 1331-24 ?
If yes, please read them.

Is there anyone present who would like to speak in regards of the proposed Bylaw 1331-24 ?

If YES: Does the Council have any questions of the person(s) making their presentation? This

Hearing is now closed at _____.

REMARKS & COMMENTS:





Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 24, 2024
Presented By:	Caitlin Smith, Director of Planning & Agriculture
Title:	Public Hearing Bylaw 1333-24 Land Use Bylaw Amendment to Add Country Recreational 2 (CREC2) to Section 9 of the Land Use Bylaw 1066-17

BACKGROUND / PROPOSAL:

Administration has received a Land Use Bylaw amendment application from a local developer requesting to add a new zoning district that will accommodate single family dwellings and duplexes close to the golf course.

In 2016, a bylaw amendment to rezone Part of NW 13-106-15-W5M (Plan 092 6283, Block 2, Lot 3) from Recreational “REC” to Country Recreational “CREC” for the purpose of a multi-lot subdivision was granted approval.

The applicants developed this subdivision along the west side of the La Crete Golf Course. Twenty-five (25) lots were created approximately equaling 0.344 acres each in size. The intention of these lots was to provide income for the Golf Course and a living area for semi-retired individuals.

Currently within the Land Use Bylaw there is one (1) Country Recreational “CREC” zoning. This zoning was created specifically for Hutch Lake. In the Hutch Lake area structure plan it specifies that the lots shall have a minimum lot area of 0.5 acres. The lots by the Golf Course do not meet this minimum requirement. Also the “CREC” district does not allow for duplexes or single family homes. The new proposed zoning of “CREC2” will allow for these uses. This area will still be considered a recreational area right by the Golf Course, but with permanent housing on smaller lots.

The lots are currently serviced by a central wastewater treatment system provided by “Tanks-A-Lot Onsite Water and Sewer Solutions”, as Municipal Services (Utilities/Sewer) are not available this far out of the hamlet. There is an existing agreement for the operation and maintenance of the private sewer system - it will not be taken over by the municipality and must be operated by the developer and/or the property owners.

Author: L Washkevich **Reviewed by:** C Smith **CAO:** D. Derksen

This item was taken to Council on March 27, 2024 for first reading where it was passed with the following motion:

MOTION 23-03-235 **MOVED** by Councillor Wiebe

That first reading be given to Bylaw 1333-24 being a Land Use Bylaw Amendment to add Country Recreational 2 (CREC2) to Section 9 of the Land Use Bylaw 1066-17.

CARRIED

This item was taken to the Municipal Planning Commission on March 28, 2024 where the following motion was made:

MPC 24-03-054 **MOVED** by Peter F. Braun

That Bylaw 1333-24 being a Land use Bylaw Amendment to add Country Recreational 2 (CREC2) to Section 9 of the Land Use Bylaw be received for information.

CARRIED

OPTIONS & BENEFITS:

Options are to pass, defeat or table first, second and third reading

COSTS & SOURCE OF FUNDING:

Costs consisted of advertising the Public Hearing which were borne by the applicant.

COMMUNICATION:

The Bylaw Amendment was advertised as per MGA requirements.

RECOMMENDED ACTION:

Motion 1:

Simple Majority Requires 2/3 Requires Unanimous

That second reading be given to Bylaw 1333-24 Land Use Bylaw Amendment to Add Country Recreational 2 (CREC2) to Section 9 of the Land Use Bylaw 1066-17.

Author: L Washkevich **Reviewed by:** C Smith **CAO:** D. Derksen

Motion 2:

Simple Majority Requires 2/3 Requires Unanimous

That third reading and final reading be given to Bylaw 1333-24 Land Use Bylaw Amendment to Add Country Recreational 2 (CREC2) to Section 9 of the Land Use Bylaw 1066-17.

Author: L Washkevich **Reviewed by:** C Smith **CAO:** D. Derksen

BYLAW NO. 1333-24
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2017, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to add Country Recreational 2 “CREC2” to Section 9 of the Land Use Bylaw.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the Mackenzie County Land Use Bylaw 1066-17, Section 9 be amended with the following addition:

9.6 Country Recreational 2 (CREC2)

Purpose

- 9.6.1 The general purpose of the **Country Recreational 2 (CREC2)** district is to permit the DEVELOPMENT of permanent residential areas adjacent to the La Crete Golf Course in Mackenzie County. All DEVELOPMENTS shall conform to a relevant AREA STRUCTURE PLAN. This zoning is specific to developments on lands within close proximity to golf courses.

Permitted and Discretionary Land Use Classes

- 9.6.2 Land use classes within the following table shall be permitted or discretionary within the **Country Recreational 2 (CREC2)** district of this BYLAW.

Permitted	Discretionary
DWELLING - SINGLE FAMILY	DUPLEX
GARAGE - ATTACHED	CABIN
ACCESSORY BUILDING	
YARD SITE DEVELOPMENT	

Regulations

- 9.6.3 In addition to the regulations contained in Section 8, the following standards shall apply to every DEVELOPMENT in this LAND USE DISTRICT.

Regulation	Standard
Min. Lot Dimensions	
Width	30.5m (100.0ft)
Depth	45.7m (150.0ft)
Min. Setback	
Yard – Front	9.1m (30.0ft)
Yard – Side	3.1m (10.0ft)
Yard – Rear	3.1m (10.0ft)

Additional Regulations

- 9.6.4 The density of DEVELOPMENT (number of LOTS per hectare/acre) shall be in accordance with the provisions of the relevant AREA STRUCTURE PLAN.
- 9.6.5 The provision of access to each LOT shall be as required by the Development Authority and developed in accordance with COUNTY standards.
- 9.6.6 A minimum of two (2) parking stalls.
- 9.6.7 There shall be no allowance for on-street parking.
- 9.6.8 Each LOT shall be landscaped as required by the Development Authority to ensure proper vegetation and tree coverage for appearance and drainage purposes. Approval shall be required by the Development Authority prior to the removal of trees and/or vegetation from any LOT.
- 9.6.9 All DEVELOPMENT on a LOT shall be of a style and appearance which is compatible with the natural qualities of the recreation area. The character and appearance of all DEVELOPMENT on each recreation LOT shall be maintained to minimize any adverse impacts which may occur on adjacent recreation LOTS or the recreation area in general.
- 9.6.10 All water and sewage disposal must conform to the requirements of the relevant AREA STRUCTURE PLAN and Alberta Private Sewage Systems Standard of Practice 2019.
- 9.6.11 The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall complement adjoining DEVELOPMENT and character of the site to the satisfaction of the Development Authority.
- 9.6.12 The Development Authority may decide on such other requirements as are necessary having due regard to the nature of the proposed DEVELOPMENT and the purpose of this LAND USE DISTRICT.

9.6.13 Rezoning applications involving the **Country Recreational 2 (CREC2)** district shall provide requirements as outlined in Subsection 3.1.6.

9.6.14 All DEVELOPMENT on these lots shall conform to the RESTRICTIVE COVENANT registered on the lots.

2. This bylaw shall take effect on the date of the third and final reading thereof.

READ a first time this 27th day of March, 2024.

PUBLIC HEARING held this _____ day of _____, 2024.

READ a second time this _____ day of _____, 2024.

READ a third time and finally passed this _____ day of _____, 2024.

Joshua Knelsen
Reeve

Darrell Derksen
Chief Administrative Officer

Mackenzie County LAND USE BYLAW AMENDMENT

Complete only if different from Applicant

Name Of Applicant Paul Driedger		
Address: PO Box 2349		
City/Town La Crete, AB		
Postal Code T0H 2H0	Phone	Cell
Applicant Email paul@ften.ca		

Name of Registered Owner		
Address:		
City/Town		
Postal Code	Phone	Cell
Owner Email		

Legal Description of the Land Affected by the Proposed Amendment: All or Part of:

QTR./LS.	SEC.	TWP.	RANGE	M.	or	PLAN	BLK	LOT
----------	------	------	-------	----	----	------	-----	-----

Civic Address: _____

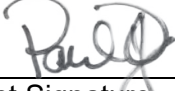
Land Use Classification Amendment Proposed:

From: _____ To: Country Recreational (CREC-2)

Reasons Supporting Proposed Amendment:

Would like the creation of CREC-2 to allow for the development of the lots adjacent to La Crete Golf Course. The lots are similar to size of large residential lots within the hamlet (HR1-A) and the current CREC district is for larger recreation lots where the setbacks and proposed use does not work for the intended use of these lots.

I have enclosed the required application fee of: 1131.25 Receipt No.: Please invoice.



Applicant Signature

2024-03-19

Date

Registered Owner Signature

Date

NOTE: Registered Owner's signature required only if different from applicant

The personal information on this form is collected in accordance with Section 33 of the Freedom of Information and Protection of Privacy (FOIP) Act for the purpose of processing this application, issuing development permits and Land Use Bylaw Enforcement. The name of the permit holder and nature of the permit are available to the public upon request. If you have any questions regarding the collection, use or disclosure of this information, please contact the FOIP Coordinator or (780) 927-3718.



Mackenzie County LAND USE BYLAW AMENDMENT

Name Of Applicant Paul Driedger
Address:

Complete only if different from Applicant

Name of Registered Owner		
Address:		
City/Town		
Postal Code	Phone	Cell
Owner Email		

Legal Description of the Land Affected by the Proposed Amendment: All or Part of:

QTR./LS.	SEC.	TWP.	RANGE	M.	or	PLAN	BLK	LOT

Civic Address: _____

Land Use Classification Amendment Proposed:

From: _____ To: Country Recreational (CREC-2)

Reasons Supporting Proposed Amendment:

Would like the creation of CREC-2 to allow for the development of the lots adjacent to La Crete Golf Course. The lots are similar to size of large residential lots within the hamlet (HR1-A) and the current CREC district is for larger recreation lots where the setbacks and proposed use does not work for the intended use of these lots.

I have enclosed the required application fee of: 1131.25 Receipt No.: Please invoice.

_____ 2024-03-19
Date

Registered Owner Signature _____
Date

NOTE: Registered Owner's signature required only if different from applicant

The personal information on this form is collected in accordance with Section 33 of the Freedom of Information and Protection of Privacy (FOIP) Act for the purpose of processing this application, issuing development permits and Land Use Bylaw Enforcement. The name of the permit holder and nature of the permit are available to the public upon request. If you have any questions regarding the collection, use or disclosure of this information, please contact the FOIP Coordinator or (780) 927-3718.



Mackenzie County
PUBLIC HEARING FOR LUB Amendment

BYLAW: 1333-24

ORDER OF PRESENTATION:

- This Public Hearing will now come to order at _____ .
- Was the Public Hearing properly advertised?
- Will the Development Authority Director of Planning & Agri please outline the proposed Bylaw 1333-24 _____ and present his submission.
- Does the Council have any question of the proposed Bylaw 1333-24 ?
- Were any submissions received in regards to the proposed Bylaw 1333-24 ?
If yes, please read them.
- Is there anyone present who would like to speak in regards of the proposed Bylaw 1333-24 ?
- If YES: Does the Council have any questions of the person(s) making their presentation? This
- Hearing is now closed at _____.

REMARKS & COMMENTS:





Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 24, 2024
Presented By:	Caitlin Smith, Director of Planning & Agriculture
Title:	PUBLIC HEARING Bylaw 1334-24 Land Use Bylaw Amendment to Rezone Plan 052 0560, Block 05, Lot 04 from Recreation 1 “REC1” to Hamlet Country Residential “H-CR”.

BACKGROUND / PROPOSAL:

Administration has received a request to rezone Plan 052 0560, Block 05, Lot 04 from Recreation 1 “REC1” to Hamlet Country Residential “H-CR”. The proposed rezoning area is 5 acres total.

The reason for the rezoning is to allow for the sale of the proposed land. Council will need to consider if this parcel is to be sold as one parcel or subdivided and sold as two parcels. If Council decides to subdivide the parcel, the County will be required to build a second access road for the proposed rezoning area.

On February 13, 2024, Council made the following motion in regards to the future sale and removal of the MR of the proposed lands:

MOTION 24-02-115 **MOVED** by Councillor Braun

That the Chief Administrative Officer notify the Land Titles Registrar to remove the Municipal Reserve designation from Plan 052 0560, Block 05, Lot 04MR for the purpose of land sale.

CARRIED

The purpose of the Hamlet Country Residential (H-CR) district is to allow for single family dwellings and associated uses on large serviced LOTS in the outermost areas of HAMLET boundary confines.

Author: J Wiebe **Reviewed by:** C Smith **CAO:** D. Derksen

According to the Land Use Bylaw 1066-17, Section 9.16.3 states:

Regulations

9.16.3 In addition to the regulations contained in Section 8, the following standards shall apply to every DEVELOPMENT in this LAND USE DISTRICT.

Regulation	Standard
Lot Area	
Min.	0.4ha (1.0 acre)

Land Use Bylaw 1066-17 153
Consolidated Copy with REVISIONS to November 2020

Section 9 | Land Use District Regulations

Regulation	Standard
Max.	1.0ha (2.5 acres)
Min. Setback from Highway, Road or Undeveloped Road Allowance	
Right-of-way	41.2m (135.0ft)
Centre Line	64.0m (210.0ft)
Internal Subdivision Road	15.2 m (50 feet)
Or a greater distance as specified by Alberta Transportation	
Min. Setback	
Yard – Rear	7.6m (25.0ft)
Yard – Side	4.6m (15.0ft)

The rezoning application was presented to the Mackenzie County Council on March 27, 2024 where the following motion was made:

MOTION 24-03-247 *MOVED* by Councillor Wardley

That first reading be given to Bylaw 1334-24 being a Land Use

Author: J Wiebe **Reviewed by:** C Smith **CAO:** D. Derksen

Bylaw Amendment to rezone Plan 052 0560, Block 05, Lot 04 from Recreation 1 "REC1" to Hamlet Country Residential "H-CR", subject to public hearing input.

CARRIED

OPTIONS & BENEFITS:

Options are to recommend approval, not recommend approval or table for more information.

COSTS & SOURCE OF FUNDING:

Costs will consist of advertising the Public Hearing and adjacent landowner letters, which will be borne by the applicant. Administration will need to determine the land value.

COMMUNICATION / PUBLIC PARTICIPATION:

The Bylaw Amendment will be advertised as per MGA requirements, this includes all adjacent landowners. The applicant will also be required to display a sign on the subject property as per LUB requirements.

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That second reading be given to Bylaw 1334-24 being a Land Use Bylaw Amendment to rezone Plan 052 0560, Block 05, Lot 04 from Recreation 1 "REC1" to Hamlet Country Residential "H-CR" to allow for the sale of the proposed land.

Simple Majority Requires 2/3 Requires Unanimous

That third reading be given to Bylaw 1334-24 being a Land Use Bylaw Amendment to rezone Plan 052 0560, Block 05, Lot 04 from Recreation 1 "REC1" to Hamlet Country Residential "H-CR" to allow for the sale of the proposed land.

Author: J Wiebe **Reviewed by:** C Smith **CAO:** D. Derksen

BYLAW NO. 1334-24
BEING A BYLAW OF MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA
TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2017, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to rezone Plan 052 0560, Block 05, Lot 04 from Recreation 1 “REC1” to Hamlet Country Residential “H-CR”.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Plan 052 0560, Block 05, Lot 04

Within Mackenzie County, be from Recreation 1 “REC1” to Hamlet Country Residential “H-CR” as outlined in Schedule “A” hereto attached.

READ a first time this ____ day of _____, 2024.

PUBLIC HEARING held this ____ day of _____, 2024.

READ a second time this ____ day of _____, 2024.

READ a third time and finally passed this ____ day of _____, 2024.

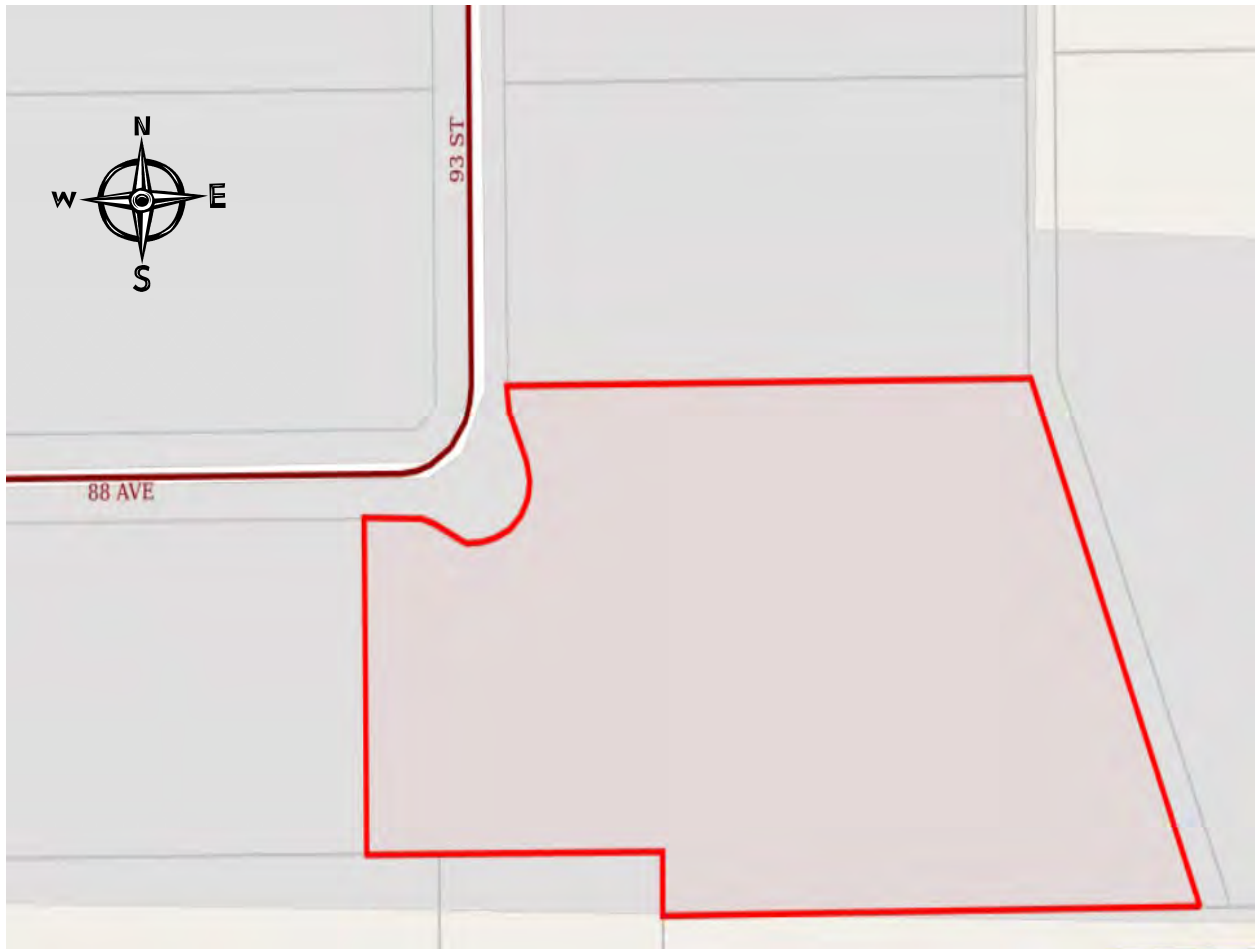
Joshua Knelsen
Reeve

Darrell Derksen
Chief Administrative Officer

BYLAW No. 1334-24

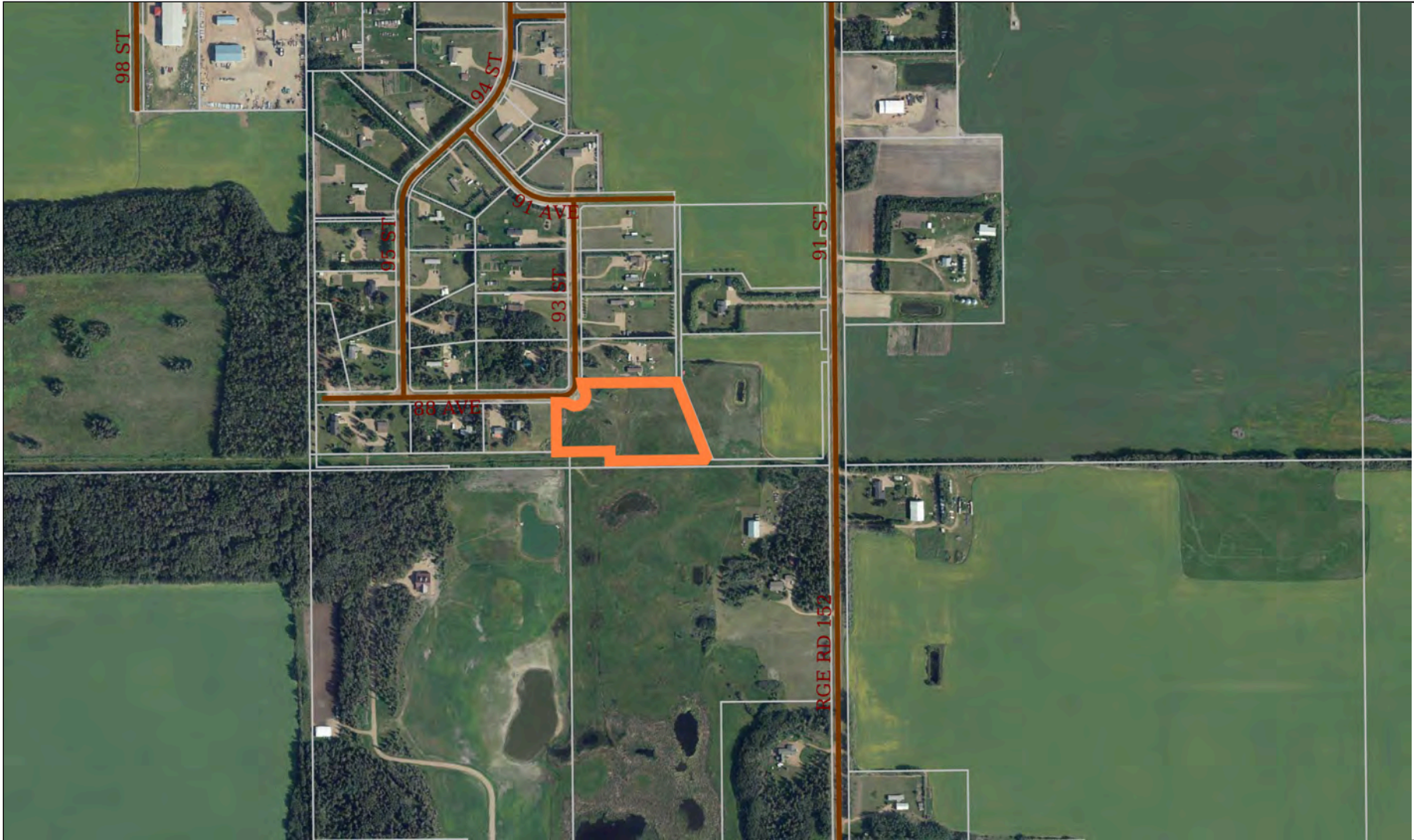


SCHEDULE “A”

1. That the land use designation of the following property known as Plan 052 0560, Block 05, Lot 04 within Mackenzie County, be rezoned:




FROM: Recreation 1 “REC1”


TO: Hamlet Country Residential “H-CR”

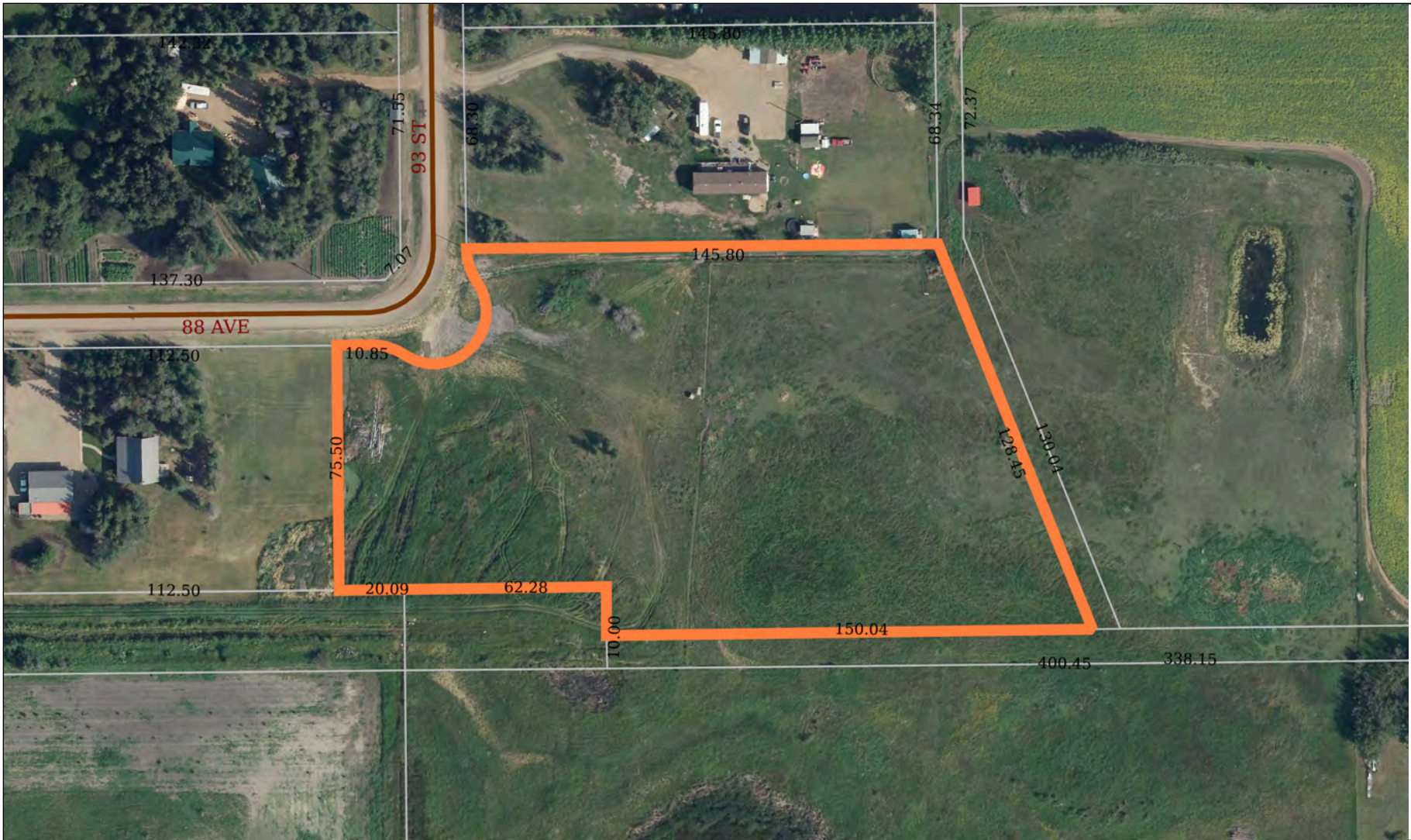
Mackenzie County

Scale 1: 8,554

100 yd 

100 m 

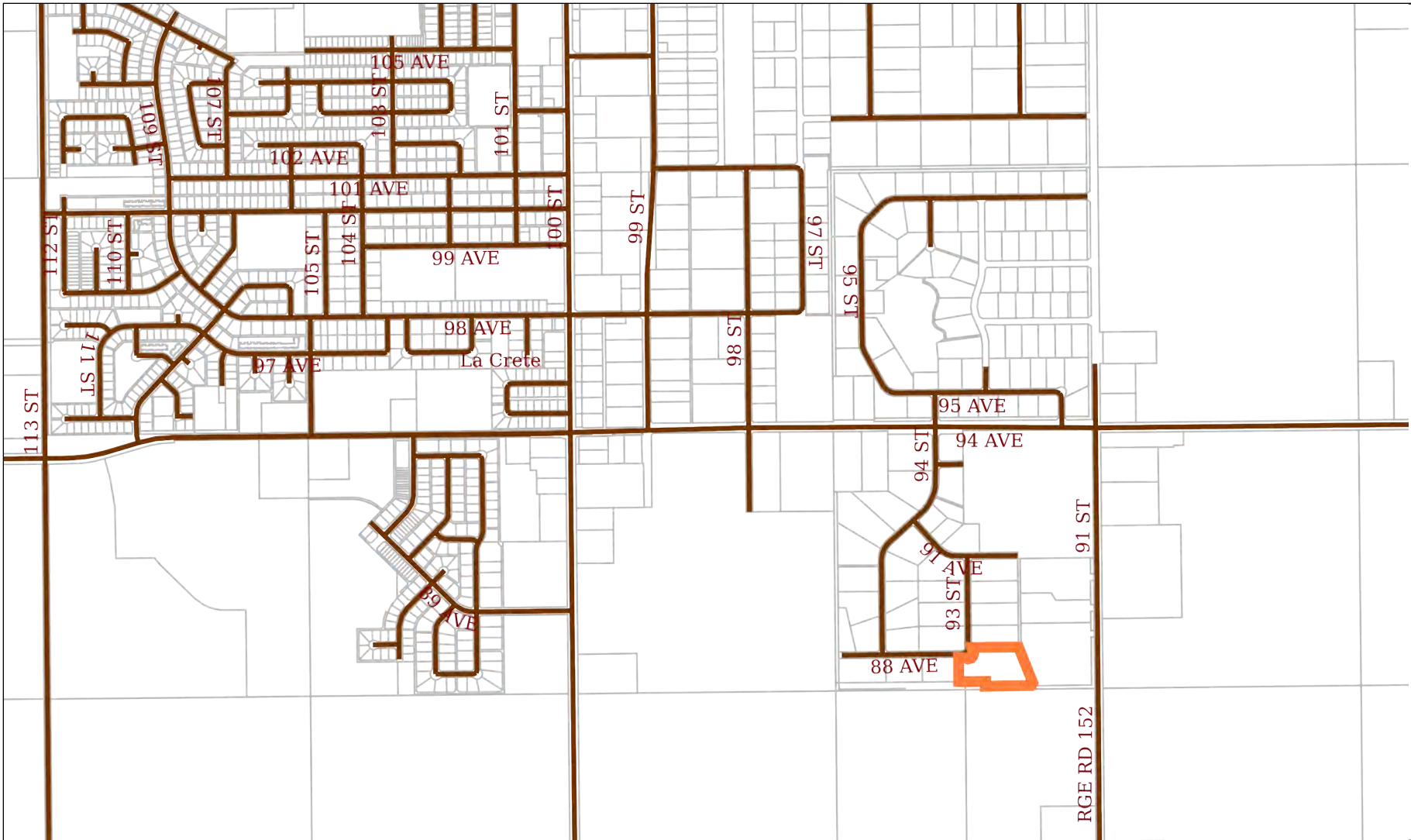
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Scale 1: 1,711



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Scale 1: 17,108

500 yd

500 m



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**Mackenzie County
PUBLIC HEARING FOR**

BYLAW: 1334-24

ORDER OF PRESENTATION:

This Public Hearing will now come to order at _____ .

Was the Public Hearing properly advertised?

Will the Development Authority Director of Planning & Agri please outline the proposed
Bylaw 1334-24 and present his submission.

Does the Council have any question of the proposed Bylaw 1334-24 ?

Were any submissions received in regards to the proposed Bylaw 1334-24 ?
If yes, please read them.

Is there anyone present who would like to speak in regards of the proposed Bylaw 1334-24 ?

If YES: Does the Council have any questions of the person(s) making their presentation? This

Hearing is now closed at _____.

REMARKS & COMMENTS:



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 24, 2024
Presented By:	Jennifer Batt, Director of Finance
Title:	DELEGATION Wilde and Company - 2023 Audited Financial Statement

BACKGROUND / PROPOSAL:

Council has appointed Wilde and Company as the County’s external auditors for 2023.

As per *Municipal Government Act* Section 281(1):

The auditor for the municipality must report to the Council on the annual financial statements and financial information return of the municipality.

The reports on the annual financial statements and financial information return, must be in accordance with Canadian generally accepted accounting principles for municipal governments as established in the Chartered Professional Accountant (CPA), Canada Public Sector Accounting Handbook, and any regulations established by the Minister of Municipal Affairs.

A copy of the draft statements are attached.

Once the Financial Statements are approved, as per Policy FIN010:

A copy of the annual audited financial statements shall be provided to each Councillor and the Chief Administrative Officer will be provided a copy. Copies shall be made available at the reception desk for perusal by the staff and general public.

Annual audited financial statements will be posted on the Mackenzie County website by May 1st of each year.

OPTIONS & BENEFITS:

N/A

Author: J. Batt **Reviewed by:** _____ **CAO:** D. Derksen

COSTS & SOURCE OF FUNDING:

The necessary funds to undertake the audit are in the 2023 operating budget.

COMMUNICATION / PUBLIC PARTICIPATION:

The necessary reports will be provided to Municipal Affairs, in addition, the municipality must make available by May 1st the auditor's report in a manner Council considers appropriate as per Policy FIN010 – Financial Reports.

POLICY REFERENCES:

Policy FIN010 – Financial Reports

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the 2023 Audited Financial Statements and Financial Information Return be approved as presented.

Author: J. Batt Reviewed by: _____ CAO: D. Derksen



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 24, 2024
Presented by	Jennifer Batt – Director of Finance
Title:	Budget Amendment – Northwest Species at Risk

BACKGROUND / PROPOSAL:

The purpose of the Northwest Species at Risk Committee is to collectively provide and share information, ideas and resources relating to the continued and future prosperity of Northwest Alberta. Instill effective regional adaptive management and transparency, which allows all stakeholders to play a vital role in shaping our collective future. Develop tangible solutions founded upon an evidence-based approach, to ensure a balance of smart economic growth, a sustained quality of life, and an enhanced natural environment for all of our businesses, communities and wildlife.

Administration has received some documentation, and funds in the amount of \$426,285 from the previous finance administrator and are requesting a budget amendment. Administration will continue to work with the Committee to obtain the balance of the documentation required.

During the January 9th Council meeting, Council approved a budget amendment of \$426,285 identified above to recognize funding from the committee as the County has a memorandum of understating to administer the finances.

Administration has since confirmed, and received an additional \$16,000 in funding from the previous administrator, along with an additional \$1,250 in outstanding membership fees, and are requesting a budget amendment to reflect this revenue.

OPTIONS & BENEFITS:

N/A

Author: J. Batt **Reviewed by:** _____ **CAO:** D. Derksen

COSTS & SOURCE OF FUNDING:

Sponsorship - Donations

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the 2024 One Time project budget be amended by \$17,250 for the Northwest Species at Risk project, with funding coming from Other Sources.

Author: J. Batt Reviewed by: _____ CAO: D. Derksen



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 24, 2024
Presented By:	Jennifer Batt, Director of Finance
Title:	La Crete Recreation Society – Multipurpose Room Renovation Capital Project Budget Amendment

BACKGROUND / PROPOSAL:

During the 2024 Budget development, Council approved a number of capital projects both County, and Non-Profit requests, as contingent on receiving matching funds from either a grant or the society fundraising 50%. Administration has received an invoice for the Multipurpose Room Renovation – La Crete Recreation Complex that the La Crete Recreation Society was able to provide matching funds for:

The budget requested was \$65,000 and approved contingent on \$32,500 coming from the La Crete Recreation Society, and \$32,500 from the General Capital Reserve, which has now been confirmed.

Administration is requesting a budget be approved to allocate funding to this project.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

La Crete Recreation Society - \$32,500
 General Capital Reserve \$32,500

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

Author: J. Batt **Reviewed by:** _____ **CAO:** D. Derksen

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the 2024 Capital Budget be amended by \$65,000 for the La Crete Recreation Board Multipurpose Room Renovation project with funding in the amount of \$32,500 coming from the La Crete Recreation Society, and \$32,500 coming from the General Capital Reserve.

Author: J. Batt Reviewed by: _____ CAO: D. Derksen



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 24, 2024
Presented By:	Jennifer Batt, Director of Finance
Title:	La Crete Recreation Society – Scissor Lift Capital Project Budget Amendment

BACKGROUND / PROPOSAL:

During the 2024 Budget development, Council approved a number of capital projects both County, and Non-Profit requests, as contingent on receiving matching funds from either a grant or the society fundraising 50%. Administration has received an invoice for the Scissor Lift – La Crete Recreation Complex that the La Crete Recreation Society was able to provide matching funds for:

The budget requested was \$25,000 and approved contingent on \$12,500 coming from the La Crete Recreation Society, and \$12,500 from the General Capital Reserve, which has now been confirmed.

Administration is requesting a budget be approved to allocate funding to this project.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

La Crete Recreation Society - \$12,500
 General Capital Reserve \$12,500

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

Author: J. Batt **Reviewed by:** _____ **CAO:** D. Derksen

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the 2024 Capital Budget be amended by \$25,000 for the La Crete Recreation Board Multipurpose Room Renovation project with funding in the amount of \$12,500 coming from the La Crete Recreation Society, and \$12,500 coming from the General Capital Reserve.

Author: J. Batt Reviewed by: _____ CAO: D. Derksen



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 24, 2024
Presented By:	Louise Flooren, Manager of Legislative & Support Services
Title:	Councillor Expense Claims

BACKGROUND / PROPOSAL:

Councillor Honorariums and Expense Claims are reviewed by Council on a monthly basis.

A copy of the following councillor Honorariums and Expense Claims will be presented at the meeting:

- March – All Councillors.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

2024 Operating Budget

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

1326-24 Honorariums and Expense Reimbursement Bylaw

Author: T. Thompson **Reviewed by:** L. Flooren **CAO:** D. Derksen

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the Councillor Expense Claims for February 2024 be received for information.

Author: T. Thompson **Reviewed by:** L. Flooren **CAO:** D. Derksen



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 24, 2024
Presented By:	Louise Flooren, Manager of Legislative & Support Services
Title:	Members at Large Expense Claims

BACKGROUND / PROPOSAL:

Members at Large expense claims are reviewed by Council on a monthly basis.

A copy of the following Member at Large Expense Claim will be presented at the meeting:

Month	Board/Committee	Name
March	Municipal Planning Commission	Andrew O'Rourke

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

2024 Operating Budget.

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Bylaw 1326-24- Honorariums and Expense Reimbursement Bylaw

Author: T. Thompson **Reviewed by:** L. Flooren **CAO:** D. Derksen

RECOMMENDED ACTION:

Motion 1

Simple Majority Requires 2/3 Requires Unanimous

That the Member at Large Expense Claim for March 2024 be received for information.

Author: T. Thompson **Reviewed by:** L. Flooren **CAO:** D. Derksen



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 24, 2024
Presented By:	Jennifer Batt, Director of Finance
Title:	Financial Reports – January – March 2024

BACKGROUND / PROPOSAL:

The Finance Department provides financial reports to Council as per policy, which the January – March, 2024 reports are attached for review.

OPTIONS & BENEFITS:

Financial Reports to Council

Council shall receive the following reports monthly:

- Statement comparing actual operating revenues and expenditures to budget for the year-to-date (January – March 2024);

COSTS & SOURCE OF FUNDING:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Policy FIN010 – Financial Reports

Author: J. Batt **Reviewed by:** _____ **CAO:** D. Derksen

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the financial reports for January to March 2024 be received for information.

Author: J. Batt **Reviewed by:** _____ **CAO:** D. Derksen

Mackenzie County
Summary of All Units January - March 2024

	<u>2024</u>	<u>2024 Actual</u>	<u>\$ Variance</u>
	<u>Budget</u>	<u>Total</u>	<u>(Remaining)</u>
OPERATING REVENUES			
100-Municipal Taxes	\$28,655,317		\$28,655,317
101-Lodge Requisition	\$486,502		\$486,502
102-School Requisition	\$6,728,698		\$6,728,698
103-Designated Ind. Property	\$74,951		\$74,951
124-Frontage	\$38,713		\$38,713
261-Ice Bridge	\$135,000	\$15,000	\$120,000
420-Sales of goods and services	\$1,083,116	\$247,443	\$835,673
421-Sale of water - metered	\$4,078,995	\$927,583	\$3,151,412
422-Sale of water - bulk	\$1,014,844	\$237,095	\$777,749
424-Sale of land	\$10,000		\$10,000
510-Penalties on taxes	\$250,000	\$66,609	\$183,391
511-Penalties of AR and utilities	\$32,000	\$7,025	\$24,975
520-Licenses and permits	\$54,000	\$34,258	\$19,742
521-Offsite levy	\$20,000		\$20,000
522-Municipal reserve revenue	\$50,000	\$7,904	\$42,096
526-Safety code permits	\$350,000	\$14,595	\$335,405
525-Subdivision fees	\$125,000	\$10,078	\$114,922
530-Fines	\$15,000	\$1,076	\$13,924
531-Safety code fees	\$12,000	\$584	\$11,416
550-Interest revenue	\$1,350,000	(\$26,945)	\$1,376,945
551-Market value changes		\$122,491	(\$122,491)
560-Rental and lease revenue	\$201,660	\$59,895	\$141,765
570-Insurance proceeds			\$0
597-Other revenue	\$25,000	\$1,470	\$23,530
598-Community aggregate levy	\$85,000		\$85,000
630-Sale of non-TCA equipment	\$500		\$500
840-Provincial grants	\$1,134,444	\$78,031	\$1,056,413
909-Other Sources -Grants	\$452,318	(\$10)	\$452,328
930-Contribution from Operating Reserves	\$1,407,002		\$1,407,002
940-Contribution from Capital Reserves	\$71,245		\$71,245
TOTAL REVENUE	<u>\$47,941,305</u>	<u>\$1,804,181</u>	<u>\$46,137,124</u>
Excluding Requisitions	\$40,651,154	\$1,804,181	\$38,846,973

Mackenzie County
Summary of All Units January - March 2024

	2024	2024 Actual	\$ Variance
	Budget	Total	(Remaining)
OPERATING EXPENSES			
110-Wages and salaries	\$7,632,984	\$1,400,034	\$6,232,950
132-Benefits	\$1,660,483	\$390,075	\$1,270,408
136-WCB contributions	\$87,632		\$87,632
142-Recruiting	\$15,000		\$15,000
150-Isolation cost	\$43,200	\$8,980	\$34,221
151-Honoraria	\$728,415	\$85,574	\$642,841
211-Travel and subsistence	\$417,546	\$34,228	\$383,318
212-Promotional expense	\$72,000	\$6,194	\$65,806
214-Memberships & conference fees	\$164,433	\$56,367	\$108,066
215-Freight	\$122,450	\$18,062	\$104,388
216-Postage	\$52,000	\$12,200	\$39,800
217-Telephone	\$104,858	\$26,545	\$78,313
221-Advertising	\$99,775	\$9,667	\$90,108
223-Subscriptions and publications	\$13,020	\$7,435	\$5,585
231-Audit fee	\$120,000	\$61,000	\$59,000
232-Legal fee	\$285,000	\$142,101	\$142,899
233-Engineering consulting	\$227,000	\$10,281	\$216,719
235-Professional fee	\$239,700	\$110,344	\$129,356
236-Police Funding Model	\$851,567	\$177,723	\$673,844
239-Training and education	\$90,445	\$18,351	\$72,094
242-Computer programming	\$241,023	\$18,027	\$222,996
243-Waste Management	\$462,864	\$53,355	\$409,509
251-Repair & maintenance - bridges	\$159,500	\$7,050	\$152,450
252-Repair & maintenance - buildings	\$176,140	\$14,829	\$161,311
253-Repair & maintenance - equipment	\$429,370	\$57,596	\$371,774
255-Repair & maintenance - vehicles	\$117,300	\$10,505	\$106,795
258-Contracted Services	\$723,213	\$98,546	\$624,668
259-Repair & maintenance - structural	\$1,869,100	\$36,518	\$1,832,582
260-Roadside Mowing & Spraying	\$468,444		\$468,444
261-Ice bridge construction	\$127,000	\$97,204	\$29,796
262-Rental - building and land	\$70,400	\$17,400	\$53,000
263-Rental - vehicle and equipment	\$50,288	\$26,307	\$23,981
266-Communications	\$169,937	\$48,906	\$121,031
271-Licenses and permits	\$25,200	\$416	\$24,784
272-Damage claims			\$0
274-Insurance	\$641,892	\$489,153	\$152,739
342-Assessor fees	\$237,000		\$237,000
290-Election cost	\$3,000		\$3,000
511-Goods and supplies	\$1,257,234	\$183,587	\$1,073,647
515-Lab Testing	\$55,500	\$12,405	\$43,095
521-Fuel and oil	\$1,125,687	\$232,908	\$892,779
531-Chemicals and salt	\$445,300	\$98,808	\$346,492
530-Oil Dust Control	\$100,000		\$100,000
532-Calcium Dust Control	\$193,000		\$193,000
533-Grader blades	\$150,000	\$1,624	\$148,376
534-Gravel (apply; supply and apply)	\$1,698,000		\$1,698,000
535-Gravel reclamation cost	\$370,000	\$79,904	\$290,097
994-Change in Inventory	(\$612,489)		(\$612,489)
543-Natural gas	\$182,564	\$45,366	\$137,198
544-Electrical power	\$797,533	\$154,824	\$642,709
550-Carbon Tax	\$240,000	\$68,665	\$171,335
710-Grants to local governments	\$2,250,000		\$2,250,000
735-Grants to other organizations	\$2,505,221	\$1,205,721	\$1,299,500
747-School requisition	\$6,728,698	\$0	\$6,728,698
750-Lodge requisition	\$486,502	\$0	\$486,502
760-Designated Ind. Property	\$74,951	\$0	\$74,951
763/764-Contributed to Reserve	\$5,347,805		\$5,347,805
810-Interest and service charges	\$22,360	\$7,506	\$14,854
831-Interest - long term debt	\$368,759	(\$45,965)	\$414,724
832-Principle - Long term debt	\$1,318,015		\$1,318,015
921-Bad Debt/922-Tax Cancellation/Writeoff	\$1,855,000		\$1,855,000
Non-TCA projects	\$1,982,486	\$110,725	\$1,871,761
DRP Expenses			
TOTAL EXPENSES	\$47,941,305	\$5,707,049	\$34,944,105
Excluding Requisitions	\$40,651,154	\$5,707,049	\$34,944,105

	2024	2024 Actual	\$ Variance
	Budget	Total	(Remaining)
OPERATING REVENUES			
OPERATING EXPENSES			
132-Benefits	\$100,359	\$17,180	\$83,179
136-WCB contributions	\$6,041	\$0	\$6,041
151-Honoraria	\$625,915	\$85,574	\$540,341
211-Travel and subsistence	\$281,473	\$24,659	\$256,814
214-Memberships & conference fees	\$84,400	\$32,774	\$51,626
216-Postage		\$0	\$0
217-Telephone	\$7,700	\$1,162	\$6,538
221-Advertising	\$1,000	\$0	\$1,000
235-Professional fee	\$8,000	\$0	\$8,000
239-Training and education	\$2,800	\$690	\$2,110
266-Communications	\$15,615	\$2,811	\$12,804
274-Insurance	\$2,194	\$1,828	\$366
290-Election cost	\$3,000	\$0	\$3,000
511-Goods and supplies	\$9,700	\$2,678	\$7,022
DRP Expenses			
TOTAL EXPENSES	\$1,148,197	\$169,356	\$978,841

	2024	2024 Actual	\$ Variance
	Budget	Total	(Remaining)
OPERATING REVENUES			
420-Sales of goods and services	\$39,500	\$7,204	\$32,296
510-Penalties on taxes	\$250,000	\$66,609	\$183,391
511-Penalties of AR and utilities	\$20,000	\$2,192	\$17,808
550-Interest revenue	\$1,350,000	(\$26,945)	\$1,376,945
551-Market value changes		\$122,491	(\$122,491)
560-Rental and lease revenue	\$68,400	\$15,177	\$53,223
597-Other revenue	\$25,000	\$1,270	\$23,730
598-Community aggregate levy	\$85,000	\$0	\$85,000
630-Sale of non-TCA equipment	\$500	\$0	\$500
840-Provincial grants	\$360,000	\$0	\$360,000
890-Gain (Loss) Penny Rounding		(\$0)	\$0
909-Other Sources -Grants	\$434,288	\$0	\$434,288
930-Contribution from Operating Reserves	\$479,966	\$0	\$479,966
940-Contribution from Capital Reserves		\$0	\$0
TOTAL REVENUE	\$3,112,654	\$187,998	\$2,924,656
Excluding Requisitions	\$3,112,654	\$187,998	\$2,924,656
OPERATING EXPENSES			
110-Wages and salaries	\$1,817,931	\$338,333	\$1,479,598
132-Benefits	\$383,683	\$90,597	\$293,086
136-WCB contributions	\$18,017	\$0	\$18,017
142-Recruiting	\$15,000		\$15,000
150-Isolation cost	\$14,400	\$3,600	\$10,800
211-Travel and subsistence	\$39,968	\$2,730	\$37,238
212-Promotional expense	\$25,000	(\$40)	\$25,040
214-Memberships & conference fees	\$28,118	\$3,870	\$24,248
215-Freight	\$9,000	\$1,066	\$7,934
216-Postage	\$24,500	\$12,200	\$12,300
217-Telephone	\$44,050	\$12,625	\$31,425
221-Advertising	\$68,000	\$892	\$67,108
223-Subscriptions and publications	\$6,020	\$4,341	\$1,679
231-Audit fee	\$120,000	\$61,000	\$59,000
232-Legal fee	\$275,000	\$138,404	\$136,596
233-Engineering consulting		\$0	\$0
235-Professional fee	\$65,000	\$8,271	\$56,729
239-Training and education	\$10,065	\$3,288	\$6,778
242-Computer programming	\$137,363	\$790	\$136,573
243-Waste Management	\$8,800	\$1,914	\$6,886
252-Repair & maintenance - buildings	\$61,700	\$4,843	\$56,857
253-Repair & maintenance - equipment	\$12,120	\$1,919	\$10,201
255-Repair & maintenance - vehicles	\$6,000	\$672	\$5,328
258-Contracted Services		\$0	\$0
259-Repair & maintenance - structural		\$0	\$0
262-Rental - building and land			\$0
263-Rental - vehicle and equipment	\$9,388	\$2,372	\$7,016
266-Communications	\$51,880	\$8,832	\$43,048
271-Licenses and permits	\$100	\$0	\$100
274-Insurance	\$107,899	\$81,859	\$26,040
342-Assessor fees	\$237,000	\$0	\$237,000
511-Goods and supplies	\$103,250	\$13,800	\$89,450
521-Fuel and oil	\$33,948	\$6,728	\$27,220
994-Change in Inventory		\$0	\$0
543-Natural gas	\$28,207	\$8,061	\$20,146
544-Electrical power	\$98,059	\$22,690	\$75,369
710-Grants to local governments	\$2,250,000	\$0	\$2,250,000
763/764-Contributed to Reserve	\$135,000	\$0	\$135,000
810-Interest and service charges	\$21,000	\$7,275	\$13,725
831-Interest - long term debt	\$66,608	(\$19,913)	\$86,521
832-Principle - Long term debt	\$103,309		\$103,309
921-Bad Debt/922-Tax Cancellation/Writeoff	\$1,850,000	\$0	\$1,850,000
Non-TCA projects	\$1,074,254	\$48,320	\$1,025,934
DRP Expenses			
TOTAL EXPENSES	\$9,359,637	\$871,339	\$8,488,298

	2024	2024 Actual	\$ Variance
	Budget	Total	(Remaining)
OPERATING REVENUES			
420-Sales of goods and services	\$156,000	\$44,655	\$111,345
840-Provincial grants		\$0	\$0
909-Other Sources -Grants	\$13,030		\$13,030
930-Contribution from Operating Reserves	\$23,000		\$23,000
TOTAL REVENUE	\$192,030	\$44,655	\$147,375
Excluding Requisitions	\$192,030	\$44,655	\$147,375
OPERATING EXPENSES			
110-Wages and salaries	\$46,694	\$6,883	\$39,811
132-Benefits	\$8,327	\$2,413	\$5,914
136-WCB contributions	\$523	\$0	\$523
151-Honoraria	\$102,500	\$0	\$102,500
211-Travel and subsistence	\$11,800	\$2,832	\$8,968
212-Promotional expense	\$3,000		\$3,000
214-Memberships & conference fees	\$3,630	\$0	\$3,630
215-Freight	\$3,000	\$50	\$2,950
217-Telephone	\$11,240	\$3,568	\$7,672
221-Advertising	\$2,000		\$2,000
239-Training and education	\$36,180	\$0	\$36,180
252-Repair & maintenance - buildings	\$11,500	\$1,789	\$9,711
253-Repair & maintenance - equipment	\$42,000	\$992	\$41,008
255-Repair & maintenance - vehicles	\$12,000	\$482	\$11,518
258-Contracted Services	\$8,500	\$0	\$8,500
259-Repair & maintenance - structural	\$1,500	\$0	\$1,500
263-Rental - vehicle and equipment	\$27,000	\$23,340	\$3,660
266-Communications	\$76,512	\$34,975	\$41,537
271-Licenses and permits	\$4,000	\$0	\$4,000
272-Damage claims			\$0
274-Insurance	\$48,388	\$39,657	\$8,731
511-Goods and supplies	\$129,484	\$11,798	\$117,686
521-Fuel and oil	\$30,932	\$1,914	\$29,018
543-Natural gas	\$19,664	\$4,706	\$14,958
544-Electrical power	\$18,773	\$3,663	\$15,110
763/764-Contributed to Reserve	\$100,000	\$0	\$100,000
Non-TCA projects	\$23,000	\$0	\$23,000
DRP Expenses			
TOTAL EXPENSES	\$782,147	\$139,063	\$643,084

Mackenzie County
25-Ambulance/Municipal Emergency

	<u>2024</u>	<u>2024 Actual</u>	<u>\$ Variance</u>
	<u>Budget</u>	<u>Total</u>	<u>(Remaining)</u>
OPERATING REVENUES			
560-Rental and lease revenue	\$40,500	\$13,500	\$27,000
TOTAL REVENUE	<u>\$40,500</u>	<u>\$13,500</u>	<u>\$27,000</u>
Excluding Requisitions	\$40,500	\$13,500	\$27,000
OPERATING EXPENSES			
252-Repair & maintenance - buildings	\$7,000	\$239	\$6,761
274-Insurance	\$3,000	\$2,879	\$121
DRP Expenses			
TOTAL EXPENSES	<u>\$10,000</u>	<u>\$3,118</u>	<u>\$6,882</u>

Mackenzie County
26-Enforcement Services

	2024	2024 Actual	\$ Variance
	Budget	Total	(Remaining)
OPERATING REVENUES			
520-Licenses and permits		\$0	\$0
530-Fines	\$15,000	\$1,076	\$13,924
560-Rental and lease revenue	\$13,827	\$9,168	\$4,659
TOTAL REVENUE	\$28,827	\$10,244	\$18,583
Excluding Requisitions	\$28,827	\$10,244	\$18,583
OPERATING EXPENSES			
110-Wages and salaries	\$15,565	\$2,294	\$13,271
132-Benefits	\$2,776	\$759	\$2,017
136-WCB contributions	\$174	\$0	\$174
211-Travel and subsistence	\$2,000	\$0	\$2,000
214-Memberships & conference fees			\$0
215-Freight			\$0
217-Telephone		\$40	(\$40)
221-Advertising	\$2,000		\$2,000
223-Subscriptions and publications	\$3,500	\$2,894	\$606
235-Professional fee	\$2,000	\$320	\$1,680
236-Police Funding Model	\$851,567	\$177,723	\$673,844
239-Training and education	\$8,000	\$2,880	\$5,120
252-Repair & maintenance - buildings	\$12,050	\$0	\$12,050
258-Contracted Services	\$10,000	\$0	\$10,000
266-Communications	\$500	\$0	\$500
274-Insurance	\$6,625	\$4,624	\$2,001
511-Goods and supplies	\$1,000	\$644	\$356
521-Fuel and oil	\$2,416	\$0	\$2,416
DRP Expenses			
TOTAL EXPENSES	\$920,173	\$192,178	\$727,995

	2024	2024 Actual	\$ Variance
	Budget	Total	(Remaining)
OPERATING REVENUES			
124-Frontage	\$30,872	\$0	\$30,872
261-Ice Bridge	\$135,000	\$15,000	\$120,000
420-Sales of goods and services	\$257,036	\$73,607	\$183,429
520-Licenses and permits	\$4,000	\$821	\$3,179
560-Rental and lease revenue		\$0	\$0
570-Insurance proceeds		\$0	\$0
597-Other revenue		\$0	\$0
630-Sale of non-TCA equipment		\$0	\$0
840-Provincial grants	\$242,524	\$0	\$242,524
930-Contribution from Operating Reserves	\$370,000	\$0	\$370,000
TOTAL REVENUE	\$1,039,432	\$89,428	\$950,004
Excluding Requisitions	\$1,039,432	\$89,428	\$950,004
OPERATING EXPENSES			
110-Wages and salaries	\$3,224,345	\$603,749	\$2,620,596
132-Benefits	\$665,050	\$153,262	\$511,788
136-WCB contributions	\$35,098	\$0	\$35,098
150-Isolation cost	\$14,400	\$2,056	\$12,344
211-Travel and subsistence	\$23,430	\$388	\$23,042
214-Memberships & conference fees	\$11,250	\$161	\$11,089
215-Freight	\$18,500	\$385	\$18,115
217-Telephone	\$19,908	\$4,206	\$15,702
221-Advertising	\$4,000		\$4,000
223-Subscriptions and publications	\$3,200	\$0	\$3,200
232-Legal fee		\$0	\$0
233-Engineering consulting	\$90,000	\$8,171	\$81,829
235-Professional fee	\$10,000	\$0	\$10,000
239-Training and education	\$12,750	\$10,407	\$2,343
251-Repair & maintenance - bridges	\$159,500	\$7,050	\$152,450
252-Repair & maintenance - buildings	\$28,190	\$5,528	\$22,662
253-Repair & maintenance - equipment	\$206,000	\$22,323	\$183,677
255-Repair & maintenance - vehicles	\$60,000	\$4,476	\$55,524
258-Contracted Services	\$189,861	\$26,280	\$163,581
259-Repair & maintenance - structural	\$1,201,050	\$28,233	\$1,172,817
261-Ice bridge construction	\$127,000	\$97,204	\$29,796
262-Rental - building and land	\$7,200	\$16,800	(\$9,600)
263-Rental - vehicle and equipment		\$0	\$0
266-Communications	\$15,500	\$2,039	\$13,461
271-Licenses and permits	\$3,225	(\$105)	\$3,330
272-Damage claims			\$0
274-Insurance	\$194,220	\$145,326	\$48,894
511-Goods and supplies	\$557,600	\$66,576	\$491,024
521-Fuel and oil	\$936,322	\$46,709	\$889,613
531-Chemicals and salt	\$145,000	\$67,887	\$77,113
530-Oil Dust Control	\$100,000	\$0	\$100,000
532-Calcium Dust Control	\$193,000	\$0	\$193,000
533-Grader blades	\$150,000	\$1,624	\$148,376
534-Gravel (apply; supply and apply)	\$1,698,000	\$0	\$1,698,000
535-Gravel reclamation cost	\$370,000	\$79,904	\$290,097
994-Change in Inventory	(\$612,489)	\$0	(\$612,489)
543-Natural gas	\$18,369	\$4,725	\$13,644
544-Electrical power	\$327,851	\$54,752	\$273,099
550-Carbon Tax	\$240,000	\$68,665	\$171,335
763/764-Contributed to Reserve	\$2,658,456	\$0	\$2,658,456
831-Interest - long term debt	\$289,504	(\$23,087)	\$312,591
832-Principle - Long term debt	\$970,253	\$0	\$970,253
Non-TCA projects		\$0	\$0
DRP Expenses			
TOTAL EXPENSES	\$14,365,543	\$1,505,693	\$12,859,850

	2024 Budget	2024 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
420-Sales of goods and services	\$32,500	\$2,000	\$30,500
560-Rental and lease revenue	\$44,630	\$1,755	\$42,875
597-Other revenue		\$0	\$0
930-Contribution from Operating Reserves	\$11,799	\$0	\$11,799
TOTAL REVENUE	\$88,929	\$3,755	\$85,174
Excluding Requisitions	\$88,929	\$3,755	\$85,174
OPERATING EXPENSES			
110-Wages and salaries	\$36,201		\$36,201
132-Benefits	\$7,119		\$7,119
136-WCB contributions	\$405	\$0	\$405
211-Travel and subsistence	\$1,300		\$1,300
214-Memberships & conference fees	\$3,000	\$0	\$3,000
215-Freight	\$500	\$0	\$500
223-Subscriptions and publications	\$300	\$200	\$100
233-Engineering consulting		\$0	\$0
235-Professional fee	\$38,000	\$12,172	\$25,828
239-Training and education	\$3,200		\$3,200
252-Repair & maintenance - buildings	\$5,000	\$620	\$4,380
253-Repair & maintenance - equipment	\$30,000	\$1,063	\$28,937
255-Repair & maintenance - vehicles	\$3,300		\$3,300
259-Repair & maintenance - structural	\$25,200	\$0	\$25,200
262-Rental - building and land	\$60,000	\$0	\$60,000
266-Communications	\$2,720	\$204	\$2,516
271-Licenses and permits	\$725	\$0	\$725
274-Insurance	\$7,316	\$5,473	\$1,843
511-Goods and supplies	\$1,000	\$504	\$496
521-Fuel and oil	\$1,125	\$0	\$1,125
531-Chemicals and salt	\$34,000	\$8,149	\$25,851
534-Gravel (apply; supply and apply)		\$0	\$0
994-Change in Inventory		\$0	\$0
543-Natural gas	\$15,818	\$2,927	\$12,891
544-Electrical power	\$35,934	\$8,166	\$27,768
Non-TCA projects	\$11,799	\$4,573	\$7,226
DRP Expenses			
TOTAL EXPENSES	\$323,962	\$44,050	\$279,912

Mackenzie County
41-Water Services

	2024	2024 Actual	\$ Variance
	Budget	Total	(Remaining)
OPERATING REVENUES			
124-Frontage	\$2,540	\$0	\$2,540
420-Sales of goods and services	\$69,000	\$12,873	\$56,127
421-Sale of water - metered	\$2,875,382	\$648,682	\$2,226,700
422-Sale of water - bulk	\$1,006,744	\$235,103	\$771,641
511-Penalties of AR and utilities	\$12,000	\$4,833	\$7,167
521-Offsite levy	\$20,000	\$0	\$20,000
597-Other revenue		\$200	(\$200)
930-Contribution from Operating Reserves	\$147,936	\$0	\$147,936
940-Contribution from Capital Reserves	\$51,245	\$0	\$51,245
TOTAL REVENUE	\$4,184,847	\$901,690	\$3,283,157
Excluding Requisitions	\$4,184,847	\$901,690	\$3,283,157
OPERATING EXPENSES			
110-Wages and salaries	\$699,154	\$111,123	\$588,031
132-Benefits	\$128,728	\$29,286	\$99,442
136-WCB contributions	\$7,927	\$0	\$7,927
150-Isolation cost	\$8,640	\$1,994	\$6,646
211-Travel and subsistence	\$39,600	\$3,480	\$36,120
214-Memberships & conference fees	\$3,020	\$866	\$2,154
215-Freight	\$84,100	\$16,341	\$67,759
216-Postage	\$21,500	\$0	\$21,500
217-Telephone	\$18,000	\$3,533	\$14,467
221-Advertising	\$500		\$500
233-Engineering consulting	\$51,000	\$182	\$50,818
239-Training and education	\$10,000	\$1,087	\$8,913
242-Computer programming	\$20,320	\$10,088	\$10,232
252-Repair & maintenance - buildings	\$25,050	\$1,810	\$23,240
253-Repair & maintenance - equipment	\$88,900	\$31,090	\$57,810
255-Repair & maintenance - vehicles	\$14,000	\$4,858	\$9,142
258-Contracted Services	\$29,400	\$2,085	\$27,315
259-Repair & maintenance - structural	\$89,100	\$7,985	\$81,115
262-Rental - building and land	\$3,200	\$600	\$2,600
263-Rental - vehicle and equipment	\$1,500	\$145	\$1,355
266-Communications	\$3,150	\$45	\$3,105
271-Licenses and permits	\$950	\$65	\$885
272-Damage claims			\$0
274-Insurance	\$124,943	\$111,992	\$12,951
511-Goods and supplies	\$328,400	\$82,119	\$246,281
515-Lab Testing	\$50,000	\$12,405	\$37,595
521-Fuel and oil	\$71,224	\$4,907	\$66,317
531-Chemicals and salt	\$140,300	\$22,772	\$117,528
994-Change in Inventory		\$0	\$0
543-Natural gas	\$94,582	\$22,868	\$71,714
544-Electrical power	\$266,418	\$57,159	\$209,259
763/764-Contributed to Reserve	\$1,330,227	\$0	\$1,330,227
831-Interest - long term debt	\$6,860	(\$2,191)	\$9,051
832-Principle - Long term debt	\$219,973	\$0	\$219,973
921-Bad Debt/922-Tax Cancellation/Writeoff	\$5,000		\$5,000
Non-TCA projects	\$199,181	\$29,168	\$170,013
DRP Expenses			
TOTAL EXPENSES	\$4,184,847	\$567,859	\$3,616,988

Mackenzie County
42-Sewer Services

	2024	2024 Actual	\$ Variance
	Budget	Total	(Remaining)
OPERATING REVENUES			
124-Frontage	\$5,301	\$0	\$5,301
421-Sale of water - metered	\$1,203,613	\$278,901	\$924,712
422-Sale of water - bulk	\$8,100	\$1,991	\$6,109
840-Provincial grants		\$0	\$0
TOTAL REVENUE	\$1,217,014	\$280,893	\$936,121
Excluding Requisitions	\$1,217,014	\$280,893	\$936,121
OPERATING EXPENSES			
110-Wages and salaries	\$408,638	\$69,887	\$338,751
132-Benefits	\$81,174	\$19,820	\$61,354
136-WCB contributions	\$4,641	\$0	\$4,641
150-Isolation cost	\$5,760	\$1,329	\$4,431
215-Freight	\$4,250	\$0	\$4,250
232-Legal fee			\$0
233-Engineering consulting	\$6,000		\$6,000
252-Repair & maintenance - buildings	\$1,750	\$0	\$1,750
253-Repair & maintenance - equipment	\$13,600	\$0	\$13,600
259-Repair & maintenance - structural	\$159,350	\$300	\$159,050
263-Rental - vehicle and equipment	\$3,000	\$0	\$3,000
274-Insurance	\$12,904	\$9,060	\$3,844
511-Goods and supplies	\$10,500	\$0	\$10,500
515-Lab Testing	\$5,500	\$0	\$5,500
531-Chemicals and salt	\$36,000	\$0	\$36,000
543-Natural gas	\$5,164	\$1,948	\$3,216
544-Electrical power	\$34,394	\$4,377	\$30,017
763/764-Contributed to Reserve	\$394,122	\$0	\$394,122
831-Interest - long term debt	\$5,787	(\$774)	\$6,561
832-Principle - Long term debt	\$24,480	\$0	\$24,480
Non-TCA projects		\$0	\$0
DRP Expenses			
TOTAL EXPENSES	\$1,217,014	\$105,948	\$1,111,066

Mackenzie County
43-Solid Waste Disposal

	2024	2024 Actual	\$ Variance
	Budget	Total	(Remaining)
OPERATING REVENUES			
420-Sales of goods and services	\$439,520	\$100,124	\$339,396
909-Other Sources -Grants		(\$10)	\$10
930-Contribution from Operating Reserves		\$0	\$0
TOTAL REVENUE	\$439,520	\$100,114	\$339,406
Excluding Requisitions	\$439,520	\$100,114	\$339,406
OPERATING EXPENSES			
110-Wages and salaries	\$60,064	\$5,841	\$54,223
132-Benefits	\$11,271	\$2,277	\$8,994
136-WCB contributions	\$673	\$0	\$673
214-Memberships & conference fees		\$0	\$0
221-Advertising	\$2,000		\$2,000
243-Waste Management	\$454,064	\$51,441	\$402,623
252-Repair & maintenance - buildings	\$5,400	\$0	\$5,400
253-Repair & maintenance - equipment	\$12,750	\$0	\$12,750
258-Contracted Services	\$137,752	\$23,253	\$114,499
259-Repair & maintenance - structural	\$27,100	\$0	\$27,100
271-Licenses and permits	\$200	\$0	\$200
274-Insurance	\$5,663	\$2,841	\$2,822
511-Goods and supplies	\$2,100	\$0	\$2,100
521-Fuel and oil	\$13,985	\$0	\$13,985
544-Electrical power	\$13,919	\$3,680	\$10,239
810-Interest and service charges	\$1,360	\$231	\$1,129
Non-TCA projects		\$0	\$0
DRP Expenses			
TOTAL EXPENSES	\$748,301	\$89,565	\$658,736

Mackenzie County
51-Family Community Services

	2024	2024 Actual	\$ Variance
	Budget	Total	(Remaining)
OPERATING REVENUES			
840-Provincial grants	\$312,123	\$78,031	\$234,092
930-Contribution from Operating Reserves		\$0	\$0
TOTAL REVENUE	\$312,123	\$78,031	\$234,092
Excluding Requisitions	\$312,123	\$78,031	\$234,092
OPERATING EXPENSES			
255-Repair & maintenance - vehicles		\$0	\$0
274-Insurance	\$48	\$357	(\$309)
511-Goods and supplies		\$0	\$0
735-Grants to other organizations	\$845,504	\$519,110	\$326,394
763/764-Contributed to Reserve	\$20,000	\$0	\$20,000
DRP Expenses			
TOTAL EXPENSES	\$865,552	\$519,467	\$346,085

Mackenzie County
61-Planning Development

	2024	2024 Actual	\$ Variance
	Budget	Total	(Remaining)
OPERATING REVENUES			
420-Sales of goods and services	\$23,000	\$6,546	\$16,455
424-Sale of land	\$10,000		\$10,000
520-Licenses and permits	\$50,000	\$33,437	\$16,564
522-Municipal reserve revenue	\$50,000	\$7,904	\$42,096
526-Safety code permits	\$350,000	\$14,595	\$335,405
525-Subdivision fees	\$125,000	\$10,078	\$114,922
531-Safety code fees	\$12,000	\$584	\$11,416
560-Rental and lease revenue		\$0	\$0
597-Other revenue		\$0	\$0
630-Sale of non-TCA equipment			\$0
840-Provincial grants	\$43,550	\$0	\$43,550
930-Contribution from Operating Reserves	\$337,787	\$0	\$337,787
TOTAL REVENUE	\$1,001,337	\$73,143	\$928,194
Excluding Requisitions	\$1,001,337	\$73,143	\$928,194
OPERATING EXPENSES			
110-Wages and salaries	\$653,233	\$145,113	\$508,120
132-Benefits	\$149,336	\$44,719	\$104,617
136-WCB contributions	\$7,316	\$0	\$7,316
211-Travel and subsistence	\$6,000	\$0	\$6,000
212-Promotional expense			\$0
214-Memberships & conference fees	\$4,500	\$1,444	\$3,056
215-Freight	\$1,500	\$177	\$1,323
216-Postage	\$5,900	\$0	\$5,900
217-Telephone	\$960	\$270	\$690
221-Advertising	\$4,500	\$0	\$4,500
232-Legal fee	\$10,000	\$0	\$10,000
233-Engineering consulting	\$30,000	\$1,928	\$28,072
235-Professional fee	\$25,000	\$15,061	\$9,939
239-Training and education	\$5,150	\$0	\$5,150
242-Computer programming	\$74,340	\$7,149	\$67,191
255-Repair & maintenance - vehicles		\$0	\$0
258-Contracted Services	\$210,000	\$46,927	\$163,073
263-Rental - vehicle and equipment	\$5,400	\$450	\$4,950
271-Licenses and permits	\$12,000	\$457	\$11,543
272-Damage claims		\$0	\$0
274-Insurance	\$5,395	\$3,286	\$2,109
511-Goods and supplies	\$20,500	\$4,662	\$15,838
521-Fuel and oil	\$9,022	\$350	\$8,672
763/764-Contributed to Reserve	\$50,000		\$50,000
Non-TCA projects	\$431,337	\$21,720	\$409,617
DRP Expenses			
TOTAL EXPENSES	\$1,721,389	\$293,713	\$1,427,676

	2024	2024 Actual	\$ Variance
	Budget	Total	(Remaining)
OPERATING REVENUES			
420-Sales of goods and services	\$9,000	\$435	\$8,565
560-Rental and lease revenue	\$34,303	\$20,295	\$14,008
597-Other revenue		\$0	\$0
840-Provincial grants	\$176,247	\$0	\$176,247
909-Other Sources -Grants		\$0	\$0
930-Contribution from Operating Reserves	\$36,514	\$0	\$36,514
TOTAL REVENUE	\$256,064	\$20,730	\$235,334
Excluding Requisitions	\$256,064	\$20,730	\$235,334
OPERATING EXPENSES			
110-Wages and salaries	\$284,482	\$53,928	\$230,554
132-Benefits	\$51,827	\$14,792	\$37,035
136-WCB contributions	\$3,186	\$0	\$3,186
211-Travel and subsistence	\$5,575	\$43	\$5,532
212-Promotional expense	\$2,000	\$0	\$2,000
214-Memberships & conference fees	\$1,575	\$770	\$805
216-Postage			\$0
217-Telephone	\$1,020	\$559	\$461
221-Advertising	\$2,500	\$0	\$2,500
233-Engineering consulting	\$20,000		\$20,000
235-Professional fee	\$71,600	\$74,521	(\$2,921)
239-Training and education	\$1,050	\$0	\$1,050
242-Computer programming	\$9,000	\$0	\$9,000
252-Repair & maintenance - buildings	\$500		\$500
253-Repair & maintenance - equipment	\$5,000	\$0	\$5,000
255-Repair & maintenance - vehicles	\$8,000	\$0	\$8,000
258-Contracted Services			\$0
259-Repair & maintenance - structural	\$276,500	\$0	\$276,500
260-Roadside Mowing & Spraying	\$468,444	\$0	\$468,444
263-Rental - vehicle and equipment	\$4,000	\$0	\$4,000
266-Communications		\$0	\$0
271-Licenses and permits		\$0	\$0
272-Damage claims		\$0	\$0
274-Insurance	\$18,855	\$11,036	\$7,819
511-Goods and supplies	\$59,900	\$0	\$59,900
521-Fuel and oil	\$24,223	\$986	\$23,237
531-Chemicals and salt	\$90,000	\$0	\$90,000
994-Change in Inventory		\$0	\$0
735-Grants to other organizations	\$145,000	\$60,301	\$84,699
763/764-Contributed to Reserve	\$500,000	\$0	\$500,000
Non-TCA projects	\$36,514	\$0	\$36,514
DRP Expenses			
TOTAL EXPENSES	\$2,090,751	\$216,937	\$1,873,814

	<u>2024</u>	<u>2024 Actual</u>	<u>\$ Variance</u>
	<u>Budget</u>	<u>Total</u>	<u>(Remaining)</u>
OPERATING REVENUES			
OPERATING EXPENSES			
110-Wages and salaries	\$272,319	\$41,667	\$230,652
132-Benefits	\$54,427	\$10,442	\$43,985
136-WCB contributions	\$2,350		\$2,350
211-Travel and subsistence	\$5,000		\$5,000
212-Promotional expense	\$2,000		\$2,000
214-Memberships & conference fees	\$5,720	\$2,108	\$3,613
215-Freight	\$500	\$43	\$457
216-Postage	\$100		\$100
217-Telephone	\$980	\$180	\$800
221-Advertising	\$500		\$500
233-Engineering consulting	\$10,000		\$10,000
235-Professional fee	\$20,000		\$20,000
239-Training and education	\$1,250		\$1,250
255-Repair & maintenance - vehicles	\$2,000		\$2,000
258-Contracted Services	\$40,000		\$40,000
274-Insurance		\$471	(\$471)
511-Goods and supplies	\$500		\$500
521-Fuel and oil		\$420	(\$420)
Non-TCA projects	\$120,000		\$120,000
DRP Expenses			
TOTAL EXPENSES	\$537,646	\$55,330	\$482,316

Mackenzie County
71-Recreation Department

	2024	2024 Actual	\$ Variance
	Budget	Total	(Remaining)
OPERATING REVENUES			
909-Other Sources -Grants	\$5,000		\$5,000
930-Contribution from Operating Reserves		\$0	\$0
940-Contribution from Capital Reserves	\$0	\$0	\$0
TOTAL REVENUE	\$5,000	\$0	\$5,000
Excluding Requisitions	\$5,000	\$0	\$5,000
OPERATING EXPENSES			
274-Insurance	\$93,835	\$62,068	\$31,767
511-Goods and supplies		\$0	\$0
735-Grants to other organizations	\$1,255,275	\$500,854	\$754,421
763/764-Contributed to Reserve	\$110,000	\$0	\$110,000
831-Interest - long term debt		\$0	\$0
832-Principle - Long term debt			\$0
Non-TCA projects	\$46,401	\$6,944	\$39,457
DRP Expenses			
TOTAL EXPENSES	\$1,505,511	\$569,865	\$935,646

	<u>2024</u>	<u>2024 Actual</u>	<u>\$ Variance</u>
	<u>Budget</u>	<u>Total</u>	<u>(Remaining)</u>
OPERATING REVENUES			
420-Sales of goods and services	\$57,560	\$0	\$57,560
597-Other revenue		\$0	\$0
930-Contribution from Operating Reserves		\$0	\$0
TOTAL REVENUE	<u>\$57,560</u>	<u>\$0</u>	<u>\$57,560</u>
Excluding Requisitions	\$57,560	\$0	\$57,560
OPERATING EXPENSES			
110-Wages and salaries	\$114,358	\$21,217	\$93,141
132-Benefits	\$16,406	\$4,529	\$11,877
136-WCB contributions	\$1,281	\$0	\$1,281
211-Travel and subsistence	\$1,400	\$95	\$1,305
214-Memberships & conference fees	\$1,720	\$0	\$1,720
215-Freight	\$1,100	\$0	\$1,100
217-Telephone	\$1,000	\$401	\$599
221-Advertising	\$2,000		\$2,000
233-Engineering consulting	\$20,000	\$0	\$20,000
235-Professional fee	\$100		\$100
239-Training and education		\$0	\$0
252-Repair & maintenance - buildings	\$8,000	\$0	\$8,000
253-Repair & maintenance - equipment	\$19,000	\$209	\$18,791
255-Repair & maintenance - vehicles	\$12,000	\$17	\$11,984
258-Contracted Services	\$97,700	\$0	\$97,700
259-Repair & maintenance - structural	\$89,300	\$0	\$89,300
266-Communications	\$4,060	\$0	\$4,060
271-Licenses and permits	\$4,000	\$0	\$4,000
272-Damage claims			\$0
274-Insurance	\$2,985	\$2,755	\$230
511-Goods and supplies	\$33,300	\$807	\$32,493
521-Fuel and oil	\$2,490	\$0	\$2,490
994-Change in Inventory		\$0	\$0
543-Natural gas	\$760	\$130	\$630
544-Electrical power	\$2,185	\$335	\$1,850
763/764-Contributed to Reserve	\$50,000	\$0	\$50,000
Non-TCA projects	\$20,000	\$0	\$20,000
DRP Expenses			
TOTAL EXPENSES	<u>\$505,145</u>	<u>\$30,493</u>	<u>\$474,652</u>

	2024	2024 Actual	\$ Variance
	Budget	Total	(Remaining)
OPERATING REVENUES			
OPERATING EXPENSES			
212-Promotional expense	\$40,000	\$6,234	\$33,766
214-Memberships & conference fees	\$17,500	\$14,375	\$3,125
221-Advertising	\$10,775	\$8,775	\$2,000
DRP Expenses			
TOTAL EXPENSES	\$68,275	\$29,384	\$38,891

	2024	2024 Actual	\$ Variance
	Budget	Total	(Remaining)
OPERATING REVENUES			
940-Contribution from Capital Reserves	\$20,000		\$20,000
TOTAL REVENUE	\$20,000	\$0	\$20,000
Excluding Requisitions	\$20,000	\$0	\$20,000
OPERATING EXPENSES			
232-Legal fee		\$3,697	(\$3,697)
252-Repair & maintenance - buildings	\$10,000		\$10,000
274-Insurance	\$7,622	\$3,643	\$3,979
735-Grants to other organizations	\$259,442	\$125,456	\$133,986
Non-TCA projects	\$20,000		\$20,000
DRP Expenses			
TOTAL EXPENSES	\$297,064	\$132,795	\$164,269

MACKENZIE COUNTY

ONE TIME Projects CARRIED FORWARD TO 2024

Project Description	TOTAL PROJECT BUDGET	2024 BUDGET	TOTAL COSTS	2024 COSTS	2024 REMAINING BUDGET
Director of Community Services					
(12) - Administration Department					
FRIAA- Wildfire Mitigation Plan (2024)	80,000	80,000	-	-	80,000
<i>Total department 12</i>	80,000	80,000	-	-	80,000
(23) - Fire Department					
FV - Extractor Washer (2024)	11,500	11,500	-	-	11,500
LC - Extractor Washer (2024)	11,500	11,500	-	-	11,500
<i>Total department 23</i>	23,000	23,000	-	-	23,000
(43) - Solid Waste Disposal					
<i>Total department 43</i>	-	-	-	-	-
(71) - Recreation					
FV - Splash Park maintenance/upgrades (2024)	10,000	10,000	-	-	10,000
LC - Brine & Glycol Filters on new ice plant (2024)	7,457	7,457	-	-	7,457
LC - Brine Pump VFD supply & Install (2024)	6,944	6,944	6,944	6,944	-
ZA - Fish Pond Project (2024)	22,000	22,000	-	-	22,000
<i>Total department 71</i>	46,401	46,401	6,944	6,944	39,457
(72) - Parks					
FV Fishing Opportunities (MARA, Tompkins Twin Ponds) (2023)	50,060	20,000	30,060	-	20,000
<i>Total department 72</i>	50,060	20,000	30,060	-	20,000
Director of Finance					
(12) - Administration					
Forest Capital of Canada (2023)	291,000	290,000	17,144	16,144	273,856
Northwest Species at Risk (2023)	426,285	424,288	28,463	26,466	397,822
<i>Total department 12</i>	717,285	714,288	45,607	42,610	671,678
Director of Planning & Agriculture					
(61) - Planning & Development Department					
Municipal Development Plan	355,000	54,118	302,862	1,980	52,138
La Crete Area Structure Plan (2022)	150,000	150,000	-	-	150,000
<i>Total department 61</i>	505,000	204,118	302,862	1,980	202,138
(63) - Agricultural Services Department					
Irrigation District Feasibility Study	30,000	30,000	-	-	30,000
<i>Total department 63</i>	30,000	30,000	-	-	30,000

MACKENZIE COUNTY

ONE TIME Projects CARRIED FORWARD TO 2024

Project Description	TOTAL PROJECT BUDGET	2024 BUDGET	TOTAL COSTS	2024 COSTS	2024 REMAINING BUDGET
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Director of Projects & Infrastructure

(12) - Administration Department

Recreational Dispositions (2023)	125,000	59,966	67,630	2,596	57,370
2024 Mackenzie County Census	220,000	220,000	-	-	220,000
<i>Total department 12</i>	345,000	279,966	67,630	2,596	277,370

(33) - Airport

Airport Master Plan (CF 2016)	90,000	11,799	82,774	4,573	7,226
<i>Total department 33</i>	90,000	11,799	82,774	4,573	7,226

(41) - Water Treatment & Distribution Department

Waterline East of La Crete - Engineering (2023)	50,000	41,245	37,281	28,526	12,719
<i>Total department 41</i>	50,000	41,245	37,281	28,526	12,719

(61) - Planning & Development Department

LC - Atlas Landing Dispositions (2022)	45,000	17,292	27,708	-	17,292
LC - Storm Water Plan (2022)	151,000	120,327	50,137	19,464	100,863
Outdoor Recreation and Tourism Plan (2023)	114,100	89,600	24,776	276	89,324
<i>Total department 61</i>	310,100	227,219	102,621	19,740	207,479

(64) - Projects & Infrastructure

Housing Needs Assessment (2024)	120,000	120,000	-	-	120,000
<i>Total department 64</i>	120,000	120,000	-	-	120,000

Director of Utilities

(41) - Water

LC -La Crete Future Water Supply Concept (2018)	200,000	139,160	60,840	-	139,160
Water Diversion License Review	65,000	18,775	46,868	643	18,132
<i>Total department 41</i>	265,000	157,935	107,708	643	157,292

Manager of Legislative & Support Services

(74) - Library

LC Library - Building Extension Engineering	20,000	20,000	-	-	20,000
<i>Total department 74</i>	20,000	20,000	-	-	20,000

TOTAL 2024 ONE TIME Projects	2,658,360	1,982,486	783,485	107,611	1,874,875
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2023 Contingent on Grant Funding	NO BUDGET AVAILABLE UNTIL APPROVED BY COUNCIL				
Bridge Maintenance (7 bridges)	250,000				
2023 Contingent on Grant Funding- Total	250,000	-	-	-	0

MACKENZIE COUNTY

TCA Projects CARRIED FORWARD TO 2024

Project Description	TOTAL PROJECT BUDGET	2024 BUDGET	TOTAL COSTS	2024 COSTS	2024 REMAINING BUDGET
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Director of Community Services

(71) - Recreation

FV - Outdoor Rink Repairs (2020)	14,000	14,000	-	-	14,000
LC - Northern Lights Recreation Center New Arena (2021)	6,564,788	45,991	6,518,797	-	45,991
FV - Main lobby epoxy floor (2022)	8,400	8,400	-	-	8,400
FV - Roof leak exploration and repair (2022)	15,000	8,813	6,187	-	8,813
FV - Generator Hook up (2024)	75,000	75,000	-	-	75,000
LC - Generator Hook up (2024)	52,500	52,500	-	-	52,500
LC - Brine Pump on old ice plant (2024)	14,751	14,751	14,751	14,751	-
LC - Old ice plant compressor overhaul (2024)	14,485	14,485	-	-	14,485
LC - Re-route plumbing on old ice plant (2024)	15,000	15,000	-	-	15,000
ZA - Laundry Facility (2024)	12,000	12,000	-	-	12,000
ZA - Park/Campground Beautification (2024)	65,000	65,000	-	-	65,000
Olympia Motor Overhaul (2024)	6,230	6,230	5,933	5,933	297
Hot Water Tank (2024)	9,450	9,450	9,000	9,000	450
<i>Total department 71</i>	6,866,604	341,619	6,554,668	29,684	311,935

(72) - Parks & Playgrounds Department

FV - Streetscape (2017)	175,000	124,641	50,494	135	124,506
Streetscape - La Crete (2020)	46,000	25,291	20,709	-	25,291
New Hamlet Park - 112 St. LC (2021)	38,000	8,685	29,315	-	8,685
FV - Streetscape Second dock project (2021)	25,394	7,284	18,110	-	7,284
Wadlin Lake Campground - Major Improvements (2022)	63,000	26,604	36,396	-	26,604
Hutch Lake Campground - Major Improvements (2022)	162,000	48,698	113,302	-	48,698
Bridge Campground - Major Improvements (2022)	100,000	100,000	-	-	100,000
Hamlet Park Development (2022+2024)	135,000	133,000	2,000	-	133,000
Janelles Park Development (2023)	50,000	50,000	-	-	50,000
Wadlin Lake Campground - Pickleball (2023)	55,000	11,929	43,071	-	11,929
La Crete Walking Trail 109 ave to 113 street (2023)	64,000	40,771	23,229	-	40,771
Machesis Lake Campground Improvements (2023+2024)	80,000	80,000	-	-	80,000
Zama Campground - Major Improvements (2024)	25,000	25,000	-	-	25,000
<i>Total department 72</i>	1,018,394	681,902	336,627	135	681,767

Director of Finance

(12) - Administration

FV - Flood Mitigation (2021)	16,106,953	1,250,909	14,856,044	137,538	1,113,371
FV-Interim Housing Project (2022)	500,000	193,639	306,361	-	193,639
<i>Total department 12</i>	16,606,953	1,444,548	15,162,405	137,538	1,307,011

MACKENZIE COUNTY

TCA Projects CARRIED FORWARD TO 2024

Project Description	TOTAL PROJECT BUDGET	2024 BUDGET	TOTAL COSTS	2024 COSTS	2024 REMAINING BUDGET
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Director of Planning & Agriculture

(12) - Administration

LC - 100 Street Plan (2020)	65,000	27,024	37,976	1,351	25,672
<i>Total department 12</i>	65,000	27,024	37,976	1,351	25,672

(63) - Agriculture

Rebuild TWP RD 109-0 E from RGE RD 15-5 to RGE RD 15-1 (5 miles) (2024)	250,000	250,000	-	-	250,000
<i>Total department 63</i>	250,000	250,000	-	-	250,000

Director of Projects & Infrastructure

(12) - Administration

Land Purchase - South of High Level Lands PLS140031 (2022/2023)	1,338,858	1,325,020	13,838	-	1,325,020
<i>Total department 12</i>	1,338,858	1,325,020	13,838	-	1,325,020

(32) - Transportation Department

Gravel Reserve (CF 2014)	150,000	17,714	133,032	746	16,968
109 Ave traffic lights (2023)	467,275	238,129	229,146	-	238,129
LC - 101 St/109 Ave Intersection Upgrade (2023)	235,000	6,463	228,537	-	6,463
LC- Crosswalk 100st/94 ave (2023)	80,000	22,751	57,249	-	22,751
<i>Total department 32</i>	932,275	285,057	647,964	746	284,311

(33) - Airports

FV -Airport - Lighting Upgrade (2022)	260,000	41,922	218,078	-	41,922
<i>Total department 33</i>	260,000	41,922	218,078	-	41,922

(41) - Water Treatment & Distribution Department

Waterline East of La Crete (2024)	805,000	805,000	-	-	805,000
<i>Total department 41</i>	805,000	805,000	-	-	805,000

(42) - Sewer Disposal Department

LC - North Storm-Pond A (2021)	1,520,000	103,032	1,416,968	-	103,032
LC-North Sanitary Trunk Sewer (2021+2024)	10,180,000	9,970,433	220,428	10,861	9,959,572
<i>Total department 42</i>	11,700,000	10,073,466	1,637,395	10,861	10,062,605

MACKENZIE COUNTY

TCA Projects CARRIED FORWARD TO 2024

Project Description	TOTAL PROJECT BUDGET	2024 BUDGET	TOTAL COSTS	2024 COSTS	2024 REMAINING BUDGET
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Director of Operations

(32) - Transportation Department

OR01 New Road Infrastructure Endeavour to Assist (2020)	1,871,537	500,000	1,371,537	-	500,000
30 m Right of way for road widening - various locations (2021)	200,000	99,943	100,897	840	99,103
Washout & Culvert Upgrades (2021)	852,000	118,984	733,016	-	118,984
BF 78209 NW 17 105 14 W5M - Teepee Creek (2022)	550,000	522,331	30,074	2,404	519,926
98 street/98 avenue Asphalt (2023)	900,000	900,000	-	-	900,000
113 Street Asphalt - North Rgd RD 154/155 - ENGINEERING ONLY (2023)	50,000	50,000	-	-	50,000
Bridge File 76278 Engineering (2023)	50,000	50,000	-	-	50,000
Bridge File 78209 Engineering (2023)	50,000	50,000	-	-	50,000
Bridge File 81336 Engineering (2023)	40,000	40,000	-	-	40,000
Bridge Maintenance (2023)	627,600	514,825	134,275	21,500	493,325
Rebuild RGE RD 20-0 S of HWY 35 (.5 mile) - Angle Road (2024)	418,000	418,000	-	-	418,000
91 street intersection upgrade (2024)	250,000	250,000	-	-	250,000
Rebuild TWP RD 110-4 from RGE RD 19-3 to 19-0 (3 miles) Heliport (2024)	550,000	550,000	-	-	550,000
94 Ave W of 113 Street Pavement - ENGINEERING/LAND (2024)	300,000	300,000	1,039	1,039	298,961
109 ave & 113 Street Pavement - ENGINEERING/LAND (2024)	120,000	120,000	1,940	1,940	118,060
RR 150 Road (Hwy 697 - Twp 1064) - ENGINEERING ONLY (2024)	50,000	50,000	-	-	50,000
Rebuild TWP RD 108-1 E of HWY 88 (2 miles) - (600m in 2024, balance in future years) (2024)	250,000	250,000	-	-	250,000
<i>Total department 32</i>	7,129,137	4,784,083	2,372,777	27,723	4,756,360

Director of Utilities

(41) - Water Treatment & Distribution Department

LC - Well Number 4 (2016)	1,348,966	412,852	949,775	13,661	399,191
FV - Frozen Water Services Repairs (River Road) (2015)	280,700	16,607	264,093	-	16,607
Blue Hills Water Distribution (2024)	200,000	200,000	-	-	200,000
FV Truckfill Backup Generator (2024)	185,350	185,350	-	-	185,350
<i>Total department 41</i>	2,015,016	814,810	1,213,868	13,661	801,148

(42) - Sewer Disposal Department

FV - Sewer Upgrades (2022)	1,226,000	585,733	640,267	-	585,733
<i>Total department 42</i>	1,226,000	585,733	640,267	-	585,733

MACKENZIE COUNTY

TCA Projects CARRIED FORWARD TO 2024

Project Description	TOTAL PROJECT BUDGET	2024 BUDGET	TOTAL COSTS	2024 COSTS	2024 REMAINING BUDGET
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Manager of Fleet Maintenance

(12) - Administration

ZA - Backup Generator - office (2024)	50,000	50,000	27,261	27,261	22,739
Fuel Tanks (2024)	200,000	200,000	-	-	200,000
<i>Total department 12</i>	250,000	250,000	27,261	27,261	222,739

(23) - Fire Department

LC - Squad Overland Truck (2024)	100,000	100,000	-	-	100,000
LC - Jaws of Life (2024)	11,500	11,500	-	-	11,500
Emergency Management Equipment (2024)	200,000	200,000	183,750	183,750	16,250
<i>Total department 23</i>	311,500	311,500	183,750	183,750	127,750

(32) - Transportation Department

AWD 160M Graders X3 (2023)	2,103,759	2,103,759	1,185,559	1,185,559	918,200
LC - Attachment -Rotary Mower (2024)	55,000	55,000	-	-	55,000
Replacement Trucks x 3 (2024)	198,000	198,000	-	-	198,000
Graders x 2 (2024)	1,420,000	1,420,000	-	-	1,420,000
FV - Plow/Sander Truck (2024)	115,000	115,000	-	-	115,000
LC - Wheel loader (2024)	440,000	440,000	-	-	440,000
LC - Gravel Trailer (Wagon) (2024)	40,000	40,000	-	-	40,000
<i>Total department 32</i>	4,371,759	4,371,759	1,185,559	1,185,559	3,186,200

TOTAL 2024 APPROVED Capital Projects	55,146,496	26,394,794	30,369,971	1,618,269	24,776,525
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Contingent on Grant or 50/50 Funding	NO BUDGET AVAILABLE UNTIL APPROVED BY COUNCIL				
ZC - Access Pave (PH V) (CF 2014)	6,000,000	-	-	-	-
ZA - Sewage Forcemain (2018)	1,085,000	-	-	-	-
FV - New Hockey Boards and Glass with Protective Netting (2023)	199,500	-	-	-	-
FV - Fitness Centre Expansion (2023)	99,000	-	-	-	-
FV - Baseball Netting (2023)	75,000	-	-	-	-
2023 Contingent on Grant Funding- Total	7,458,500	-	-	-	-

2024 Contingent @ 50/50 funding	NO BUDGET AVAILABLE UNTIL APPROVED BY COUNCIL				
Eleske Road Soft Spot Repair RGE RD 16-2 S of HWY 58 (2 miles)	83,750	-	-	-	-
Upgrade FV & LC SCADA. FV PLC	541,000	-	-	-	-
Bridge File 76278	700,000	-	-	-	-
Bridge File 75060	500,000	-	-	-	-
Bridge File 81336	250,000	-	-	-	-
LC - Skate Park	100,000	-	-	-	-
FV - Bleachers (50/50)	32,640	-	-	-	-
LC - Electric Scissor Lift (50/50)	25,000	-	-	-	-
LC - Multipurpose room reno into 3 dressing rooms (50/50)	65,000	-	-	-	-
	2,452,390	-	-	-	-

MACKENZIE COUNTY

ONE TIME Projects CARRIED FORWARD TO 2024

Project Description	TOTAL PROJECT BUDGET	2024 BUDGET	TOTAL COSTS	2024 COSTS	2024 REMAINING BUDGET
Director of Community Services					
(12) - Administration Department					
FRIAA- Wildfire Mitigation Plan (2024)	80,000	80,000	-	-	80,000
<i>Total department 12</i>	80,000	80,000	-	-	80,000
(23) - Fire Department					
FV - Extractor Washer (2024)	11,500	11,500	-	-	11,500
LC - Extractor Washer (2024)	11,500	11,500	-	-	11,500
<i>Total department 23</i>	23,000	23,000	-	-	23,000
(43) - Solid Waste Disposal					
<i>Total department 43</i>	-	-	-	-	-
(71) - Recreation					
FV - Splash Park maintenance/upgrades (2024)	10,000	10,000	-	-	10,000
LC - Brine & Glycol Filters on new ice plant (2024)	7,457	7,457	-	-	7,457
LC - Brine Pump VFD supply & Install (2024)	6,944	6,944	6,944	6,944	-
ZA - Fish Pond Project (2024)	22,000	22,000	-	-	22,000
<i>Total department 71</i>	46,401	46,401	6,944	6,944	39,457
(72) - Parks					
FV Fishing Opportunities (MARA, Tompkins Twin Ponds) (2023)	50,060	20,000	30,060	-	20,000
<i>Total department 72</i>	50,060	20,000	30,060	-	20,000
Director of Finance					
(12) - Administration					
Forest Capital of Canada (2023)	291,000	290,000	17,144	16,144	273,856
Northwest Species at Risk (2023)	426,285	424,288	28,463	26,466	397,822
<i>Total department 12</i>	717,285	714,288	45,607	42,610	671,678
Director of Planning & Agriculture					
(61) - Planning & Development Department					
Municipal Development Plan	355,000	54,118	302,862	1,980	52,138
La Crete Area Structure Plan (2022)	150,000	150,000	-	-	150,000
<i>Total department 61</i>	505,000	204,118	302,862	1,980	202,138
(63) - Agricultural Services Department					
Irrigation District Feasibility Study	30,000	30,000	-	-	30,000
<i>Total department 63</i>	30,000	30,000	-	-	30,000
Director of Projects & Infrastructure					
(12) - Administration Department					
Recreational Dispositions (2023)	125,000	59,966	67,630	2,596	57,370
Outdoor Recreation and Tourism Plan (2023)	114,100	89,600	24,776	276	89,324
<i>Total department 12</i>	239,100	149,566	92,406	2,872	146,694

(33) - Airport

Airport Master Plan (CF 2016)	90,000	11,799	82,774	4,573	7,226
<i>Total department 33</i>	90,000	11,799	82,774	4,573	7,226

(41) - Water Treatment & Distribution Department

Waterline East of La Crete - Engineering (2023)	50,000	41,245	37,281	28,526	12,719
<i>Total department 41</i>	50,000	41,245	37,281	28,526	12,719

(61) - Planning & Development Department

LC - Atlas Landing Dispositions (2022)	45,000	17,292	27,708	-	17,292
LC - Storm Water Plan (2022)	151,000	120,327	50,137	19,464	100,863
<i>Total department 61</i>	196,000	137,619	77,845	19,464	118,155

(64) - Projects & Infrastructure

Housing Needs Assessment (2024)	120,000	120,000	-	-	120,000
<i>Total department 64</i>	120,000	120,000	-	-	120,000

Director of Utilities

(41) - Water

LC -La Crete Future Water Supply Concept (2018)	200,000	139,160	60,840	-	139,160
Water Diversion License Review	65,000	18,775	46,868	643	18,132
<i>Total department 41</i>	265,000	157,935	107,708	643	157,292

Manager of Legislative & Support Services

(74) - Library

LC Library - Building Extension Engineering	20,000	20,000	-	-	20,000
<i>Total department 74</i>	20,000	20,000	-	-	20,000

TOTAL 2024 ONE TIME Projects	2,431,846	1,755,972	783,485	107,611	1,648,361
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2023 Contingent on Grant Funding

Bridge Maintenance (7 bridges)	250,000				
2023 Contingent on Grant Funding- Total	250,000	-	-	-	0

NO BUDGET AVAILABLE UNTIL APPROVED BY COUNCIL

MACKENZIE COUNTY

TCA Projects CARRIED FORWARD TO 2024

Project Description	TOTAL PROJECT BUDGET	2024 BUDGET	TOTAL COSTS	2024 COSTS	2024 REMAINING BUDGET
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Director of Community Services

(71) - Recreation

FV - Outdoor Rink Repairs (2020)	14,000	14,000	-	-	14,000
LC - Northern Lights Recreation Center New Arena (2021)	6,564,788	45,991	6,518,797	-	45,991
FV - Main lobby epoxy floor (2022)	8,400	8,400	-	-	8,400
FV - Roof leak exploration and repair (2022)	15,000	8,813	6,187	-	8,813
FV - Generator Hook up (2024)	75,000	75,000	-	-	75,000
LC - Generator Hook up (2024)	52,500	52,500	-	-	52,500
LC - Brine Pump on old ice plant (2024)	14,751	14,751	14,751	14,751	-
LC - Old ice plant compressor overhaul (2024)	14,485	14,485	-	-	14,485
LC - Re-route plumbing on old ice plant (2024)	15,000	15,000	-	-	15,000
ZA - Laundry Facility (2024)	12,000	12,000	-	-	12,000
ZA - Park/Campground Beautification (2024)	65,000	65,000	-	-	65,000
Olympia Motor Overhaul (2024)	6,230	6,230	5,933	5,933	297
Hot Water Tank (2024)	9,450	9,450	9,000	9,000	450
<i>Total department 71</i>	6,866,604	341,619	6,554,668	29,684	311,935

(72) - Parks & Playgrounds Department

FV - Streetscape (2017)	175,000	124,641	50,494	135	124,506
Streetscape - La Crete (2020)	46,000	25,291	20,709	-	25,291
New Hamlet Park - 112 St. LC (2021)	38,000	8,685	29,315	-	8,685
FV - Streetscape Second dock project (2021)	25,394	7,284	18,110	-	7,284
Wadlin Lake Campground - Major Improvements (2022)	63,000	26,604	36,396	-	26,604
Hutch Lake Campground - Major Improvements (2022)	162,000	48,698	113,302	-	48,698
Bridge Campground - Major Improvements (2022)	100,000	100,000	-	-	100,000
Hamlet Park Development (2022+2024)	135,000	133,000	2,000	-	133,000
Janelles Park Development (2023)	50,000	50,000	-	-	50,000
Wadlin Lake Campground - Pickleball (2023)	55,000	11,929	43,071	-	11,929
La Crete Walking Trail 109 ave to 113 street (2023)	64,000	40,771	23,229	-	40,771
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Zama Campground - Major Improvements (2024)	25,000	25,000	-	-	25,000
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Director of Finance

(12) - Administration

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MACKENZIE COUNTY

TCA Projects CARRIED FORWARD TO 2024

Project Description	TOTAL PROJECT BUDGET	2024 BUDGET	TOTAL COSTS	2024 COSTS	2024 REMAINING BUDGET
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Director of Planning & Agriculture

(12) - Administration

LC - 100 Street Plan (2020)	65,000	27,024	37,976	1,351	25,672
<i>Total department 12</i>	65,000	27,024	37,976	1,351	25,672

(63) - Agriculture

Rebuild TWP RD 109-0 E from RGE RD 15-5 to RGE RD 15-1 (5 miles) (2024)	250,000	250,000	-	-	250,000
<i>Total department 63</i>	250,000	250,000	-	-	250,000

Director of Projects & Infrastructure

(12) - Administration

Land Purchase - South of High Level Lands PLS140031 (2022/2023)	1,338,858	1,325,020	13,838	-	1,325,020
<i>Total department 12</i>	1,338,858	1,325,020	13,838	-	1,325,020

(32) - Transportation Department

Gravel Reserve (CF 2014)	150,000	17,714	133,032	746	16,968
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LC- Crosswalk 100st/94 ave (2023)	80,000	22,751	57,249	-	22,751
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FV -Airport - Lighting Upgrade (2022)	260,000	41,922	218,078	-	41,922
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(41) - Water Treatment & Distribution Department

Waterline East of La Crete (2024)	805,000	805,000	-	-	805,000
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(42) - Sewer Disposal Department

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LC-North Sanitary Trunk Sewer (2021+2024)	10,180,000	9,970,433	220,428	10,861	9,959,572
<i>Total department 42</i>	11,700,000	10,073,466	1,637,395	10,861	10,062,605

MACKENZIE COUNTY

TCA Projects CARRIED FORWARD TO 2024

Project Description	TOTAL PROJECT BUDGET	2024 BUDGET	TOTAL COSTS	2024 COSTS	2024 REMAINING BUDGET
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Director of Operations

(32) - Transportation Department

OR01 New Road Infrastructure Endeavour to Assist (2020)	1,871,537	500,000	1,371,537	-	500,000
30 m Right of way for road widening - various locations (2021)	200,000	99,943	100,897	840	99,103
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113 Street Asphalt - North Rgd RD 154/155 - ENGINEERING ONLY (2023)	50,000	50,000	-	-	50,000
Bridge File 76278 Engineering (2023)	50,000	50,000	-	-	50,000
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94 Ave W of 113 Street Pavement - ENGINEERING/LAND (2024)	300,000	300,000	1,039	1,039	298,961
109 ave & 113 Street Pavement - ENGINEERING/LAND (2024)	120,000	120,000	1,940	1,940	118,060
RR 150 Road (Hwy 697 - Twp 1064) - ENGINEERING ONLY (2024)	50,000	50,000	-	-	50,000
Rebuild TWP RD 108-1 E of HWY 88 (2 miles) - (600m in 2024, balance in future years) (2024)	250,000	250,000	-	-	250,000
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Director of Utilities

(41) - Water Treatment & Distribution Department

LC - Well Number 4 (2016)	1,348,966	412,852	949,775	13,661	399,191
FV - Frozen Water Services Repairs (River Road) (2015)	280,700	16,607	264,093	-	16,607
Blue Hills Water Distribution (2024)	200,000	200,000	-	-	200,000
FV Truckfill Backup Generator (2024)	185,350	185,350	-	-	185,350
<i>Total department 41</i>	2,015,016	814,810	1,213,868	13,661	801,148

(42) - Sewer Disposal Department

FV - Sewer Upgrades (2022)	1,226,000	585,733	640,267	-	585,733
<i>Total department 42</i>	1,226,000	585,733	640,267	-	585,733

MACKENZIE COUNTY

TCA Projects CARRIED FORWARD TO 2024

Project Description	TOTAL PROJECT BUDGET	2024 BUDGET	TOTAL COSTS	2024 COSTS	2024 REMAINING BUDGET
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Manager of Fleet Maintenance

(12) - Administration

ZA - Backup Generator - office (2024)	50,000	50,000	27,261	27,261	22,739
Fuel Tanks (2024)	200,000	200,000	-	-	200,000
<i>Total department 12</i>	250,000	250,000	27,261	27,261	222,739

(23) - Fire Department

LC - Squad Overland Truck (2024)	100,000	100,000	-	-	100,000
LC - Jaws of Life (2024)	11,500	11,500	-	-	11,500
Emergency Management Equipment (2024)	200,000	200,000	183,750	183,750	16,250
<i>Total department 23</i>	311,500	311,500	183,750	183,750	127,750

(32) - Transportation Department

AWD 160M Graders X3 (2023)	2,103,759	2,103,759	1,185,559	1,185,559	918,200
LC - Attachment -Rotary Mower (2024)	55,000	55,000	-	-	55,000
Replacement Trucks x 3 (2024)	198,000	198,000	-	-	198,000
Graders x 2 (2024)	1,420,000	1,420,000	-	-	1,420,000
FV - Plow/Sander Truck (2024)	115,000	115,000	-	-	115,000
LC - Wheel loader (2024)	440,000	440,000	-	-	440,000
LC - Gravel Trailer (Wagon) (2024)	40,000	40,000	-	-	40,000
<i>Total department 32</i>	4,371,759	4,371,759	1,185,559	1,185,559	3,186,200

TOTAL 2024 APPROVED Capital Projects	55,146,496	26,394,794	30,369,971	1,618,269	24,776,525
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Contingent on Grant or 50/50 Funding

NO BUDGET AVAILABLE UNTIL APPROVED BY COUNCIL

ZC - Access Pave (PH V) (CF 2014)	6,000,000	-	-	-	-
ZA - Sewage Forcemain (2018)	1,085,000	-	-	-	-
FV - New Hockey Boards and Glass with Protective Netting (2023)	199,500	-	-	-	-
FV - Fitness Centre Expansion (2023)	99,000	-	-	-	-
FV - Baseball Netting (2023)	75,000	-	-	-	-
2023 Contingent on Grant Funding- Total	7,458,500	-	-	-	-

2024 Contingent @ 50/50 funding

NO BUDGET AVAILABLE UNTIL APPROVED BY COUNCIL

Eleske Road Soft Spot Repair RGE RD 16-2 S of HWY 58 (2 miles)	83,750	-	-	-	-
Upgrade FV & LC SCADA. FV PLC	541,000	-	-	-	-
Bridge File 76278	700,000	-	-	-	-
Bridge File 75060	500,000	-	-	-	-
Bridge File 81336	250,000	-	-	-	-
LC - Skate Park	100,000	-	-	-	-
FV - Bleachers (50/50)	32,640	-	-	-	-
LC - Electric Scissor Lift (50/50)	25,000	-	-	-	-
LC - Multipurpose room reno into 3 dressing rooms (50/50)	65,000	-	-	-	-
	2,452,390	-	-	-	-



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 24, 2024
Presented By:	Byron Peters, Director of Projects & Infrastructure
Title:	Bylaw 1330-24 La Crete East Waterline Offsite Bylaw

BACKGROUND / PROPOSAL:

Administration brought Bylaw 1330-24 for first reading to the Regular Council Meeting on March 12, 2024 and the following motions were made.

MOTION 24-03-223 **MOVED** by Councillor Peters
Requires 2/3

That the La Crete East Waterline project be upsized from a 10 inch waterline to a 12 inch waterline in order to facilitate continued industrial growth, and that the budget be amended by \$105,000, from \$700,000 to \$805,000, with funding coming from the Water/Sewer Infrastructure Reserve.

CARRIED

MOTION 24-03-224 **MOVED** by Deputy Reeve Sarapuk

That first reading be given to Bylaw 1330-24 being the La Crete East Waterline Offsite Levy Bylaw as amended.

CARRIED

The amendments were made to the bylaw as directed to upgrade to a 12-inch waterline. All landowners affected by the waterline construction have signed crossing/easement agreements.

Administration reviewed the bylaw after the first reading and double checked it against existing water bylaws. Administration discovered a small overlap between bylaws, and

Author: S Gibson **Reviewed by:** _____ **CAO:** D. Derksen

amended the offsite levy area a little bit to alleviate this overlap without impacting the fee per acre.

OPTIONS & BENEFITS:

Future development that offsite levies are collected for will be evenly distributed between Mackenzie County and the developer, up to the developers maximum contribution of (\$350,000 - \$60,080 =) \$289,920.

COSTS & SOURCE OF FUNDING:

Developer will contribute \$350,000 towards the project and remaining cost of the project will be funded by the Water/Sewer Infrastructure Reserve. The offsite levy bylaw will assist with cost recovery for both the County and the developer.

COMMUNICATION / PUBLIC PARTICIPATION:

Bylaw was advertised for the as per the MGA.

Landowners affected by the waterline installation were contacted and have signed Utility Right of Way agreements.

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That second reading be given to Bylaw 1330-24 the La Crete East Waterline Offsite Levy Bylaw.

Simple Majority Requires 2/3 Requires Unanimous

That third reading be given to Bylaw 1330-24 the La Crete East Waterline Offsite Levy Bylaw.

Author: S Gibson Reviewed by: _____ CAO: D. Derksen

BYLAW NO. 1330-24
BEING A BYLAW OF THE
MACKENZIE COUNTY
FOR THE IMPOSITION OF AN OFFSITE LEVY
FOR THE LA CRETE EAST WATERLINE

WHEREAS, pursuant to the Municipal Government Act, R.S.A. 2000 c. M-26, as amended, enables Council by Bylaw to provide for the imposition and payment of an off-site levy in respect of land to be developed or subdivided and to authorize agreements to be entered into in respect of the payment of the levy;

WHEREAS, an off-site levy may be used to pay for all or part of the capital cost of new or expanded facilities or land required for or in connection with any new or expanded facilities for:

- (a) the transmission of treated water;

WHEREAS, the County, landowners and developers have agreed to share the cost of infrastructure to support continued growth;

AND WHEREAS, Mackenzie County has created the off-site levies based on the principles and criteria set out in the Off-Site Levies Regulation, Alberta Reg 187/2017;

NOW THEREFORE, the Council of Mackenzie County, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. This Bylaw may be referred to as the “La Crete East Waterline Off-Site Levy Bylaw”.

Definitions

In this bylaw, the following definitions apply:

- a) **Act** means the Municipal Government Act, RSA 2000, Chapter M-26, and amendments thereto;
- b) **Benefiting Lands** means those areas located within Mackenzie County which will benefit from the Off-Site Infrastructure or Improvements subject of this Bylaw as identified in Schedule B;
- c) **Council** means the Municipal Council of Mackenzie County in the Province of Alberta, as duly elected and defined in the Municipal Government Act, RSA 2000, Chapter M-26 and amendments thereto;
- d) **County** means the municipal district of Mackenzie County in the Province of Alberta;

- e) **Land Owner/Developer** – means a person or entity who submits a Subdivision or Development Permit Application, pursuant to this Bylaw;
- f) **Off-Site Infrastructure** means the project specified in Schedule C of this Bylaw for the purposes of providing treated water east of the Hamlet of La Crete;
- g) **CAO** means the Chief Administrative Officer of Mackenzie County, a person duly appointed pursuant to the Municipal Government Act and the Municipality's Chief Administrative Officer Bylaw.

Off-Site Levies

- 2. The off-site levy rates are set out in Schedule A.
- 3. The off-site levy shall be applied to the lands as identified in Schedule B.
- 4. The off-site levies have been calculated as described in Schedule C.
- 5. Any proposed development on lands outside of the defined areas identified in Schedule B that desires to connect to municipal infrastructure that is subject to a levy as set out in Schedule A and Schedule B shall be required to contribute to the applicable levies.

Payment of Levies

- 6. The Administration of Mackenzie County may enter into an agreement in respect to payment of the off-site levy with all affected landowners.
- 7. A levy imposed on a subdivision shall form a part of the developer's agreement. The off-site levy payment shall be made in full prior to Final Acceptance Certificate.
- 8. A levy imposed on a development shall be paid prior to release of the water meter.
- 9. The County may use any remedy available to the County for the collection of late or non-payment of levies.

Annual Report

- 10. The County shall report annually to Council regarding the levies in a format acceptable to the CAO.

Enactment

- 11. This bylaw comes into force at the beginning of the day of third and final reading thereof.

READ a first time this 12th day of March, 2024.

READ a second time this ___ day of _____, 2024.

READ a third time and finally passed this ___ day of _____, 2024.

Joshua Knelsen
Reeve

Darrell Derksen
Chief Administrative Officer

BYLAW NO. 1330-24

SCHEDULE "A"

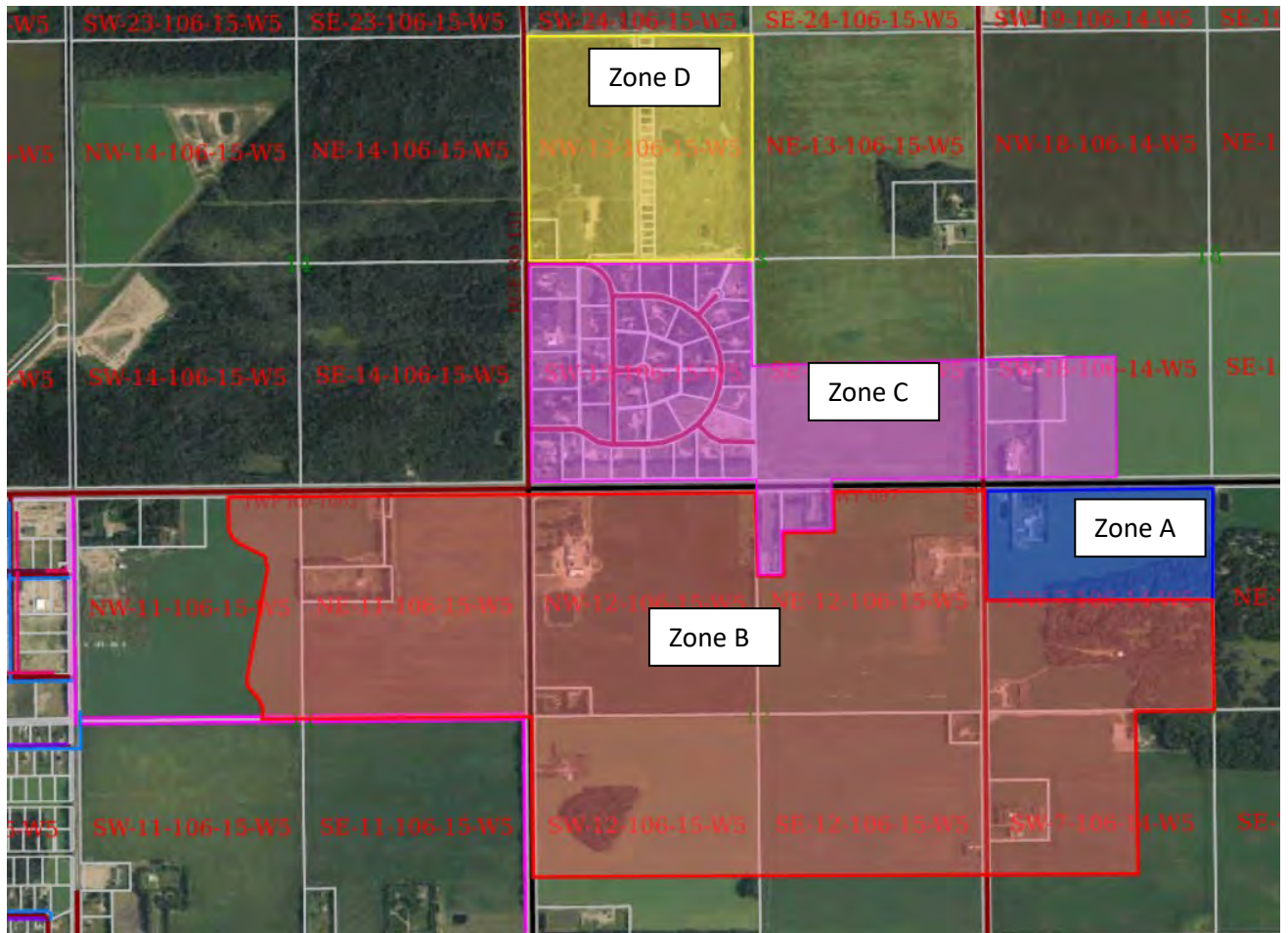
1. The off-site levy rates are set out in the table below and apply to the areas outlined in Schedule B:

Zone	Fee (\$/acre)	Notes
A	\$751/acre	Must pay fee for entire parcel when connecting (\$60,080)
B	\$751/acre	
C	\$178/acre	
D	\$570/lot connected	

There shall be no fee payable to connect the existing home/business (constructed and in use as of March 31, 2024) located on NW & NE 12-106-15 (this exemption does not include any parcels subdivided from the quarter section), subject to the connection being completed prior to June 1, 2026.

BYLAW NO. 1330-24

SCHEDULE "B"



BYLAW NO. 1330-24

SCHEDULE “C”

BACKGROUND INFORMATION

The following assumptions, rationale and calculations have been utilized in determining the fees:

Initial project to be funded evenly by Mackenzie County and the developer of Zone A. Mackenzie County will enter into an agreement with the Zone A developer to assist the developer in recouping a portion of their capital contribution to the project.

Project cost is estimated at \$805,000, to be collected through levies and connection fees.

Benefitting area without the need for additional offsite investment = Zone A = 80 acres
 = Zone B = 885 acres

Benefitting area with the need for additional offsite investment = Zone C = 293 acres

Other areas of interest = golf course area developments = Zone D = 160 acres

It is advantageous to have access to water infrastructure without needing to construct additional offsite infrastructure, as there is an additional cost to those individuals to benefit from the existing investment. Therefore, those that benefit without the need for a large additional investment should bear the primary financial burden for the new waterline asset.

Directly benefitting lands will contribute 90% of the project costs. The remaining project costs (10%) will be dispersed among the secondary benefitting areas.

Primary Benefitting Area Contribution \$805,000 x 90% = \$724,500

Secondary Benefitting Area Contribution \$805,000 x 10% = \$ 80,500

The quarter section containing the golf course is unlikely to be fully developed, and the calculated fee for the quarter section is \$28,480. In order to equitably apply a fee, it will be charged on a per lot basis. For the purpose of the calculation it is assumed that there will be 50 lots contributing to the levy fee.

Zone	Contribution Rate (%)	Contributing Area (acres)	Fee (\$/acre)	Notes
A	90%	80	\$751/acre	Must pay levy for entire parcel when connecting (\$60,080)
B	90%	885	\$751/acre	
C	10%	293	\$178/acre	
D	10%	160	\$570/lot connected	



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 24, 2024
Presented By:	Caitlin Smith, Director of Planning & Agriculture
Title:	Development Statistics Report – January to March 2024

BACKGROUND / PROPOSAL:

The following are the total number of issued permits for each year from January 1st to December 31st. For 2024, the number of issued permits are from January to March. In addition, a comparison of approved development permits is included for the past five (5) years from January 1st to March 31st.

Approved Development Permit Applications (Annual)

- 2020 Development Permits *392 permits (construction value \$70,574,441.00)
- 2021 Development Permits *300 permits (construction value \$70,086,683.00)
- 2022 Development Permits 263 permits (construction value \$78,968,804.00)
- 2023 Development Permits 279 permits (construction value \$56,826,915.00)
- 2024 Development Permits (January to March 2024) 41 permits (construction value \$14,108,894.00)

**107 permits due to the FV Flood Recovery in 2020*

** 18 permits due to the FV Flood Recovery in 2021*

Approved Development Permit Applications (First Quarter)

(January 1st to March 31st)

- 2020 Development Permits 46 permits
- 2021 Development Permits 64 permits

Author: L Washkevich **Reviewed by:** C Smith **CAO:** D. Derksen

- 2022 Development Permits 41 permits
- 2023 Development Permits 38 permits
- 2024 Development Permits 41 permits

Issued Building Permits (Annual)

- 2020 Building Permits 288 permits (value \$22,865,960.89)
- 2021 Building Permits 215 permits (value \$61,411,419.48)
- 2022 Building Permits 172 permits (value \$37,923,806.00)
- 2023 Building Permits 201 permits (value \$53,008,994.00)
- 2024 Building Permits (January to March 2024) 10 permits (value \$3,173,000.00)

**These numbers include all development that required a building permit.*

New Subdivision Applications (Annual)

- 2020 subdivisions 40 applications
- 2021 subdivisions 73 applications
- 2022 subdivisions 62 applications
- 2023 subdivisions 50 applications
- 2024 subdivisions (January to March 2023) 9 applications

Total amount of **acres** subdivided in 2024 is 73.20 **acres**

- **Total Rural:** 61.60 acres
 - *Vacant land:* 30 acres
 - *Existing yard sites:* 31.6 acres
- **Total Urban:** 11.60 acres
 - *Fort Vermilion:* 0 acres
 - *La Crete:* 11.60 acres

OPTIONS & BENEFITS:

Author: L Washkevich **Reviewed by:** C Smith **CAO:** D. Derksen

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the development statistics report for January to March 2024 be received for information.

Author: L Washkevich **Reviewed by:** C Smith **CAO:** D. Derksen

Total Approved Development Permits by Year

Type of Development	*2020	*2021	2022	2023	*2024 Jan-March
Residential	319	231	187	211	25
Industrial & Commercial	45	40	55	58	13
Other	28	30	21	10	3
Total	392	301	263	279	41

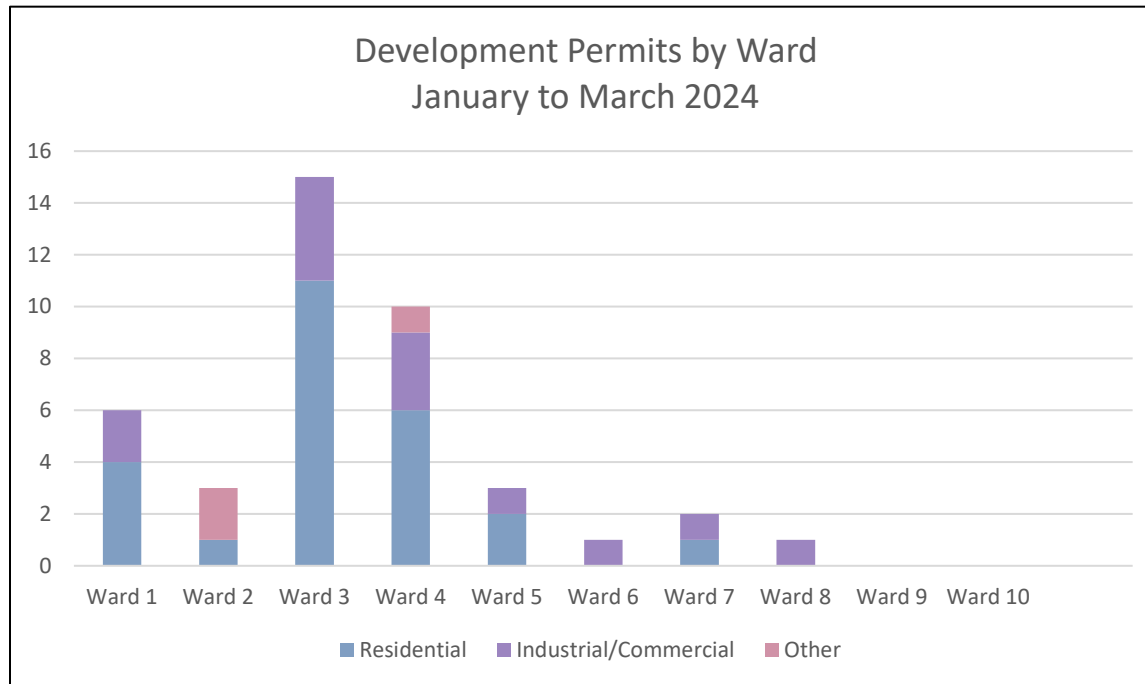
**107 permits due to the FV Flood Recovery in 2020*

** 18 permits due to the FV Flood Recovery in 2021*



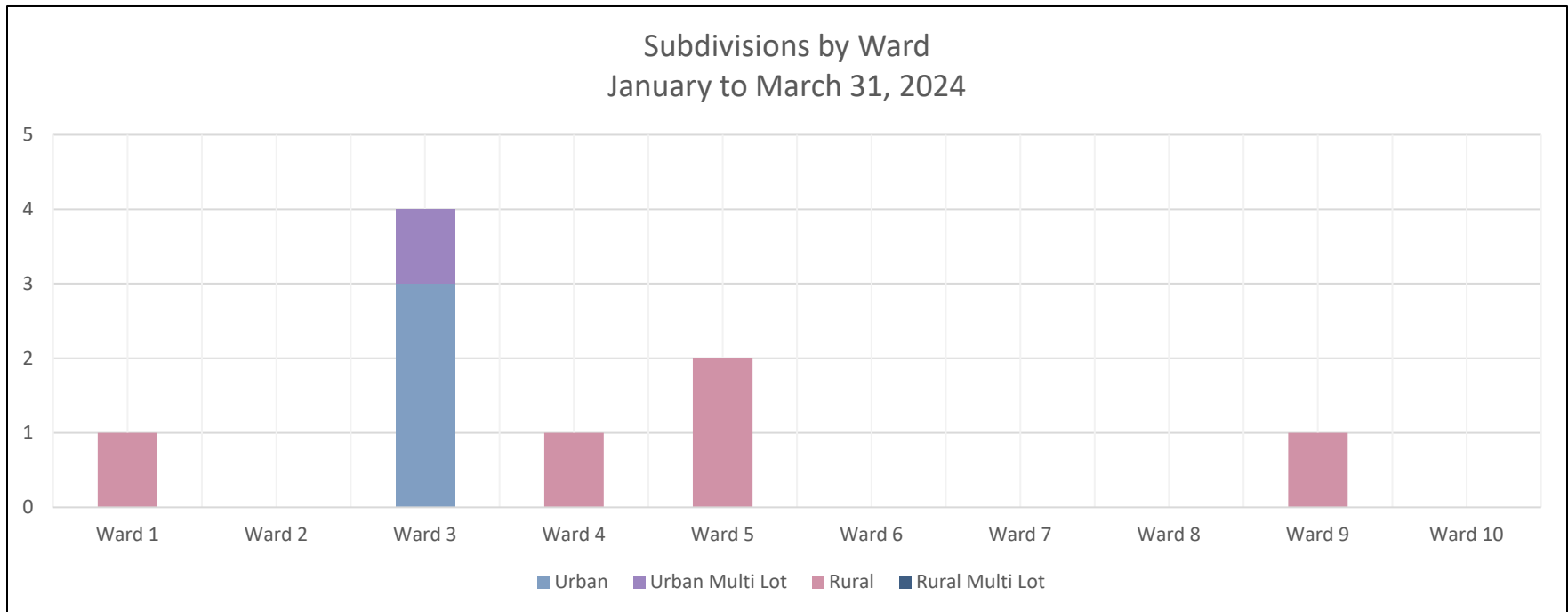
Approved Development Permits by Ward
January to March 2024

Type of Development	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Residential	4	1	11	6	2	0	1	0	0	0	25
Industrial & Commercial	2	0	4	3	1	1	1	1	0	0	13
Other	0	2	0	1	0	0	0	0	0	0	3
Total	6	3	15	10	3	1	2	1	0	0	41



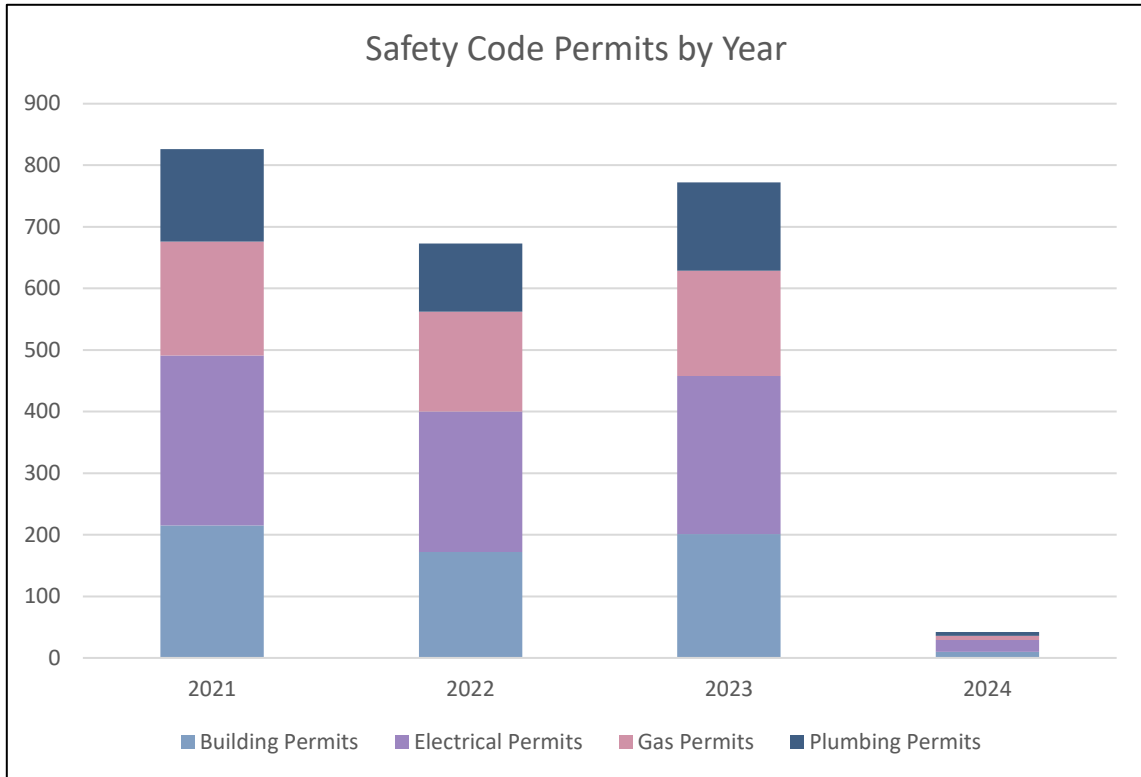
Subdivision Applications by Ward
January to March 31, 2024

Type of Subdivision	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Urban	0	0	3	0	0	0	0	0	0	0	3
Urban Multi Lot	0	0	1	0	0	0	0	0	0	0	1
Rural	1	0	0	1	2	0	0	0	1	0	5
Rural Multi Lot	0	0	0	0	0	0	0	0	0	0	0
Total	1	0	4	1	2	0	0	0	1	0	9



Total Issued Safety Code Permits by Year

Type of Safety Codes	2020	2021	2022	2023	*2024 Jan-March
Building	288	215	172	201	10
Electrical	316	276	228	257	19
Gas	252	185	162	171	7
Plumbing	183	150	111	143	6
Total	1039	826	673	772	42





Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 24, 2024
Presented By:	Darrell Derksen, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

- Council Action List
- 2024-04-15 MP Chris Warkentin – News Release
- 2024-04-17 Atco Energy - 2024 Community Energy Fund
- 2024-04-19 14-4 Residents – Range Road 144 Current Conditions/Request for Change
-
-
-
-
-

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

Author: L. Flooren **Reviewed by:** _____ **CAO:** D. Derksen

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the information/correspondence items be accepted for information purposes.

Author: L. Flooren **Reviewed by:** _____ **CAO:** D. Derksen

Mackenzie County Action List as of April 8, 2024

Council and Committee of the Whole Meeting Motions Requiring Action

Motion	Action Required	Action By	Status
February 22, 2016 Council Meeting			
16-02-135	That the County covers the additional cost of the survey on Plan 5999CL, Lot E to date and have administration release a copy of the report to the landowner informing them that the initial investigation survey has been completed.	Byron	In progress. Meeting with landowners. Impacted by 2020 flood.
May 10, 2016 Regular Council Meeting			
16-05-354	That administration be authorized to proceed as follows in regards to the Zama Crown Land Procurement: <ul style="list-style-type: none"> • cancel PLS 080023; • pursue acquisition of land parcels as identified on the map presented in red; • identify a parcel of land to be subdivided from Title Number 102 145 574 +1 (Short Legal 0923884; 21; 1) and offered for trade or sale to Alberta Environment and Parks due to its unsuitability for a hamlet development , specifically the land use restrictions per Alberta Energy Regulator. 	Caitlin	PLS180027 Response letter sent to AFP.
October 9, 2018 Regular Council Meeting			
18-10-763	That administration proceeds with the water diversion license's as discussed.	John	TDL expires May 2024. Application has been submitted for renewal.
February 2, 2022 Regular Council Meeting			
22-02-085	That administration move forward with the application process to purchase the following and bring back to Council any future costs related to the purchase such as FNC, survey and assessed value for deliberation and approval. PLS140031 PLS170002 PLS180022 PLS180027 PLS190005 La Crete Ferry Campground Atlas Landing Area Bridge Campsite Machesis Lake Campground Wadlin Lake Campground	Don/Caitlin	COW 22-06-073 The TCL Leases that are in the process are as follows: DML170039 FV Bridge campground REC2621 FV Rodeo grounds REC030012 LA Ferry campground REC090007 & 100003 Hutch Lake campground REC880027 Wadlin Lake campground Signed Offer to purchase PLS140031
June 22, 2022 Regular Council Meeting			

Motion	Action Required	Action By	Status
22-06-465	That administration draft a policy combining PW018 Hiring of Private Equipment, ADM015 Hiring Contract Suppliers and FIN 025 Purchasing Policy and bring back to future Council Meeting.	Byron	Draft Complete, awaiting internal feedback
November 2, 2022 Budget Council Meeting			
22-11-774	That the Policy PW039 Rural Road, Access Construction and Surface Water Management - Cost Implications be brought back to a future Council meeting for amendments.	Andy	Deadline: March 2024
December 13, 2022 Regular Council Meeting			
22-12-908	That Council approve the Fort Vermilion Bridge Campground and Recreational Area Plan as amended and to submit the Plan to Forestry, Parks and Tourism for their approval.	Don	FPT Requesting updated mapping. GIS Mapping Completed 2024-04-09
February 7, 2023 Regular Council Meeting			
23-02-106	That Mackenzie County commit to \$5M in municipal funding by means of Borrowing Bylaw towards local funding required to complete this project as per motion 18-06-472 to complete the Mackenzie Community Recreation Center project.	Byron/Don/Jen	Grant Funding Denied
23-02-133	That administration create a new zoning district to alleviate concerns regarding agricultural use on residential acreages.	Caitlin	LUB Update
August 16, 2023 Regular Council Meeting			
23-08-650	That administration proceed with the Wadlin Lake Campground Pickleball Court with funds coming from Municipal Reserve and amend the 2023 Capital Budget not to exceed \$55,000.	Don	Project will be completed Spring 2024 Ground Work Completed. Concrete is Complete
23-08-654	That administration enter into an agreement with the Coalition for Far Northwest Alberta Brighter Futures Society to provide the services for the Family and Community Support Services Fort Vermilion Program.	Jen	Working with organizations
October 11, 2023 Regular Council Meeting			
23-10-741	That Mackenzie County collaborate with the Fort Vermilion School Division for the purchase and installation of a disability playground in the hamlet of La Crete.	Don	Waiting Purchase Spring 2024
October 24, 2023 Organizational Council Meeting			
23-10-805	That the Mackenzie Region Bison Committee be established and brought back to a future Council Meeting.	Don	In Progress
October 25, 2023 Regular Council Meeting			

Motion	Action Required	Action By	Status
23-10-833	That the Joint Use and Planning Agreement with Fort Vermilion School Division No. 52 be TABLED to a future Council meeting.	Caitlin	In Progress 2025 Deadline
23-10-837	That the Development Setbacks be TABLED to a future Council meeting.	Caitlin	LUB update
November 14, 2023 Regular Council Meeting			
23-11-878	That the following tax rolls be advertised for development and future consideration of sale at market value: <ul style="list-style-type: none"> Tax Roll #082769 Tax Roll #082770 Tax Roll #082773 Tax Roll #082443 Tax Roll #230088 	Jen	Market Value obtained Communications drafted
23-11-895	That administration research the options for hamlet signage.	Caitlin	LUB Update
February 13, 2024 Regular Council Meeting			
24-02-097	That the PLS Application Process proceed as directed.	Byron	In Progress
February 28, 2024 Regular Council Meeting			
24-02-189	That Mackenzie County requests the Registrar to cancel the existing Certificate of Title for the following parcel of land and issue a new Certificate of Title in the name of Mackenzie County: <ul style="list-style-type: none"> Tax Roll 300574 	Jen	In Progress
March 12, 2024 Regular Council Meeting			
24-03-210	That the Campground Caretakers Partnership be re-advertised for Hutch and Wadlin Lake.	Don	COMPLETE
24-03-211	That administration request an engineers reporting on the Asset Retirement Obligation current useful life report be undertaken, presented at a future Committee of the Whole meeting and included in the 2023 Financial Reporting.	Jen	Draft Report received April 12, 2024. Awaiting Audit Review
24-03-223	That the La Crete East Waterline project be upsized from a 10 inch waterline to a 12 inch waterline in order to facilitate continued industrial growth, and that the budget be amended by \$105,000, from \$700,000 to \$805,000, with funding coming from the Water/Sewer Infrastructure Reserve.	Byron/Jen	Finance COMPLETE
24-03-224	That first reading be given to Bylaw 1330-24 being the La Crete East Waterline Off-site Levy Bylaw as amended.	Byron	Advertising and will bring back to Council 2024-04-24

Motion	Action Required	Action By	Status
24-03-227	That first reading be given to Bylaw 1329-24 being a Land Use Bylaw Amendment to rezone Plan 232 2146, Block 3, Lots 6-13 from Hamlet Residential 2A "H-R2A" to Hamlet Residential 1 "H-R1", subject to public hearing input.	Caitlin	Public Hearing 2024-04-24
24-03-230	That a letter be written to the Northern Alberta Elected Leaders (NAEL) in regards to issues that affect the northern municipalities.	Louise	In Progress
March 27, 2024 Regular Council Meeting			
24-03-235	That first reading be given to Bylaw 1333-24 being a Land Use Bylaw Amendment to add Country Recreational 2 (CREC2) to Section 9 of the Land Use Bylaw 1066-17.	Caitlin	Public Hearing 2024-04-24
24-03-236	That two members of Council be authorized to attend the Calgary Stampede on July 5-14, 2024.	Louise/Darrell	
24-03-237	That Council supports the submission of the Forest Resource Improvement Association of Alberta (FRIAA) grant funding proposal for the March 2024 Community Fireguard Program.	Don	Grant Application due April 12, 2024
24-03-239	That the La Crete Agricultural Society request to fund the insurance expense for the new museum shop be approved, and considered in future years Non Profit Grant allocations during future years budget development.	Jen	COMPLETE
24-03-241	That the request to waive fees charged for Fire Fighter response to a vehicle collision on Invoice # 38321 be denied.	Jen	COMPLETE
24-03-242	The administration coordinate discussions with the Royal Canadian Mounted Police (RCMP) on advertising the proper use of 911 and the correct protocol for making emergency calls.	Don	In Progress RCMP Discussion 2024-04-09
24-03-247	That first reading be given to Bylaw 1334-24 being a Land Use Bylaw Amendment to rezone Plan 052 0560, Block 05, Lot 04 from Recreation 1 "REC1" to Hamlet Country Residential "H-CR", subject to public hearing input.	Caitlin	Public Hearing 2024-04-24
24-03-248	That first reading be given to Bylaw 1331-24 being a Land Use Bylaw Amendment to rezone Part of NE-10-104-17-W5M from Agricultural "A" to Rural Industrial Light "RIL", subject to public hearing input.	Caitlin	Public Hearing 2024-04-24
24-03-249	That a letter be written to the Minister of Seniors, Community & Social Services regarding concerns with the housing in the region.	Louise/Darrell	In Progress

Motion	Action Required	Action By	Status
24-03-250	That administration continue to research different options for solid waste management.	Don	In Progress
24-03-251	That Administration reach out to Non Profit Organizations requesting proposals for a Spring Hamlet Cleanup Campaign and offer a "One Day" Free disposal at all transfer stations including the Mackenzie Regional Landfill.	Don	Being presented at the 2024-04-24 Regular Council Meeting
24-03-253	That Rural Municipalities of Alberta (RMA) Minister Meeting follow up letters be sent.	Byron/Louise	Drafts complete awaiting approval
24-03-254	That administration purchase Option 2 Nativity Scene in the amount of \$11,000.	Darrell	COMPLETE
24-03-255	That the Council Self Evaluation be TABLED to a future Council meeting.	Darrell	Scheduled for COW 2024-04-23
April 8, 2024 Regular Council Meeting			
24-04-273	That Administration continue advertising a Request for Proposal for the Fort Vermilion Waste Transfer Station Caretaker and bring proposals to the April 24, 2024 Regular Council meeting for opening and review.	Don	In Progress
24-04-274	That administration research more options for the Asphalt Hotbox and bring back to a future council meeting.	Andy/Willie	
24-04-276	That Mackenzie County accepts the one (1) year term for the Wadlin Lake Campground Caretaker Partnership with William Peters.	Don	In Progress
24-04-277	That Administration continue to look for Campground Partnerships for Hutch Lake.	Don	In Progress
24-04-281	That third reading be given to Bylaw 1332-24 being the 2024 Tax Rate Bylaw for Mackenzie County.	Jen/Louise	COMPLETE
24-04-282	That the 2024 Operating Budget be amended to include Tracking Sheet changes #13-14.	Jen	COMPLETE
24-04-283	That administration continue to track call and billable expenses for all the co-medical calls, as this is another download from the Province to the municipalities.	Don	Ongoing COMPLETE
24-04-284	That the 2024 One Time project budget be amended by \$6,514 for the 2024 Mackenzie Agricultural Fair & Tradeshow, with funding in the amount of \$6,514 coming from the General Operating Reserve – (previous years Agricultural Fair surplus).	Jen/Caitlin	Finance Complete

Motion	Action Required	Action By	Status
24-04-285	That the 2024 budget be amended by adding the 2024 Municipal Census as a One Time project, with total funding of \$220,000 allocated from the General Operating Reserve.	Jen/Byron	Finance Complete
24-04-286	That administration be authorized to engage consultants and contractors immediately to prepare and execute the 2024 Municipal Census as discussed.	Byron	In Progress
24-04-287	That administration be authorized to open the La Crete East Waterline tender between April 24, 2024 and May 6, 2024 with bid opening to be completed in Fort Vermilion and be publicly advertised, and that a recommendation to award/not award be presented to Council on May 7, 2024.	John	
24-04-290	That Councillor Morris be appointed to the Community Futures Northwest Committee for the remainder of the 2024 term.	Louise	COMPLETE
24-04-292	That the approved Community Services Committee Meeting Minutes of January 16, 2024 be amended as discussed.	Don	COMPLETE



Chris Warkentin, MP
Grande Prairie–Mackenzie

News Release

FOR IMMEDIATE RELEASE
OTTAWA – April 15, 2024

WARKENTIN OUTLINES COMMON SENSE DEMANDS TO FIX LIBERAL BUDGET

Chris Warkentin, Member of Parliament for Grande Prairie-Mackenzie, commented on the upcoming Liberal budget announcement.

"This mess created by Justin Trudeau is getting out of control, and Canadians are bearing the punishment for his out-of-control spending and disastrous financial policies," Warkentin stated. "This Liberal government has doubled rent, mortgage payments, and down payments. Canadians are the ones inheriting the consequences of his policies. Trudeau's record deficits have driven interest rates sky-high. Food banks received a record two million visits in a single month last year, with a million additional people expected in 2024."

This is why Common Sense Conservatives are demanding this government do three things to fix the budget tomorrow:

- Axe the tax on farmers and food.
- Build homes, not bureaucracy.
- Cap the spending with a dollar-for-dollar rule to bring down interest rates and inflation.

Warkentin summarized "Common Sense Conservatives will not support the budget unless it axes the Trudeau carbon tax on food, builds homes, not bureaucracy, and caps spending. This government needs to fix the budget and bring Canadians the relief they desperately need."

For more information, please contact: (613-992-5685), or chris.warkentin@parl.gc.ca.

Ottawa Office
Tel: (613) 992-5685
chris.warkentin@parl.gc.ca



Constituency Office
Tel: (780) 538-1677
chris.warkentin@parl.gc.ca

Louise Flooren

Subject: FW: On Behalf of Carol Broadribb: Community Energy Fund

Good news for your community!

It's with much excitement that we've launched the 2nd year of the [Community Energy Fund](#). share with your leaders that work with your local municipalities, schools, non-profits, or charitable organizations who may be looking for support from ATCO for their energy-related projects.

Through the Community Energy Fund, organizations can receive up to \$15,000 in funding for their energy transition projects. This community investment program is specific to Alberta communities served by ATCO Gas and/or ATCO Electric and will prioritize applications that clearly define how the organization, school, or community supports their journey to a net zero future and demonstrates the positive impact that will be achieved by their actions. Applications will be open **until June 30** and funding will be allocated after being reviewed by the CEF Committee in the Fall of 2024.

Watch new [Community Energy Fund video](#), learn about the [2023 Recipients](#) and/or read up about program and eligibility requirements at www.atco.com/cef.

Sincerely,

Carol

Carol Broadribb (she, her)
Customer Sales Representative
Electricity
Section 17 (1)

ATCO.com [Facebook](#) [Twitter](#) [LinkedIn](#)

ATCO Energy Systems

In the spirit of reconciliation, we acknowledge the traditional territories and homelands on which many of our ATCO operations and facilities are located. We honour and respect the diverse history, languages, ceremonies, and culture of the Indigenous Peoples who call these areas home.

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April 10, 2024



Mackenzie County
La Crete Sub-Office
9205-100 Street
La Crete, AB
TOH 2H0

Attention: Darrell Derksen, Chief Administrative Officer

RE: RANGE ROAD 144 CURRENT CONDITIONS/REQUEST FOR CHANGE

Dear Sir;

The Mackenzie County Residents along Range Road 14-4, south of HWY697, 5 miles East of La Crete, wish to request that Mackenzie County give recognition to our road conditions and air quality.

In recent years, our neighbourhood has become established with numerous vibrant and growing businesses which have become popular and appreciated by many citizens locally and abroad.

1. Roadside Assistance & Towing;
2. Plumbing & Heating Contractor;
3. Heavy Duty Mechanic Shop;
4. Machining Shop;
5. Road Maintenance, Signs & Guardrail Shop;
6. Concrete Construction Contractor;
7. 2 (two) Carpentry Contractors;

The volume of traffic has greatly increased due to these established business' and through traffic. The summer months, and especially during autumn, when atmospheric down-pressure makes the dust lay dormant on the road and yardsites, visibility become hazzardous and the air unbearable to breathe. It is at this time that citizens from Buffalo Head Prairie, Savage Prairie, and Wilson Prairie utilize the road for Cattle Hauling; Grain Hauling; transportation of farm machinery and in the midst of these we have the children on school busses!

We address this situation with regard to traffic safety and for the number of residents suffering from chronic asthma and wish to present with gratitude to your services.

Attached, please find a document with the signatures of the residents affected and "in-favor" for action to be taken.

Sincerely,

The 14-4 Residents

1 Attachment

RESIDENTS OF MACKENZIE COUNTY RANGE ROAD 14-4

"IN-FAVOR" of ROAD SURFACE APPLICATION

Section 17 (1)

1. Jake & Judy Schmidt
Straight Stud Carpentry Ltd.
Secti
La Crete, AB Section 17 (1)
2. Bobby & Shannon Schmidt
Ricochet Construction
Secti
La Crete, AB Section 17 (1)
3. John & Justina Nickel
J & N Concrete
Secti
La Crete, AB Section 17 (1)
4. John & Nettie Schmidt
Checkmark Services Ltd.
Secti
La Crete, AB Section 17 (1)
5. Jacob & Kathy Loewen
JKL Mechanical
Secti
La Crete, AB Section 17 (1)
6. Wesley & Melanie Dick
La Crete Plumbing & Heating
Secti
La Crete, AB Section 17 (1)
7. Bill & Mary Wall
Northern Towing
Secti
La Crete, AB Section 17 (1)
8. Julius & Maria Peters
Master Fabricating
Secti
La Crete, AB Section 17 (1)